

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
JULY 30, 2024**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, July 30, 2024 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Vince Phillips. Supervisor Absent: Tom Brouillette. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Present, along with the Supervisors and Auditor for the Elected Official / Director Meeting, were: Haley Bryan, County Attorney; Sandy Bubke, Zoning/Environmental Health Administrator; Sharon Gries, Chief Deputy Assessor; Josh Schaben, Conservation Director; Jim Wigton, IT Director; Kevin Ewing, Sheriff; Patrick Prorok, EMA Director; Charles Bechtold, Secondary Roads Engineer and Wray Wright. Absent were Mark Witzel, VA Director; Abby Riesberg, Treasurer; and Kelly Seward, Recorder. Supervisor Fox reminded everyone to complete their employee evaluations per the State Auditor. Activities were discussed and information was shared.

Amy Borchardt-Sick and Tammy Blinde, Drainage Clerks, were present for Drainage business. It was moved by Fox, seconded by Phillips to approve the claims for the Supervisor Drainage Districts. The claims are on file in the Drainage office of the Courthouse. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

It was moved by Fox, seconded by Phillips to approve Victor McCall to replace the 30" by 65' tube with a 30" by 70' tube on the Maple River Lateral 1, Belvidere Township, Section 1. Victor will replace the gate as well. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

It was discussed to have the responsibility of the Stamped Warrants transferred to the Drainage Office from the Treasurer Office. No action taken.

Secondary Roads Engineer Charles Bechtold and Secondary Roads Office Manager Deleta Huffman were present for Secondary Roads business. The granular project is completed. Discussion items were fuel and claims. No action taken.

Abby Riesberg, Treasurer, was present via phone to request permission for remote access. Treasurer Riesberg asked for indefinite remote access to be able to work from home. A lengthy discussion followed. Also, present were Sandy Bubke, Sharon Gries, and Jim Wigton.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to grant Treasurer Riesberg remote access to work from home, pending a doctor's note with an estimated return to work date. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the minutes of July 23, 2024 as read. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve claims. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

**BREAKDOWN FOR PAYROLL CLAIMS LISTING**

**PPE: 7/6/2024**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	4,720.98	255.16	59.68	445.66	5,481.48
SUPERVISORS	2,056.64	101.20	23.67	194.15	2,375.66
AUDITOR	5,101.09	237.96	55.65	481.54	5,876.24
TREASURER	4,241.31	208.60	48.80	400.37	4,899.08
COUNTY ATTORNEY	5,525.13	302.97	70.86	512.17	6,411.13
SHERIFF	29,443.82	1,680.77	393.09	2,594.82	34,112.50
RECORDER	3,514.78	199.12	46.57	331.80	4,092.27

AUTO/TREASURER	2,006.10	74.77	17.49	189.37	2,287.73
DRAINAGE	1,777.42	83.50	19.53	167.79	2,048.24
ENVIRON.HLTH/ZONING	909.60	43.20	10.10	85.87	1,048.77
SEC. ROAD	43,709.79	2,392.77	559.63	4,080.84	50,743.03
VETERANS ADMIN	307.40	19.06	4.46	29.02	359.94
CUSTODIAL	1,578.60	95.84	22.41	149.02	1,845.87
CONSERVATION	5,353.83	312.42	73.07	502.32	6,241.64
ELECTIONS	1,221.30	69.97	16.36	115.29	1,422.92
EMERG. MGT.	1,118.40	65.63	15.35	105.58	1,304.96
<b>ALL TOTALS</b>	<b>112,586.19</b>	<b>6,142.94</b>	<b>1,436.72</b>	<b>10,385.61</b>	<b>130,551.46</b>

**BREAKDOWN FOR PAYROLL CLAIMS LISTING**

**PPE: 7/20/2024**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	9,441.92	558.07	130.52	891.31	11,021.82
SUPERVISORS	4,113.25	242.59	56.74	388.29	4,800.87
AUDITOR	10,202.17	570.45	133.41	963.09	11,869.12
TREASURER	8,482.64	485.47	113.54	800.77	9,882.42
COUNTY ATTORNEY	8,574.54	500.88	117.14	809.44	10,002.00
SHERIFF	54,650.83	3,275.58	766.04	4,814.12	63,506.57
RECORDER	7,029.58	420.76	98.41	663.59	8,212.34
AUTO/TREASURER	4,012.22	207.11	48.44	378.76	4,646.53
DRAINAGE	3,554.86	203.64	47.63	335.58	4,141.71
ENVIRON.HLTH/ZONING	1,819.20	99.59	23.29	171.73	2,113.81
SEC. ROAD	87,172.95	5,150.90	1,204.63	8,130.95	101,659.43
VETERANS ADMIN	1,011.50	62.71	14.67	87.93	1,176.81
CUSTODIAL	3,215.20	199.34	46.62	303.52	3,764.68
GENERAL RELIEF-DHS	50.00	3.10	0.73	0.00	53.83
CONSERVATION	10,508.13	640.52	149.79	983.85	12,282.29
ELECTIONS	2,442.59	147.39	34.47	230.58	2,855.03
EMERG. MGT.	2,236.80	137.00	32.04	211.15	2,616.99
<b>ALL TOTALS</b>	<b>218,518.38</b>	<b>12,905.10</b>	<b>3,018.11</b>	<b>20,164.66</b>	<b>254,606.25</b>

ACCESS SYSTEMS LEASING	Copier Lease	\$1,541.05
AGRILAND FS INC	Diesel, Gasoline	\$14,940.28
ANDREA PORTER	LHPS Mileage	\$123.42
ANNA STOYSICH	LHPS Presentation	\$1,250.00
AT & T	Phone Services	\$154.88
BENTSON PEST MANAGEMENT	Services	\$225.00
BLACK HILLS ENERGY	Utilities	\$272.63
BOB BARKER COMPANY INC	Supplies	\$289.09
BOMGAARS INC - CONSERVATION	Supplies	\$1,261.96
BOMGAARS INC - ZONING	Supplies	\$7.99
BOMGAARS INC - SEC ROADS	Supplies	\$373.00
BOMGAARS INC - SHERIFF	Supplies	\$79.45
BOMGAARS INC - AUDITOR	Supplies	\$43.74
BURGESS HEALTH CENTER	Consulting	\$50.00
CALHOUN-BURNS & ASSOC. INC.	Bridge Insp. & Ratings	\$6,489.50
CAPITAL ONE TRADE CREDIT	Tools	\$88.01
CARRIER CONTAINER COMPANY, LLC	Dumpster Rental/Garbage	\$1,821.55
CENTRAL IOWA DISTRIBUTING INC	Janitor Supplies	\$271.00
CENTURY LINK	Phone Services	\$228.25
CHN GARBAGE SERVICE	Garbage Service	\$90.09
CINDY GRIES	Absentee Board Official	\$14.00
CORE-MARK MIDCONTINENT INC	Inmate Food	\$2,188.73
DALE VITITO	Uniforms	\$144.85
DEPART. OF INSPECTIONS, APPEALS, & LICENSING	Elevator Inspection	\$175.00

ELECTRONIC ENGINEERING	Services	\$19,300.00
EMPLOYEE BENEFIT SYSTEMS	Insurance	\$164,767.46
FAMILY MEDICINE CLINIC PC	Inmate Services	\$401.00
FARM & HOME PUBLISHERS	Plat Books	\$895.00
FIRST BANKCARD - AUDITOR	Expenses	\$913.91
FIRST BANKCARD - CONSERVATION	Expenses	\$83.22
FIRST BANKCARD - DATA PROCESSING	Expenses	\$457.26
FIRST BANKCARD - EMA	Expenses	\$1,787.52
FIRST BANKCARD - SEC ROADS	Expenses	\$923.58
FIRST BANKCARD - SHERIFF	Expenses	\$841.45
FIRST BANKCARD - TREASURER	Expenses	\$176.98
FIRST BANKCARD - MECHANIC	Expenses	\$42.27
FP FINANCE PROGRAM	Postage Meter	\$132.18
FRANNIE'S CAFE LLC	Inmate Meals	\$186.00
GCC ALLIANCE CONCRETE CO, INC	Patching	\$2,014.50
GLENN WINGERT	Parts, Labor	\$535.00
GLUP PIPE SALES INC	Pipe Band	\$124.00
GOVERNMENT FORMS & SUPPLIES	Transfer Book	\$1,134.36
GRANT JAGER	Meeting Mileage	\$24.15
GRIFFITH PLUMBING LLC	Services	\$5,260.00
HAMANN TRUCKING LLC	Hauling Granular	\$1,843.80
HARLAND TECHNOLOGY SERVICES	Services	\$22,574.01
I & S GROUP	Drainage Services	\$195.00
IA DEPT OF INSPECTIONS & APPEALS	Inspection	\$100.00
ICEOO	ICEOO Fall Conference	\$250.00
ICUBE	Dues	\$200.00
IMWCA	Work Comp FY 2024/2025	\$63,250.00
INVENIO IT	Cloud Storage	\$3,984.60
IOWA DEPT OF NATURAL RESOURCES	Well Permits	\$225.00
IOWA DEPT OF TRANSPORTATION	Signs	\$874.20
IOWA DNR	Water Supply	\$25.00
IOWA LAW ENFORCEMENT ACADEMY	Evaluation	\$150.00
IOWA NEGOTIATION SERVICES, LLC	Services	\$2,400.00
IOWA PRISON INDUSTRIES	Vehicle Lettering	\$259.60
ISU, INST FOR TRANSPORTATION	Streets/Roads Workshop	\$1,625.00
IOWWA	Folders	\$60.00
ISAC	FY 2025 Membership Dues	\$7,450.00
ISAC GROUP UNEMPLOYMENT	Group Unemployment	\$3,589.15
JAY-LAN LAWN CARE	Services	\$67.98
JEAN BOTTORFF	Precinct Election Official	\$204.24
JILL HOGANCAMP	Absentee Board Official	\$14.00
JIM HAWK TRUCK TRAILERS INC.	Parts	\$73.84
JIM WIGTON	Mileage	\$102.05
JOHN DEERE FINANCIAL	Parts	\$94.98
JUNNAH HUNTLEY	Meeting Reimbursements	\$65.69
KARL EMERGENCY VEHICLES	Patrol Vehicle	\$49,905.20
KELLY SEWARD	Mileage	\$131.65
KNIFE RIVER MIDWEST LLC	Cold Patch	\$2,414.00
KRISTI KNOFF	Absentee Board Official	\$33.84
L G EVERIST INC	Quartzite	\$1,145.79
LANO EQUIPMENT INC	Parts	\$2,795.00
LEAF CAPITAL FUNDING LLC	Copier Lease	\$129.00
LESSMAN ELECTRICAL SUPPLY INC.	Ballasts	\$80.00
LEWIS MACHINE & TOOL	Receiver	\$719.00
LONG LINES	Phone Services	\$3,664.03
MAC'S CHEVROLET-PONTIAC INC	Vehicle	\$36,052.98
MAPLETON COMMUNICATIONS	Phone Service	\$100.47
MAPLETON PRESS INC.	Publication	\$1,521.02
MAPLETON, CITY OF	Ammunition/Taser	\$1,293.84
MARILYN STRUBLE	Precinct Election Official	\$241.80
MARLISS HITCHMAN	Precinct Election Official	\$219.48
MATT PARROTT/STOREY KENWORTHY	Supplies	\$53.20
MAX I WALKER	Mechanic Uniforms	\$295.52
MCCLOY CHIROPRACTIC CLINIC	Drug Testing	\$40.00
MCNALLY OPERATIONS LLC	Office Supplies	\$93.82
MENARDS-SIOUX CITY	Supplies	\$479.00
MID AMERICAN ENERGY	Utilities	\$873.21

