

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
MARCH 25, 2025**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, March 25, 2025, in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other Supervisors present: Tom Brouillette and via phone Vince Phillips at 8:37 a.m. Supervisor Absent: None. Also present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Patrick Prorok, EMA Director, was present to update the Board on the March 19th snowstorm. Patrick stated that a warming shelter was set up at the Onawa Community Center. They had generators for heaters and for people to charge their electronic devices. Meals were provided by the Salvation Army and Burgess People Care. It was discussed what could be done better in the future. No action taken. Also present were Wray Wright and Abby Riesberg, Treasurer.

Present, along with the Supervisors and Auditor, for the Elected Official / Director meeting were Abby Riesberg, Treasurer; Mark Witzel, Veteran Affairs Director; Jim Wigton, IT Director; Kevin Ewing, Sheriff; Patrick Prorok, EMA Director; and Charlie Bechtold who left the meeting at 9:15 a.m. Absent were Josh Schaben, Conservation Director; Kelly Seward, Recorder; Haley Bryan, County Attorney; Sandy Bubke, Zoning/Environmental Health Administrator; and Tim Peters, Assessor. Activities were discussed and information was shared.

Secondary Roads Engineer Charles Bechtold and Secondary Roads Office Manager Deleta Huffman were present for Secondary Roads business. Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to authorize the Chairman's signature on final Voucher BROS-CHBP-C067 (86)—GA-67. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to authorize the Chairman's signature on final voucher BRS-CHBP-C067 (85)—G67. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Discussion items were K45 asphalt overlay, bridges, closing out FEMA projects, storm damage and roads. No action taken.

Amy Borchardt-Sick and Tammy Blinde, Drainage Clerks, were present for Drainage business. Due to landowner not being present for the Oliver Lake Lateral 2 and Oliver Lake Lateral 3 petition, it was moved by Brouillette, seconded by Fox to table these petitions until next week. Vote on motion: Ayes: Brouillette, Fox and Phillips. Nays: None. Motion carried.

At 11:30 a.m. it was moved by Supervisor Brouillette, seconded by Supervisor Phillips to go into closed session pursuant to Iowa Code Section 20.17 (3) to discuss Union Contract with Jack Reed, who was present via phone. Vote on motion: Ayes: Fox, Brouillette and Phillips. Nays: None. Motion carried.

At 11:36 a.m. it was moved by Supervisor Fox, seconded by Supervisor Phillips to come out of closed session. Vote on motion: Ayes: Fox, Brouillette and Phillips. Nays: None. Motion carried. No action was taken.

At 11:45 a.m. it was moved by Supervisor Fox, seconded by Supervisor Phillips to go into closed session pursuant to Iowa Code Section 21.5(1)(i) to review letters of interest and resumes for the County Recorder position. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

