

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
NOVEMBER 26, 2024**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, November 26, 2024 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Senator Kevin Alons was present to discuss county issues with the Board of Supervisors with no action taken. Wray Wright was also present.

Present, along with the Supervisors and Auditor for the Elected Official / Director Meeting, were: Kelly Seward, Recorder; Patrick Prorok, EMA Director; Jim Wigton, IT Director; Haley Bryan, County Attorney; Kevin Ewing, Sheriff; Charles Bechtold, Secondary Roads Engineer; Sandy Bubke, Zoning/Environmental Health Administrator; Sharon Gries, Chief Deputy Assessor; Mark Witzel, Veterans Affairs Director; Wray Wright and Senator Kevin Alons. Absent were Abby Riesberg, Treasurer and Josh Schaben, Conservation Director. Activities were discussed and information was shared.

Secondary Roads Engineer Charles Bechtold was present for Secondary Roads business. Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to rescind Resolution SR-34 Wage Adjustment Maintenance Shop Foreman. Vote on motion: Ayes: Brouillette and Phillips. Nays: Fox. Motion carried.

Supervisor Brouillette introduced and moved to adopt the following Resolution, seconded by Supervisor Phillips:

RESOLUTION NO. SR 24-35

The Board of Supervisors consents to adjust salary of Maintenance Shop Foreman to equivalent of Area Road Foreman Salary.

Current Classification: Maintenance Shop Foreman (Effective 07-23-2023)

Current Salary: \$61,800.00 Yearly

Proposed Salary: \$67,380.85 Yearly (Effective 11-24-2024)

The Maintenance Shop Foreman is a management, salaried and exempt from overtime. A Maintenance Shop Foreman will not be paid overtime for work over 40 hours in a week; work in excess of 40 hours may be required at times to ensure appropriate performance of essential job functions. Holidays, vacation, personal leave, and sick leave will be the same as outlined in the Monona County Handbook. A Maintenance Shop Foreman is expected to give 4 weeks minimum notice before resignation or retirement.

Date: November 26, 2024

Ayes: _____
 /s/ Tom Brouillette
 /s/ Vincent Phillips

Nays: /s/ Bo Fox

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Discussion items were employee evaluations, work boot allowance, and Purple Wave auction results. No action taken.

Treasurer Riesberg was unavailable for the meeting. Auditor Rolph presented the utility replacement tax billing correction from the Department of Revenue to the Board. Motion was made by Supervisor Fox, seconded by Supervisor Phillips to acknowledge receipt of utility replacement tax billing corrections from Iowa Department of Revenue. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve the minutes of November 18 and 19, 2024 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Vendor Name	Payable Description	Total Payments
ACCESS SYSTEMS LEASING	Printer Lease	\$2,196.00
AEGIX GLOBAL LLC	Subscription	\$3,220.00
AGRILAND FS INC	Propane	\$1,081.59
ALLIED OIL & SUPPLY INC	Supplies	\$457.35
ANNIE HARMS	Meeting Expenses	\$32.08
A-OX WELDING SUPPLY INC.	Supplies	\$226.20
BARBARA FORD	Election Official	\$258.57
BAUER BUILT TIRE-	Tires 1006	\$744.68
BENTSON PEST MANAGEMENT	Pest Control	\$225.00
BEV HARMS	Election Official	\$248.50
BLACK HILLS ENERGY	Utilities	\$486.47
BLACKSTRAP INC.	Salt	\$7,191.32
BOB WALKER	Well Shocking	\$900.00
BOMGAARS INC	Supplies	\$3,620.47
BRAYDEN KOMAREK	Election Official	\$259.19
BRENT STRECK	Autopsy Services	\$200.00
BURGESS PUBLIC HEALTH	Services	\$26,513.24
CAPITAL ONE TRADE CREDIT	Fuel-Tool Box	\$1,913.99
CARRIER CONTAINER COMPANY, LLC	Services	\$425.00
CASTANA, CITY OF	Utilities-Shop	\$106.02
CENTRAL IOWA DISTRIBUTING INC	Janitor Supplies	\$502.00
CENTURY LINK	Phone Services	\$256.99
CHN GARBAGE SERVICE	Garbage Service	\$90.09
CJ COOPER & ASSOCIATES, INC.	Clearinghouse Fee	\$1,190.00
CMRS-FP	Postage	\$834.71
COLE BETHUNE	Election Official	\$232.88
CONCRETE PROUCTS CO	Culvert Materials	\$48.19
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$868.80
DALE VITITO	Clothing	\$246.30
DANELLE RILEY	Election Official	\$259.00
DENISE DERBY	Services	\$13.00
DENISE MCANDREWS	Election Official	\$286.26
DONNA SPEER	Election Official	\$238.80
DOUGLAS NELSEN	Mileage Reimbursement	\$26.80
DUANE GOSCH	Vehicle Repairs	\$6,686.08
ELECTRONIC ENGINEERING	Services	\$570.00
ELECTRONIC ENGINEERING	Radios - New Pickups	\$2,386.28
EMPLOYEE BENEFIT SYSTEMS	Insurance Premiums	\$165,124.30
ENVIRONMENTAL SYSTEMS RESEARCH	GIS Maintenance	\$460.00
EQUIPMENT BLADES INC	Blades	\$29,490.00
FAITH LUTHERAN CHURCH	Polling Place Rent	\$35.00
FAMILY MEDICINE CLINIC PC	Inmate Services	\$667.00
FILTERCARE OF NEBRASKA, LLC	Filters	\$312.75
FIRST BANKCARD-AUDITOR	Expenses	\$807.74
FIRST BANKCARD-COUNTY ATTORNEY	Expenses	\$255.36
FIRST BANKCARD-CONSERVATION	Expenses	\$729.75
FIRST BANKCARD-DATA PROCESSING	Expenses	\$1,702.22
FIRST BANKCARD-EMA	Expenses	\$478.22
FIRST BANKCARD-ZONING	Expenses	\$588.69
FIRST BANKCARD-SECONDARY ROADS	Expenses	\$664.64
FIRST BANKCARD-SHERIFF	Expenses	\$1,636.83

FIRST BANKCARD-TREASURER	Expenses	\$172.80
FIRST BANKCARD-MECHANIC	Expenses	\$1,303.51
FP FINANCE PROGRAM	Postage	\$132.18
GEOCOMM INC.	License	\$1,244.60
GLENN WINGERT	Parts, Labor	\$375.00
GOSLAR FUNERAL HOME AND MONUMENTS	Burial Expenses	\$5,225.00
GOVERNMENT FORMS & SUPPLIES	Record Books	\$1,166.90
GRANT JAGER	Meeting Expenses	\$298.48
GROVES EMERGENCY LIGHTING INSTALLATION	Vehicle Upfit	\$10,330.14
HALEY BRYAN	Meeting Mileage	\$99.20
HALLETT MATERIALS	Road Gravel	\$1,516.50
HANNAH ALLEN	Election Official	\$261.05
HEARTLAND TIRES INC.	Supplies - Tubes	\$420.00
HEIDI GAGE	Election Official	\$293.28
HENRY ADKINS & SONS INC.	Ballot Pens	\$84.98
HYDRAULIC SALES & SERVICE CORP	Repairs	\$334.00
ICAP	Insurance	\$16,725.00
ICEA OFFICE OF LOCAL SYSTEMS	Engineer's Conference	\$800.00
IDDA	Meeting Registration	\$225.00
IMT INSURANCE	Bonds	\$1,044.00
IMWCA	Work Comp Premium	\$15,352.00
INSTITUTE OF IOWA CERTIFIED ASSESSORS	Iowa Assessment	\$590.00
INTERSTATE BATTERY SYSTEM INC	Batteries	\$404.87
IOWA LAW ENFORCEMENT ACADEMY	Training	\$500.00
IOWA PRISON INDUSTRIES	Lettering	\$272.80
IOWA'S CO CONSERVATION SYSTEM	Conference Fees	\$390.00
ISAC	Schooling	\$225.00
ISACA TREASURER	Schooling	\$450.00
ISTATE TRUCK CENTER INC.	Parts	\$354.24
JACKIE RASMUSSEN	Election Official	\$247.41
JANE DANIEL	Election Official	\$265.06
JEAN BOTTORFF	Election Official	\$252.93
JEAN STERNER	Election Official	\$268.49
JEAN THEOBALD	Election Official	\$306.66
JEANIE ERLEMEIER	Election Official	\$318.08
JERIAH SORENSEN	Meeting Expenses	\$411.90
JIM HAWK TRUCK TRAILERS INC.	Parts Supplies	\$1,508.04
JIM WIGTON	Meeting Mileage	\$68.20
JODIE LYNN JORDAN	Election Official	\$232.88
JOHN DEERE FINANCIAL	Parts	\$897.10
JON PINKELMAN	Autopsy Services	\$200.67
JUDY COX	Election Official	\$290.36
JUDY EHLERS	Absentee Official	\$391.60
JUNNAH HUNTLEY	Meeting Expenses	\$370.52
KAITLYN JORDAN	Absentee Official	\$197.13
KATHY FENDER	Election Official	\$353.58
KATIE LITTLE	Election Official	\$298.25
KEITH ROBINSON	Election Official	\$342.00
KRISTI KNOFF	Absentee Official	\$264.09
KYLA MEYERS	Election Official	\$248.50
LANDS' END BUSINESS OUTFITTERS	Office Apparel	\$217.95
LANO EQUIPMENT INC	Parts - Tracks	\$2,845.00
LEAF CAPITAL FUNDING LLC	Copier Lease	\$129.00
LETHA GOSLAR	Election Official	\$259.62
LOIS WILSON	Election Official	\$316.04
LONG LINES	Phone Services	\$3,787.22
LORI BECK	Election Official	\$245.62
LOWE'S	Supplies	\$13.20
MAC'S CHEVROLET-PONTIAC INC	Vehicle Maintenance	\$135.92
MAIL SERVICES, LLC	Postage	\$356.85
MAKENZIE DAVIS	Election Official	\$267.68
MAPLETON COMMUNICATIONS	Phone Service	\$103.47
MAPLETON LIBRARY	Funding	\$15,298.00
MAPLETON PRESS INC.	Publication	\$1,015.23
MAPLETON, CITY OF	Utilities	\$666.15

MARILYN STRUBLE	Election Official	\$296.20
MARLISS HITCHMAN	Election Official	\$259.67
MARTIN MARIETTA MATERIALS	Granular	\$19,406.92
MARX TRUCK & TRAILER SALES INC	4010 2025 Gooseneck Trailer	\$54,825.00
MARY JO DEHN	Election Official	\$299.04
MCCLOY CHIROPRACTIC CLINIC	New Employee Services	\$365.00
MCNALLY OPERATIONS LLC	Office Supplies	\$220.71
MEGAN PEITSCH	Precinct Official	\$286.26
MENARDS-SIOUX CITY	Supplies	\$1,191.19
MID AMERICAN ENERGY	Utilities	\$472.96
MIDWEST WHEEL CO. INC.	Parts	\$918.85
MONONA COUNTY EXTENSION	Schooling	\$135.00
MONONA COUNTY IRON	Parts, Labor	\$934.55
MONONA COUNTY SANITARY LANDFIL	Tire Disposal	\$1,559.80
MONONA COUNTY SECONDARY ROADS	Vehicle Services	\$1,118.99
MRB ENTERPRISES LLC, BONINE GARAGE DOORS	Garage Doors -Soldier	\$14,305.00
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$60.05
NACo	Membership	\$450.00
NANCY FLEMING	Election Official	\$253.61
NOAH HAGESTROM	Election Official	\$258.43
NORTH AMERICAN TRUCK & TRAILER	Filters	\$126.33
NORTHSIDE SHOP INC.	Parts	\$46.70
NW IOWA DISTRICT OF ASSESSORS	District Dues	\$400.00
OFFICE ELEMENTS	Power Supplies	\$1,409.40
ONAWA DEMOCRAT	Publication	\$1,399.47
ONAWA LIBRARY	Funding	\$23,001.00
ONAWA SENTINEL	Publication	\$188.93
ONAWA, CITY OF	Utilities	\$3,854.99
O'REILLY AUTOMOTIVE INC.	Car Parts	\$750.33
ORKIN	Services	\$104.99
OTHER POLICY & ADMINISTRATION	County Car Use	\$229.85
PEGGY ROLPH	Meeting Expenses	\$42.98
PITNEY BOWES INC	Postage	\$15.00
POWER WASH USA	Vehicle Maintenance	\$58.00
POWERPLAN	Parts, Labor	\$5,858.69
RANDALL STANISLAV	Election Official	\$45.53
RASMUSSEN LUMBER	Supplies	\$1,178.90
REES MACK SALES & SERVICES INC	Parts	\$456.96
RESERVE ACCOUNT	Postage	\$5,000.00
RICHARD ANDERSON	Mileage Reimbursement	\$25.33
RML ARCHITECTS LLC	Services	\$7,504.89
ROBERT HAACK	Meeting Mileage	\$9.92
ROXIE MAIER	Election Official	\$314.00
RUSSELL J. WOODWARD	Mileage Reimbursement	\$24.12
RYAN PUBLISHING COMPANY	Publication	\$195.00
SAM'S CLUB MC/SYNCB	Inmate Food	\$1,725.24
SANDY SMITH	Election Official	\$342.36
SAVANNAH HINZE	Mileage Reimbursement	\$20.77
SAVANNAH LUCAS	Election Official	\$235.84
SAVING GRACE PHOTOGRAPHY	Sheriff Staff Pictures	\$250.00
SCHUMACHER ELEVATOR CO.	Maintenance	\$1,080.69
SECUR-SERV	Cloud Recovery	\$1,398.03
SEXTON OIL COMPANY	Diesel Gas	\$30,571.77
SHARON L GRIES	Conference Reimbursement	\$405.03
SHARYL BRUNING	Election Official	\$286.95
SHELBY COUNTY CONSERVATION BOARD	Cabin Stay	\$96.75
SHIRLEY HESSE	Election Official	\$311.00
SIOUXLAND DISTRICT HEALTH	Water Tests	\$600.00
SIOUXLAND HYDRAULIC INC	Parts, Labor	\$861.78
SOLDIER LIBRARY	Funding	\$2,019.00
SOLDIER, CITY OF	Utilities	\$58.30
STATE HYGIENIC LABORATORY	Water Tests	\$585.00
STATE MEDICAL EXAMINER	Autopsy Fees	\$3,979.07
SUNSHINE FOODS	Inmate Food	\$273.84
SYDNEY CARRIGAN	Election Official	\$232.88

TEN POINT CONSTRUCTION INC.	Patching L-12, L-20 & L-32	\$191,346.92
TENA L HINKEL	Election Official	\$280.75
TERRI L PRATT	Conference Reimbursements	\$406.98
THE LAURENS HOUSE OF PRINT	Signature Stamp Engineer	\$46.71
THE SIDWELL COMPANY	Services	\$800.00
THOMSON REUTERS	Software Services	\$602.23
TIMOTHY C PETERS	Conference Reimbursement	\$883.44
TREVOR KUHLMAN	Election Official	\$238.18
TYLER RUGE	Expense Reimbursement	\$221.43
UTE LIBRARY	Funding	\$1,859.00
VALERIE PING	Election Official	\$260.88
VANGUARD APPRAISALS INC	Reappraisal Contract	\$3,007.80
VERIZON WIRELESS	Phone Services	\$2,089.85
VETTER EQUIPMENT CO	Supplies	\$5.99
VICKI KINGSBURY	Absentee Official	\$223.72
VISUAL EDGE IT, INC.	Copier Lease	\$213.15
WESTERN IOWA POWER COOP	Utilities	\$1,911.25
WESTERN IOWA TECH	CPR Training	\$480.00
WHITING LIBRARY	Funding	\$10,942.00
WHKS & CO	Contract Engineering	\$1,270.00
WIATEL	Phone Services	\$74.95
WILLIAM J. WOOD	West Central Development	\$350.00
WIMACTEL, INC.	Payphone	\$91.50
WINDSTREAM	Phone Services	\$570.21
WOODHOUSE AUTO FAMILY	Parts Labor	\$592.68
ZIEGLER INC	Parts, Labor, Filters	\$14,296.34
	GRAND TOTAL:	\$790,234.08

FUND RECAP REPORT

FUND:	Description:	
0001	General Basic	\$78,160.65
0002	General Supplemental	\$17,968.31
0011	Rural Basic	\$75,121.28
0020	Secondary Roads	\$409,081.78
0027	Conservation Land Acquisition	\$1,301.48
0036	ARPA Funding	\$13,144.99
4000	Emergency Management	\$11,930.75
4010	E911 Surcharge Trust Fund	\$9,107.40
4100	County Assessor	\$9,293.14
8500	Health Insurance Trust Fund	\$165,124.30
	Monthly Total:	\$790,234.08

BREAKDOWN FOR PAYROLL CLAIMS LISTING

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			PPE:	11/9/2024
		FICA	Medicare	IPERS Match	TOTAL	
		Match	Match		W/CO. SHARE	
ASSESSOR	11,651.12	684.83	160.15	1,043.22	13,539.32	
SUPERVISORS	4,113.25	230.65	53.95	388.29	4,786.14	
AUDITOR	11,602.17	635.91	148.72	1,095.25	13,482.05	
TREASURER	8,482.65	471.55	110.29	800.77	9,865.26	
COUNTY ATTORNEY	8,574.54	492.03	115.07	809.44	9,991.08	
SHERIFF	55,170.19	3,274.31	765.73	4,862.50	64,072.73	
RECORDER	7,029.57	417.04	97.53	663.59	8,207.73	
AUTO/TREASURER	4,012.22	199.15	46.58	378.76	4,636.71	
DRAINAGE	3,659.65	220.84	51.65	345.48	4,277.62	
ENVIRON.HLTH/ZONING	1,819.21	99.59	23.29	171.73	2,113.82	
SEC. ROAD	81,825.70	4,744.13	1,109.50	7,724.36	95,403.69	
VETERANS ADMIN	782.46	48.51	11.35	73.86	916.18	
CUSTODIAL	3,331.20	204.50	47.83	314.47	3,898.00	
GENERAL RELIEF/DHS	100.00	6.20	1.45	0.00	107.65	
CONSERVATION	10,307.37	619.57	144.89	967.15	12,038.98	

ELECTIONS	2,442.59	145.69	34.07	230.58	2,852.93
EMERG. MGT.	2,236.80	134.97	31.56	211.15	2,614.48
ALL TOTALS	217,140.69	12,629.47	2,953.61	20,080.60	252,804.37

BREAKDOWN FOR PAYROLL CLAIMS LISTING

PPE: 11/23/2024

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO. SHARE
ASSESSOR	12,451.13	744.64	174.16	1,043.22	14,413.15
SUPERVISORS	4,113.25	240.64	56.28	388.29	4,798.46
AUDITOR	11,611.93	654.42	153.05	1,096.17	13,515.57
TREASURER	8,482.64	485.47	113.54	800.77	9,882.42
COUNTY ATTORNEY	8,574.54	500.88	117.14	809.44	10,002.00
SHERIFF	58,438.07	3,512.92	821.56	5,150.61	67,923.16
RECORDER	7,029.56	420.76	98.41	663.59	8,212.32
AUTO/TREASURER	4,012.22	207.11	48.44	378.76	4,646.53
DRAINAGE	3,659.65	223.96	52.38	345.47	4,281.46
ENVIRON.HLTH/ZONING	1,819.20	99.59	23.29	171.73	2,113.81
SEC. ROAD	81,436.77	4,792.76	1,120.90	7,687.65	95,038.08
VETERANS ADMIN	726.57	45.05	10.54	68.59	850.75
CUSTODIAL	3,157.20	195.74	45.78	298.04	3,696.76
CONSERVATION	9,747.87	593.38	138.76	914.33	11,394.34
ELECTIONS	2,442.59	147.39	34.47	230.58	2,855.03
EMERG. MGT.	2,236.80	137.00	32.04	211.15	2,616.99
ALL TOTALS	219,939.99	13,001.71	3,040.74	20,258.39	256,240.83

Supervisor Phillips attended the Siouxland Regional Transit System meeting. He shared the information presented.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve Family Farm Applications that were presented. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Brouillette to hereby adjourn at the hour of 11:43 a.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox
 BO FOX, CHAIRPERSON MONONA COUNTY
 BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
 PEGGY A. ROLPH, AUDITOR