MID COUNTRY MACHINERY INC	Equipment Rental	\$3,239.50
MID COUNTRY MACHINERY, INC	Rental	\$170.50
MIDWEST SERVICE & SALES CO.	Chains	\$5,600.00
MIDWEST TURF & IRRIGATION	Parts	\$277.74
MONONA CO. ECONOMIC DEVELOPMENT	Contribution	\$15,500.00
MONONA COUNTY FAIR ASSOCIATION	Funding	\$25,000.00
MONONA COUNTY HISTORIC PRESERVATION COMM.	Funding	\$500.00
MONONA COUNTY SANITARY LANDFIL	FY2025 1st Half	\$68,940.00
MONONA COUNTY SECONDARY ROADS	Vehicle Services	\$1,056.87
MONONA COUNTY SHERIFF	Services	\$194.00
MONONA COUNTY SOIL CONSERVATION	Funding	\$10,000.00
MPH INDUSTRIES INC	Radar	\$2,239.00
NEWMAN TRAFFIC SIGNS INC.	Signs	\$369.69
NORSTAR INDUSTRIES INC	Parts	\$2,168.76
OFFICE ELEMENTS	Supplies	\$595.00
ONAWA DEMOCRAT	Publication	\$35.70
ONAWA SENTINEL	Camping Envelopes	\$1,285.25
ONAWA, CITY OF	Utilities	\$4,216.68
O'REILLY AUTOMOTIVE INC.	Car Service	\$600.93
OTHER POLICY & ADMINISTRATION	County Car Use	\$119.38
PATRICK PROROK	Meeting Meals	\$81.56
PEGGY ROLPH	Meeting Reimbursements	\$24.26
POLK COUNTY SHERIFF	Services	\$49.74
RML ARCHITECTS LLC	Services	\$4,604.52
ROBERT HAACK	Meeting Mileage	\$9.92
RXC TIRES LLC	Tire Repair	\$200.00
RYAN PUBLISHING COMPANY	Publication	\$99.00
SAFETY KLEEN SYSTEMS INC	Solvent Soldier Shop	\$243.46
SAM'S CLUB MC/SYNCB	Inmate Food	\$712.83
SANDY BUBKE	Mileage	\$131.29
SCHUMACHER ELEVATOR CO.	Services	\$309.78
SECONDARY ROAD FUND	Fuel Expense	\$59.69
SECRETARY OF STATE	Notary Stamp	\$30.00
SIMPCO	Services	\$2,919.15
SIOUX SALES CO	Uniforms	\$144.69
SIOUXLAND DISTRICT HEALTH	Water Tests	\$814.00
SIOUXLAND HYDRAULIC INC	Parts	\$378.74
SIOUXLAND REG TRANSIT	Services	\$5,394.50
SIRCHIE ACQUISITION CO., LLC	Testing Kits	\$132.72
SOLDIER, CITY OF	Utilities	\$58.30
SOOLAND BOBCAT	Parts	\$51.47
SPECTRA ASSOCIATES INC	Book Reinforcement	\$55.95
STANGEL PHARMACY	Inmate Prescriptions	\$270.30
STATE HYGIENIC LABORATORY	Water Tests	\$652.50
STRUBLE AGRONOMY, LLC	Chemicals	\$5,898.38
SUNSHINE FOODS	Inmate Food	\$280.11
TERRI L PRATT	Meeting Reimbursements	\$829.45
THE SIDWELL COMPANY	Web Hosting Drainage	\$830.72
THOMPSON SOLUTIONS GROUP CO	Services	\$20,326.38
THOMSON REUTERS	Software	\$602.23
TOWN OF MOORHEAD	Utilities	\$44.30
TYLER TECHNOLOGIES	Tax Management	\$49,408.40
VANGUARD APPRAISALS INC	Service Fees	\$17,855.00
VERIZON WIRELESS	Phone Services	\$2,046.84
VETTER EQUIPMENT CO	Cub Cadet Lawn Mower	\$24,785.16
WATERBURY FUNERAL SERVICE	Burial Services	\$1,750.00
WEST CENTRAL COMMUNITY ACTION	Contribution	\$2,500.00
WESTERN IOWA POWER COOP	Utilities	\$2,731.38
WHKS & CO	Contract Engineer Services	\$4,950.00
WIATEL	Phone Services	\$74.95
WILLIAM J. WOOD	Building Rent	\$175.00
WILLSON & PECHACEK PLC	Legal Services	\$2,883.50
WIMACTEL, INC.	Pay Phone	\$91.50
WINDSTREAM	Phone Services	\$570.21
WOODBURY CO CONSERVATION BOARD	LHPS Program	\$75.00
WOODBURY COUNTY SHERIFF	Services	\$43.00

ZIEGLER INC

Parts

\$178.43

**TOTAL: \$742,550.61**

**FUND RECAP REPORT**

<b>FUND:</b>	<b>DESCRIPTION</b>	<b>TOTAL BY FUND</b>
0001	General Basic	\$201,222.74
0002	General Supplemental	\$16,495.83
0007	County Attorney Trust Fund	\$55.99
0011	Rural Basic	\$159,989.34
0020	Secondary Roads	\$110,596.56
0022	Flood & Erosion	\$10,000.00
0036	ARPA Funding	\$25,125.90
0040	Conservation Trust Fund	\$1,474.30
4000	Emergency Management	\$1,482.43
4010	E911 Surcharge Trust Fund	\$18,538.26
4100	County Assessor	\$32,801.80
8500	Health Insurance Trust Fund	\$164,767.46
	<b>Monthly Total:</b>	<b>\$742,550.61</b>

Supervisor Fox attended the Monona County Economic Development meeting. He shared the information presented.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve fireworks permit for the City of Onawa/Harvest Festival. Vote on motion: Ayes: Fox and Phillips. Nays: None.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to authorize the Chairman’s signature on Monona County and Provider Program Agreement with Monona County Veterans Memorial Museum. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to authorize the Chairman’s signature on Monona County and Provider Agreement with the Ute Senior Citizens. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Phillips to hereby adjourn at the hour of 12:30 p.m. o’clock. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

/s/Bo Fox  
BO FOX, CHAIRPERSON MONONA COUNTY  
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph  
PEGGY A. ROLPH, AUDITOR