At 12:00 p.m. it was moved by Supervisor Fox, seconded by Supervisor Phillips to come out of closed session. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to schedule interviews for the Monona County Recorder position starting at 10:30 a.m. on Friday, March 28, 2025. Vote on motion Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve the minutes of March 18, 2025, as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Vendor Name	Payable Description	Total Payments
ACCESS SYSTEMS LEASING	Printer Lease	\$1,033.01
ADAM HADDEN	Heaters	\$51.34
AGRILAND FS INC	Propane	\$1,827.82
ASPHALT PAVING ASSOCIATION OF IOWA	Greater Iowa Asphalt Conference	\$375.00
AT & T	Phone Services	\$292.38
AT&T MOBILITY	Phone Services	\$44.96
BENTSON PEST MANAGEMENT	Pest Control	\$225.00
BLACK HILLS ENERGY	Utilities	\$2,924.89
BLACKSTRAP INC.	Salt	\$7,219.18
BOB BARKER COMPANY INC	Inmate Supplements	\$412.42
BOMGAARS INC	Supplies	\$2,050.12
BONSALL TV & APPLIANCE INC	Cabin Appliances	\$3,407.00
BRIDGET MEADOWS	Election Official	\$228.48
BURGESS PUBLIC HEALTH	Services	\$19,537.61
CAPITAL ONE TRADE CREDIT	Parts	\$1,865.99
CARRIER CONTAINER COMPANY, LLC	Dumpster Services	\$425.00
CASTANA, CITY OF	Garbage, Utilities	\$102.00
CENTRAL IOWA DISTRIBUTING INC	Shop Supplies	\$228.00
CENTURY LINK	Phone Services	\$188.42
CHN GARBAGE SERVICE	Garbage Service	\$90.09
CJ COOPER & ASSOCIATES, INC.	Random Drug Tests	\$480.00
CMRS-FP	Postage	\$380.96
COLUMN SOFTWARE	Drainage Publications	\$85.40
CORE-MARK MIDCONTINENT INC	Inmate Supplements	\$1,118.87
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$350.95
COZO	Conference Registration	\$125.00
DAKOTA SUPPLY GROUP	Staking Flags	\$171.90
DALE VITITO	Flashlights	\$1,510.29
DENISE DERBY	Trial Transcript	\$59.50
DEVIN KLINE	Preliminary Investigation	\$200.00
DIAMOND COLLISION	Vehicle Repairs	\$9,763.25
DIAMOND MOWERS INC	Parts	\$1,958.18
EAKES OFFICE SOLUTIONS	Supplies	\$310.49
ELECTRONIC ENGINEERING	Two Way Radio	\$1,466.44
EMPLOYEE BENEFIT SYSTEMS	Group Health Insurance	\$168,969.96
ENVIRO TECH SERVICES, INC	Calcium Chloride	\$7,507.50
EQUIPMENT BLADES INC	Blade Supplies	\$1,997.60
FAMILY MEDICINE CLINIC PC	Inmate Medical	\$609.00
FIRST BANKCARD-AUDITOR	Conference Expense	\$507.74
FIRST BANKCARD-CONSERVATION	Expenses	\$580.67
FIRST BANKCARD-DATA PROCESSING	Subscription	\$130.10
FIRST BANKCARD-EMA	Supplies	\$26.98
FIRST BANKCARD-ZONING	Expenses	\$340.00
FIRST BANKCARD-SHERIFF	Expenses	\$2,639.34
FIRST BANKCARD-SR MECHANIC	Parts, Supplies	\$716.91
FP FINANCE PROGRAM	Postage Meter	\$132.18
GRANT JAGER	Mileage Reimbursement	\$24.15
GRIFFITH PLUMBING LLC	Plumbing Services	\$1,475.00
GUARDIAN RFID	Renewal Services	\$3,639.00
HEIDI GAGE	Election Official	\$248.30
HENRY ADKINS & SONS INC.	Supplies	\$93.00
IEHA	Conference Registration	\$65.00
INLAND TRUCK PARTS	Parts	\$602.42
INTERSTATE BATTERY SYSTEM INC	Batteries	\$931.70
IOWA COMMUNICATIONS NETWORK	Internet Services	\$226.00
IOWA COUNTY ATTORNEY'S ASSOC.	Dues	\$368.00
ISU, INST FOR TRANSPORTATION	Flagger Safety Training	\$150.00
ISAC	Conference Registrations	\$730.00

ISACA TREASURER	Annual Dues	\$250.00
JESSEN AUTOMOTIVE LLC	Parts, Filters, Supplies	\$489.13
JIM HAWK TRUCK TRAILERS INC.	Parts	\$871.03
JIM WIGTON	Mileage Reimbursement	\$531.70
JOHN DEERE FINANCIAL	Parts, Battery	\$860.59
JOHNSON HARDWARE CO. LLC	Blencoe Shop Garage Door	\$1,752.00
JON PINKELMAN	Medical Examiner	\$400.00
KATHY FENDER	Election Official	\$57.10
KUHLMANN COLLISION REPAIR	Vehicle Repairs	\$5,969.42
LEWIS DRUG INC	Inmate Prescriptions	\$209.72
LONG LINES	Phone Services	\$794.07
LUBE-TECH & PARTNERS, LLC	Oil	\$986.97
MAC'S CHEVROLET-PONTIAC INC	Vehicle Maintenance	\$119.00
MAIL SERVICES, LLC	Postage	\$435.94
MAINSTAY SYSTEMS OF IOWA LLC	System Maintenance	\$354.00
MAKENZIE DAVIS	Election Official	\$219.38
MAPLETON COMMUNICATIONS	Phone Service	\$100.47
MAPLETON PRESS INC.	Publications	\$1,650.25
MAPLETON, CITY OF	Utilities	\$2,905.52
MARILYN M KELLEY	Election Officials	\$37.10
MARTIN'S FLAG CO. INC.	Flags	\$118.23
MASTERS TOUCH, LLC	Assessment Mailing	\$4,800.00
MCCLOY CHIROPRACTIC CLINIC	Random Drug Tests	\$240.00
MCNALLY OPERATIONS LLC	Office Supplies	\$347.94
MENARDS-SIOUX CITY	Supplies	\$878.16
MID AMERICAN ENERGY	Utilities	\$1,323.57
MIDSTATES ORGANIZED CRIME INFO	Membership Dues	\$150.00
MIDWEST WHEEL CO. INC.	Parts, Supplies	\$2,425.09
MISSOURI VALLEY TIMES	Publications	\$20.52
MONONA COUNTY IRON	Parts	\$107.00
MONONA COUNTY SANITARY LANDFIL	Landfill Services	\$222.20
MONONA COUNTY SECONDARY ROADS	Vehicle Maintenance	\$513.76
MRB ENTERPRISES LLC	Garage Doors	\$19,266.00
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$1,934.88
MUNDERLOH-SMITH FUNERAL HOME	Burial Expenses	\$1,750.00
NANCY FLEMING	Election Official	\$30.10
NEW COOP INC.	Propane Tank Exchange	\$57.50
NORTH AMERICAN TRUCK & TRAILER	Filters	\$97.77
NORTHSIDE SHOP INC.	Supplies	\$289.80
NW IOWA DISTRICT OF ASSESSORS	Registration Fees	\$1,125.00
OFFICE ELEMENTS	Office Supplies	\$770.09
ONAWA DEMOCRAT	Publications	\$1,911.50
ONAWA FIRE DEPT	Building Rent	\$150.00
ONAWA SENTINEL	Publications	\$95.54
ONAWA, CITY OF	Utilities	\$5,253.44
O'REILLY AUTOMOTIVE INC.	Parts, Filters, Supplies	\$354.29
ORKIN	Pest Control	\$114.00
OTHER POLICY & ADMINISTRATION	Mileage Reimbursement	\$9.50
PEGGY ROLPH	ISAC Conference	\$303.17
PETERBILT OF SIOUX CITY	Parts, Supplies	\$1,471.79
PITNEY BOWES INC	Postage	\$212.70
POSTMASTER	Postage	\$246.00
POWERPLAN	Parts, Oil	\$2,421.21
PRICE - STORM HEATING & COOLING LLC	Boiler Install	\$16,536.16
RARESTEP INC	Software Renewal	\$14,100.00
RASMUSSEN LUMBER COMPANY	Treated Wood	\$575.34
REES MACK SALES & SERVICES INC	Parts, Labor	\$20,589.63
RICKY J. RAMUSSEN	Painting	\$4,999.00
RML ARCHITECTS LLC	Services	\$5,801.78
ROBERT HAACK	Mileage Reimbursement	\$9.92
RXC TIRES LLC	Tire Repair	\$28.00
RYAN PUBLISHING COMPANY	Publications	\$36.00
SANDY BUBKE	Milage Reimbursement	\$162.50
SCHEELS	Supplies	\$777.84
SCHILDBERG CONSTRUCTION INC.	Granular	\$26,825.32
SCHUMACHER ELEVATOR CO.	Maintenance	\$309.78

SEAT-State Election Administrators Training	Continuing Education	\$195.00
SECRETARY OF STATE	Notary Renewal	\$30.00
SECUR-SERV	Installation Services	\$10,234.81
SEXTON OIL COMPANY	Gas, Diesel	\$37,647.27
SHARON L GRIES	Meeting Reimbursement	\$315.65
SHAWN HAMANN LLC	Parts	\$76.40
SIOUXLAND DISTRICT HEALTH	Water Tests	\$395.00
SOLDIER, CITY OF	Utilities	\$58.30
SOLE PROVISIONS LLC	Safety Boots	\$1,156.05
STATE HYGIENIC LABORATORY	Water Tests	\$630.00
SUMMIT FIRE PROTECTION	Inspection	\$663.00
SUNSHINE FOODS	Inmate Supplements	\$283.53
TERRI L PRATT	Office Supplies	\$67.38
THE LAURENS HOUSE OF PRINT	Supplies	\$126.02
THE SIDWELL COMPANY	Services	\$4,800.00
THOMPSON SOLUTIONS GROUP CO	Maintenance	\$44,795.59
THOMSON REUTERS	Software Subscription	\$802.97
TIMOTHY C PETERS	Meeting Reimbursement	\$313.43
TODD A. WRIGHT	Building Repairs	\$9,979.00
TRI STATE COMMUNICATIONS	Tower Maintenance	\$275.00
TWIN VALLEY VET CLINIC	Vet Services	\$170.46
TYLER RUGE	Reimbursement	\$7.23
TYLER TECHNOLOGIES	Annual Fees	\$31,921.80
UNITED BANK OF IOWA	Deposit Slips	\$291.79
UTE FIRE DEPARTMENT	Building Rent	\$140.00
VALERIE PING	Election Official	\$27.00
VAN METER INC	Light Fixtures	\$310.43
VANGUARD APPRAISALS INC	Appraisal Services	\$30,474.90
VERIZON WIRELESS	Phone Services	\$2,279.78
VETTER EQUIPMENT CO	Blades, Parts	\$7,585.75
VISUAL EDGE IT, INC.	Copier Lease	\$211.62
WESTERN IOWA POWER COOP	Utilities	\$1,107.11
WESTERN IOWA TECH	CPR Classes	\$875.00
WIATEL	Phone Services	\$1,079.27
WILLIAM J. WOOD	West Central Development	\$175.00
WIMACTEL, INC.	Payphone	\$91.50
WINDSTREAM	Phone Services	\$1,071.23
WORLD INSURANCE ASSOCIATES	Filing Fees	\$550.00
ZIEGLER INC	Oil, Supplies, Software Update, Parts	\$13,841.38
	MONTHLY TOTAL:	\$617,031.55

FUND RECAP REPORT

FUND:	Description:	
0001	General Basic	\$123,932.08
0002	General Supplemental	\$1,572.27
0007	Co. Attorney Trust Fund	\$170.46
0011	Rural Basic	\$9,909.46
0020	Secondary Roads	\$203,669.44
0036	ARPA Funding	\$60,576.37
0040	Conservation Trust	\$28.74
4000	Emergency Management	\$2,085.03
4010	E911 Surcharge Trust Fund	\$4,410.22
4100	County Assessor	\$41,157.52
8500	Health Insurance Trust Fund	\$169,519.96
	Monthly Total:	\$617,031.55

BREAKDOWN FOR PAYROLL CLAIMS LISTING

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			PPE:	3/1/2025
		FICA	Medicare	IPERS	TOTAL	
		Match	Match	Match		W/CO.SHARE
ASSESSOR	11,051.13	650.01	152.00	1,043.22	12,896.36	
SUPERVISORS	4,113.25	230.65	53.95	388.29	4,786.14	
AUDITOR	11,686.25	637.74	149.15	1,103.19	13,576.33	
TREASURER	8,482.64	474.10	110.88	800.76	9,868.38	
COUNTY ATTORNEY	11,456.11	628.06	146.88	1,081.45	13,312.50	

SHERIFF	60,720.84	3,617.52	846.00	5,310.39	70,494.75
RECORDER	7,029.57	417.04	97.53	663.59	8,207.73
AUTO/TREASURER	4,012.22	198.73	46.48	378.76	4,636.19
DRAINAGE	3,687.63	219.48	51.33	348.11	4,306.55
ENVIRON.HLTH/ZONING	1,819.20	99.59	23.29	171.73	2,113.81
SEC. ROAD	84,570.19	4,919.76	1,150.59	8,157.20	98,797.74
VETERANS ADMIN	754.52	46.78	10.94	71.23	883.47
CUSTODIAL	3,157.20	193.71	45.31	298.04	3,694.26
GENERAL RELIEF	50.00	3.10	0.73	0.00	53.83
TOWNSHIPS	830.00	51.46	12.05	0.00	893.51
CONSERVATION	8,123.41	484.16	113.24	760.89	9,481.70
ELECTIONS	2,442.59	148.79	34.80	230.58	2,856.76
EMERG. MGT.	2,236.80	134.97	31.56	211.15	2,614.48
ALL TOTALS	226,223.55	13,155.65	3,076.71	21,018.58	263,474.49

BREAKDOWN FOR PAYROLL CLAIMS LISTING

PPE: 3/15/2025

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	13,036.82	776.52	181.59	1,228.80	15,223.73
SUPERVISORS	4,113.25	240.64	56.28	388.29	4,798.46
AUDITOR	11,708.57	657.02	153.66	1,105.29	13,624.54
TREASURER	8,482.64	488.02	114.14	800.77	9,885.57
COUNTY ATTORNEY	11,456.10	647.31	151.38	1,081.45	13,336.24
SHERIFF	53,651.69	3,217.09	752.37	4,719.60	62,340.75
RECORDER	7,029.56	420.76	98.41	663.59	8,212.32
AUTO/TREASURER	4,012.22	206.68	48.34	378.76	4,646.00
DRAINAGE	3,715.65	224.33	52.47	350.76	4,343.21
ENVIRON.HLTH/ZONING	1,819.20	99.59	23.29	171.73	2,113.81
SEC. ROAD	83,184.05	4,892.55	1,144.24	7,852.56	97,073.40
VETERANS ADMIN	680.00	42.16	9.86	64.19	796.21
CUSTODIAL	3,215.20	199.34	46.62	303.52	3,764.68
TOWNSHIPS	815.00	50.53	11.82	0.00	877.35
CONSERVATION	9,815.66	597.59	139.75	920.64	11,473.64
ELECTIONS	2,442.59	150.49	35.19	230.58	2,858.85
EMERG. MGT.	2,236.80	137.00	32.04	211.15	2,616.99
ALL TOTALS	221,415.00	13,047.62	3,051.45	20,471.68	257,985.75

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to authorize the Chairperson’s signature on status/payroll change report for Terri Pratt. Terri will be going from \$51,311 per year to \$54,576 per year. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of Western Iowa Tourism’s request for FY 2026 funding. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Motion was by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of Manure Management Annual Update for Lee #1 facility #63691. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Brouillette to hereby adjourn at the hour of 12:06 p.m. o’clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR