

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
FEBRUARY 25, 2025**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, February 25, 2025, in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other Supervisors present: Tom Brouillette. Supervisors Absent Vince Phillips. Also present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the agenda. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Present, along with the Supervisors and Auditor for the Elected Official / Director Meeting, were: Kelly Seward, Recorder; Jim Wigton, IT Director; Abby Riesberg, Treasurer; Josh Schaben, Conservation Director; Kevin Ewing, Sheriff; Sandy Bubke, Zoning/Environmental Health Administrator; Charles Bechtold, Secondary Roads Engineer; Sharon Gries, Chief Deputy Assessor, and Mark Witzel, Veteran Affairs Director. Absent were Haley Bryan, County Attorney; Patrick Prorok, EMA Director; and Tim Peters, Assessor. Activities were discussed and information was shared.

Amy Borchardt-Sick and Tammy Blinde, Drainage Clerks, were present for Drainage business. Caleb Rasmussen with ISG was also present. There was a motion by Brouillette, seconded by Fox to have Chairman Fox sign the spraying agreement with B&W Spraying for FY 2025. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried. There was a motion by Brouillette, seconded by Fox, to accept the spraying quotes from B&W Spraying for 2025. The quotes are on file in the drainage office. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Engineer Rasmussen discussed the McNeill MOD Improvement on Phase II of the cleanout. He discussed the Crane Intercounty findings in response to the Matt Dehn petition filed May 6, 2024. The McNeill Lat 8 was also discussed. No action was taken.

Secondary Roads Engineer Charles Bechtold and Secondary Roads Office Manager Deleta Huffman were present for Secondary Roads business. Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to authorize the Chairman's signature on 28E Agreement Competitive Highway Bridge Program (CHBP) Grant Project. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Supervisor Brouillette introduced and moved to adopt the following Resolution, seconded by Supervisor Fox:

RESOLUTION NO. SR 25-12
In Support of the Joint CHBP Grant Agreement
&
Letter of Support for the
Competitive Highway Bridge Program (CHBP) Grant Project

Whereas, Monona County, Iowa bridge FHWA number(s): 250540, has been identified as being part of a joint Competitive Highway Bridge Program (CHBP) Grant Project, and

Whereas, Iowa bridge FHWA number(s) 250540 has been included in a Bundle, as detailed in Exhibit B, and

Whereas, we accept the Contracting Authority for the bundle as detailed in Exhibit B, and acknowledge the roles and responsibilities of each party as detailed in Section 3 and 4, and

Whereas, it is desired by and in the interest of Monona County to participate fully in the CHBP project activities as a sub-recipient and provide all requisite information necessary to bring to completion all project phases through final completion, and

Whereas, we are in support of the Iowa DOT providing Primary Recipient roles and duties, and

Whereas, we understand and accept the sub-recipient roles and responsibilities as defined in the "28E Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Grant Project", including its referenced Exhibits, and

Whereas, each County as shown in Section 4, paragraph A shall be responsible for all matching funds and accept any costs exceeding the funds requested in the CHBP Grant application for their respective structure, and

Whereas, it is the intent of Monona County, upon award of CHBP funds, to enter into a Federal-aid Agreement with the Iowa Department of Transportation (DOT).

THEREFORE, BE IT RESOLVED that the Board of Supervisors of Monona County, Iowa hereby approves and directs the Chair to sign this Letter of Support for the Bridge Competitive Highway Bridge Program (CHBP) Grant Project and the 28E Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Grant Project, and to provide all pertinent correspondence and project information to:

Attn: Nicole Stinn, P.E.
Secondary Roads Engineer
Iowa DOT Local Systems Bureau
800 Lincoln Way
Ames, IA 50010

Date: February 25, 2025

Ayes: /s/ Bo Fox
/s/ Tom Brouillette

Nays: None

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve internal posting for Operator II Mapleton Shop. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Discussion items were work zone safety workshop, FEMA, pavement program, rock hauling, and roads. No action taken.

Denise Ballard of IGHCP presented the IGHCP insurance renewal to the Board of Supervisors.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve IGHCP insurance renewal. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to recess at 12:19 p.m. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to reconvene at 12:58 p.m. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Due to the ordinance not being published in full, the public hearing was not held to adopt the changes to Zoning Regulations Chapter 100.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to set a new public hearing date of March 11, 2025, at 11:00 a.m. to consider adopting the changes recommended by the Zoning Commission to Chapter 100. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Regina Smith, Michelle Matney, and Annie Carver from RML Architects were present to review the bids to replace the courthouse roof. Also present was Randy Ping, Building Maintenance.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to table approval of the courthouse roof bids until more information is obtained. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Miscellaneous budgets were reviewed. No action was taken.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve the minutes of February 18, 2025, as read. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve claims. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Vendor Name	Payable Description	Total Payments
ACCESS SYSTEMS LEASING	Copier Contract	\$1,387.50
AEGIX GLOBAL LLC	Subscription	\$3,220.00
AGRILAND FS INC	Propane	\$3,054.42
ALLEN'S SEPTIC & PORTABLES LLC	Septic System Service	\$285.00
AT&T MOBILITY	Phone Services	\$43.76
BAUER BUILT TIRE-	Tires	\$2,518.68
BLACK HILLS ENERGY	Utilities	\$2,633.51
BLACKSTRAP INC.	Salt	\$10,690.14
BOMGAARS INC	Supplies	\$2,337.90
BOUND TREE MEDICAL	Training Supplies	\$627.34
BRENT STRECK	Preliminary Investigation	\$301.60
BURGESS HEALTH CENTER	Inmate Services	\$145.00
BURGESS PUBLIC HEALTH	Public Health Services	\$21,592.36
CALHOUN-BURNS & ASSOC. INC.	Bridge Inspections and Ratings	\$6,772.50
CARRIER CONTAINER COMPANY, LLC	Garbage Service	\$425.00
CASTANA, CITY OF	Utilities	\$102.00
CENTRAL IOWA DISTRIBUTING INC	Custodial Supplies	\$1,036.10
CENTURY LINK	Phone Services	\$188.42
CHN GARBAGE SERVICE	Garbage Service	\$90.09
CJ COOPER & ASSOCIATES, INC.	New Employee Clearinghouse Query	\$15.00
CMRS-FP	Postage	\$252.11
CORNHUSKER INTERNATIONAL TRUCK	Parts, Labor, Filters	\$3,810.41
DALE VITITO	Uniform Expense	\$2,189.10
DAVID POOLE	Conference Board Meeting	\$59.60
DEVIN KLINE	Preliminary Investigation	\$200.00
DIAMOND MOWERS INC	Parts	\$310.02
DON C GROVES	Equipment Installation	\$9,884.69
DONALD THOMPSON	Mileage Reimbursement	\$27.28
ED M FELD EQUIPMENT CO.	Inspection	\$528.00
ELECTRONIC ENGINEERING	Service Agreement	\$1,993.50
EMPLOYEE BENEFIT SYSTEMS	Group Insurance	\$171,983.08
ENVIRO TECH SERVICES, INC	Calcium Chloride	\$3,412.50
FAMILY MEDICINE CLINIC PC	Inmate Services	\$136.00
FILTERCARE OF NEBRASKA, LLC	Filters	\$133.15
FIRST BANKCARD-AUDITOR	Expenses	\$1,382.26
FIRST BANKCARD-CO. ATTORNEY	Computer Equipment	\$593.43
FIRST BANKCARD-CONSERVATION	Expenses	\$2,338.40
FIRST BANKCARD-DATA PROCESSING	Expenses	\$137.97
FIRST BANKCARD-ZONING	Expenses	\$1,014.66
FIRST BANKCARD-SEC ROADS	Expenses	\$57.10
FIRST BANKCARD-SHERIFF	Expenses	\$738.55
FIRST BANKCARD-VA	Expenses	\$67.57
FIRST BANKCARD-MECHANIC	Expenses	\$1,732.89
FP FINANCE PROGRAM	Postage Meter	\$158.18
GERI JOHNSON	Conference Board Meeting	\$40.00
GRANT JAGER	Mileage Reimbursement	\$24.15
GRIFFITH PLUMBING LLC	Services	\$790.00
HENRY ADKINS & SONS INC.	Election Equipment	\$45,622.93
HOFFMAN AGENCY	Insurance	\$1,000.00
HUNDERTMARK	Shop Supplies	\$350.00
ICTEA	Credit Card Machine	\$424.99

INTERSTATE BATTERY SYSTEM INC	Batteries	\$546.85
IOWA COMMUNICATIONS NETWORK	Network Services	\$226.00
IOWA STATE UNIVERSITY	Work Zone Safety Class	\$990.00
ISAC	Continuing Ed	\$420.00
ISTATE TRUCK CENTER INC.	Parts	\$863.59
JACK'S OK TIRE SERVICE	Tires	\$7,732.00
JAMES HENSCHEN	Conference Board Meeting	\$105.80
JANET RYAN	Conference Board Meeting	\$61.00
JEFF J. PITHAN	Fuel	\$80.01
JESSEN AUTOMOTIVE LLC	Parts, Filters, Supplies, Tools	\$1,071.41
JIM HAWK TRUCK TRAILERS INC.	Parts	\$1,053.57
JOHN DEERE FINANCIAL	Battery	\$130.30
JOHN LARSON	Conference Board Meeting	\$45.20
JOSHUA SCHABEN	Work Boots	\$156.51
JULIE KUHLMAN	Conference Board Meeting	\$45.20
KALEB KASTER	Meal Reimbursement	\$21.00
KALIE STANFIELD	Well Plugging	\$600.00
KAREN KENNEDY	Conference Board Meeting	\$101.60
KUHLMANN COLLISION REPAIR	Vehicle Repairs	\$1,863.70
KURTIS PRYOR	Parts	\$250.00
L & L, INC	Continuing Education	\$675.00
LEAF CAPITAL FUNDING LLC	Copier Contract	\$129.00
LEWIS DRUG INC	Inmate Medical	\$34.02
LONG LINES	Phone Service	\$3,694.93
LONNIE CAMPBELL	Conference Board Meeting	\$20.00
MAC'S CHEVROLET-PONTIAC INC	Parts, Labor	\$998.97
MAIL SERVICES, LLC	Postage	\$308.31
MAPLETON COMMUNICATIONS	Phone Service	\$100.47
MAPLETON PRESS INC.	Publications	\$1,264.75
MAPLETON, CITY OF	Utilities	\$2,901.24
MCNALLY OPERATIONS LLC	Supplies	\$191.75
MENARDS-SIOUX CITY	Supplies	\$579.77
MID AMERICAN ENERGY	Utilities	\$1,319.48
MIDWEST WHEEL CO. INC.	Parts	\$462.54
MONONA COUNTY SANITARY LANDFIL	Landfill Services	\$345.80
MONONA COUNTY SECONDARY ROADS	Fuel Reimbursements	\$514.50
MRB ENTERPRISES LLC	Garage Door Service	\$470.75
NEWMAN TRAFFIC SIGNS INC.	Road Closed Signes	\$885.55
NORTH AMERICAN TRUCK & TRAILER	Filters	\$704.47
OFFICE ELEMENTS	Supplies	\$293.89
ONAWA DEMOCRAT	Publications	\$1,861.12
ONAWA SENTINEL	Supplies	\$105.00
ONAWA, CITY OF	Utilities	\$5,116.27
O'REILLY AUTOMOTIVE INC.	Parts, Filters, Supplies, Oil	\$728.38
ORKIN	Pest Control	\$114.00
OTHER POLICY & ADMINISTRATION	Mileage	\$164.50
POWER WASH USA	Vehicle Maintenance	\$35.00
POWERPLAN	Parts, Filters	\$2,868.92
QUALITY TELECOMMUNCATIONS CO.	Phone Setup	\$157.50
RASMUSSEN LUMBER CO	Supplies	\$102.64
REES MACK SALES & SERVICES INC	Parts	\$1,956.57
RICKY J. RAMUSSEN	Floor Epoxy	\$4,999.00
RINGCENTRAL INC	Phone Services	\$2,669.31
RML ARCHITECTS LLC	Building Maintenance	\$1,555.00
ROBERT HAACK	Mileage Reimbursement	\$9.92
RYAN PUBLISHING COMPANY	Publications	\$327.00
SAFETY KLEEN SYSTEMS INC	Supplies	\$606.08
SAM'S CLUB MC/SYNCB	Inmate Supplements	\$722.33
SANDY BUBKE	Mileage Reimbursement	\$34.72
SCHILDBERG CONSTRUCTION INC.	Granular	\$79,967.51
SCHUMACHER ELEVATOR CO.	Maintenance	\$309.78
SCHWIG OUTDOORS, LLC	Boat Dock/Ramp	\$9,400.00
SCOTT FOX	Conference Board Meeting	\$37.50
SEAT-State Election Administrators Training	SEAT Dues	\$200.00
SECUR-SERV	Computer Services	\$20,521.00
SEXTON OIL COMPANY	Diesel, Gasoline	\$39,493.64
SHARON L GRIES	Supplies	\$5.35

SHAWN HAMANN	Conference Board Meeting	\$87.60
SHIELD TECHNOLOGY CORP.	Remote Interface	\$100.00
SIMPLY SIGNS & CREATIVE CUSTOMS	Uniform Expense	\$130.00
SIOUXLAND DISTRICT HEALTH	Water Tests	\$250.00
SIOUXLAND LOCK & KEY	Keys	\$35.50
SOLDIER, CITY OF	Utilities	\$58.30
STATE HYGIENIC LABORATORY	Water Tests	\$357.50
STATE MEDICAL EXAMINER	Autopsy	\$4,094.00
STINN BACKHOE & PLMBG SERVICES	Sewer Repairs	\$186.52
SUNSHINE FOODS	Client Services	\$635.65
THE DESIGN HOUSE PLUS, LLC	Brochures	\$95.41
TITAN MACHINERY	Parts	\$1,595.80
TODD A. WRIGHT	Window Replacement	\$9,979.00
TOWN OF MOORHEAD	Water and Sewer	\$44.30
TWIN VALLEY VET CLINIC	Veterinary Care	\$78.22
TYLER RUGE	Meal Reimbursement	\$46.16
US IMAGING INC	Services	\$3,219.26
VAN METER INC	Lights	\$1,457.14
VANGUARD APPRAISALS INC	Appraisal Contract	\$30,715.20
VERIZON WIRELESS	Phone Services	\$1,685.27
VETTER EQUIPMENT CO	Brush Cutting, DEF	\$1,495.34
VISUAL EDGE IT, INC.	Copier Lease	\$211.62
WESTERN IOWA POWER COOP	Utilities	\$1,221.08
WIATEL	Phone Service	\$577.10
WILLIAM J. WOOD	West Central Development	\$175.00
WIMACTEL, INC.	Payphone	\$91.50
WINDSTREAM	Phone Service	\$69.19
WOHLERS FIRE EQUIPMENT LLC	Sprayer	\$6,750.00
ZIEGLER INC	Parts, Labor, Oil, Filters	\$9,725.22
	Total:	\$590,352.69

FUND RECAP REPORT

FUND:	Description:	
0001	General Basic	\$104,322.30
0002	General Supplemental	\$22,780.58
0007	Co. Attorney Trust Fund	\$134.21
0011	Rural Basic	\$13,836.80
0020	Secondary Roads	\$194,172.23
0036	ARPA Funding	\$38,406.26
0040	Conservation Trust	\$6,835.54
4000	Emergency Management	\$1,583.86
4010	E911 Surcharge Trust Fund	\$1,419.11
4100	County Assessor	\$34,878.72
8500	Health Insurance Trust Fund	\$171,983.08
	Monthly Total:	\$590,352.69

BREAKDOWN FOR PAYROLL CLAIMS LISTING

PPE: 2/1/2025

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL W/CO.SHARE
		FICA Match	Medicare Match	IPERS Match	
ASSESSOR	11,051.12	650.01	152.00	1,043.22	12,896.35
SUPERVISORS	4,113.25	230.65	53.95	388.29	4,786.14
AUDITOR	11,650.97	635.56	148.64	1,099.86	13,535.03
TREASURER	8,482.64	474.10	110.88	800.77	9,868.39
COUNTY ATTORNEY	11,456.11	610.55	142.78	1,081.45	13,290.89
SHERIFF	55,256.37	3,278.76	766.78	4,870.00	64,171.91
RECORDER	7,029.57	417.04	97.53	663.59	8,207.73
AUTO/TREASURER	4,012.22	198.73	46.48	378.76	4,636.19
DRAINAGE	3,659.65	217.74	50.93	345.48	4,273.80
ENVIRON.HLTH/ZONING	1,819.20	99.59	23.29	171.73	2,113.81

SEC. ROAD	83,567.92	4,870.28	1,138.99	7,719.81	97,297.00
VETERANS ADMIN	753.42	46.71	10.92	59.79	870.84
CUSTODIAL	3,215.20	197.31	46.15	303.52	3,762.18
CONSERVATION	8,123.43	484.16	113.24	760.89	9,481.72
ELECTIONS	2,442.59	148.79	34.80	230.58	2,856.76
EMERG. MGT.	2,236.80	134.97	31.56	211.15	2,614.48
ALL TOTALS	218,870.46	12,694.95	2,968.92	20,128.89	254,663.22

BREAKDOWN FOR PAYROLL CLAIMS LISTING

PPE: 2/15/2025

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	11,051.14	660.23	154.40	1,043.22	12,908.99
SUPERVISORS	4,113.25	240.64	56.28	388.29	4,798.46
AUDITOR	11,571.65	648.53	151.67	1,092.37	13,464.22
TREASURER	8,482.64	488.02	114.14	800.76	9,885.56
COUNTY ATTORNEY	11,456.11	633.26	148.09	1,081.45	13,318.91
SHERIFF	56,168.02	3,369.27	787.96	4,950.36	65,275.61
RECORDER	7,029.56	420.76	98.41	663.59	8,212.32
AUTO/TREASURER	4,012.23	206.68	48.34	378.76	4,646.01
DRAINAGE	3,659.66	220.86	51.66	345.48	4,277.66
ENVIRON.HLTH/ZONING	1,819.22	99.59	23.29	171.73	2,113.83
SEC. ROAD	85,263.77	5,008.80	1,171.45	7,875.14	99,319.16
VETERANS ADMIN	976.98	60.57	14.17	80.90	1,132.62
CUSTODIAL	3,476.20	215.52	50.40	328.15	4,070.27
TOWNSHIPS	10.00	0.62	0.15	0.94	11.71
CONSERVATION	8,123.42	492.67	115.22	760.89	9,492.20
ELECTIONS	2,442.59	150.49	35.19	230.58	2,858.85
EMERG. MGT.	2,236.80	137.00	32.04	211.15	2,616.99
ALL TOTALS	221,893.24	13,053.51	3,052.86	20,403.76	258,403.37

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of Manure Management Annual Update from Scott Johnson facility #59950. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to acknowledge receipt of Monona County Clerk of Court report of fees collected for January 2025. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of resignation letter from Kelly Seward, Monona County Recorder, effective March 31, 2025. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Brouillette to hereby adjourn at the hour of 2:00 p.m. o'clock. Vote on motion: Ayes: Fox and Brouillette. Nays: None. Motion carried.

/s/Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR