

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
NOVEMBER 19, 2024**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, November 19, 2024 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Sheriff Kevin Ewing was present for Sheriff's Department MOU approval. Also present was Wray Wright. Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the Memorandum of Understanding for the Sheriff's Department. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Stephanie Henrich, Executive Director Center Against Abuse & Sexual Assault (CAASA), was present to request funding for FY2026. Also present was Wray Wright. No action taken.

Secondary Roads Engineer Charles Bechtold, Secondary Roads Office Manager Deleta Huffman and Wray Wright were present for Secondary Roads business. Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to acknowledge receipt of resignation from Scott Fox as Operator III West Shop. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve internal posting for Operator III. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Supervisor Phillips introduced and moved to adopt the following Resolution, seconded by Supervisor Brouillette:

**RESOLUTION NO. SR 24-34**

The Board of Supervisors consents to adjust salary of Maintenance Shop Foreman to equivalent of Area Road Foreman Salary.

Current Classification: Maintenance Shop Foreman (Effective 07-23-2023)

Current Salary: \$61,800.00 Yearly

Proposed Salary: 64,590.43 Yearly

The Maintenance Shop Foreman is a management, salaried and exempt from overtime. A Maintenance Shop Foreman will not be paid overtime for work over 40 hours in a week; work in excess of 40 hours may be required at times to ensure appropriate performance of essential job functions. Holidays, vacation, personal leave, and sick leave will be the same as outlined in the Monona County Handbook. A Maintenance Shop Foreman is expected to give 4 weeks minimum notice before resignation or retirement.

Date: November 19, 2024

Ayes: \_\_\_\_\_  
      /s/ Tom Brouillette  
      /s/ Vincent Phillips

Nays: /s/ Bo Fox  
      \_\_\_\_\_  
      \_\_\_\_\_

/s/ Bo Fox

Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph  
          Monona County Auditor

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to remove Road Superintendent work for home and time accrual from the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve six-month wage adjustment for Jeff Kafton. He will be going from \$23.01 per hour to \$24.28 per hour per union contract. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Discussion items were FEMA, site visit to Peters Park, equipment, Purple Wave Auction, and Foreman's meeting. No action taken.

Amy Borchardt-Sick and Tammy Blinde, Drainage Clerks, were present for Drainage business. It was moved by Phillips, seconded by Fox to have an Informational Meeting for the McNeill Inter-County Drainage District, Main open Ditch Project, Monona and Harrison Counties, Iowa on Tuesday, December 17, 2024 at 10:00 a.m. at the Onawa Public Library, 707 Iowa Ave, Onawa, Iowa. The notice is to be published in the Grapevine and Democrat for 2 weeks prior to the Informational Meeting. Vote on motion: Ayes: Fox, Brouillette and Phillips. Nays: None. Motion carried.

Supervisor Fox administered the oath of office to Haley Bryan, County Attorney. She was newly elected to fill a vacancy.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the minutes of November 12, 2024 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Supervisor Fox attended the Monona County Public Health Meeting. He shared the information presented.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to acknowledge receipt of Post-Election Audit Report/Auditor Certification. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to authorize the Chairman's signature on oath of office for Misty Kepner, Legal Assistant/Paralegal for the County Attorney's Office. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to authorize the Chairman's signature on oath of office for Jodi Phipps, Legal Assistant/Paralegal for the County Attorney's Office. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to authorize the Chairman's signature on Status/Payroll Change Report for three-month increase for Annie Harms. She will be going from \$17.50 per hour to \$18.11 per hour per hiring agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve cash report for publication. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Phillips, seconded by Supervisor Brouillette to hereby adjourn at the hour of 11:21 a.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox  
BO FOX, CHAIRPERSON MONONA COUNTY  
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph  
PEGGY A. ROLPH, AUDITOR