

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
JUNE 25, 2024**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, June 25, 2024 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present were Auditor Peggy A. Rolph and Wray Wright.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to give authorization to Sheriff Ewing to purchase a vehicle out of the FY 2025 budget. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Wray Wright asked if the flooding has impacted getting rock. Discussion followed, no action taken.

Present along with the Supervisors and Auditor for the Elected Official / Director Meeting were: Abby Riesberg, Treasurer; Kelly Seward, Recorder; Haley Bryan, County Attorney; Sandy Bubke, Zoning/Environmental Health Administrator; and Sharon Gries, Chief Deputy Assessor. Absent were Mark Witzel, VA Director; Josh Schaben, Conservation Director; Jim Wigton, IT Director; Kevin Ewing, Sheriff; Patrick Prorok, EMA Director; and Shawn Bellis, Secondary Roads Superintendent. Activities were discussed and information about the flooding was shared.

Secondary Roads Office Manager Deleta Huffman was present for Secondary Roads business.

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Phillips:

RESOLUTION NO. SR 24-21

The Board of Supervisors, in accordance with the collective bargaining agreement, approves the following Secondary Road Department wages for the period July 1, 2024 through June 30, 2025.

Date: June 25, 2024

Employee	Title	Seniority as of 07-01- 2024	FY25 Wage	Longevity	New Wage
Rodney Eneboe	Operator II	26	25.56	0.25	25.81
Bruce Parker	Operator III	25	26.68	0.25	26.93
David Foss	Operator III	22	26.68	0.20	26.88
Russell Rosburg	Operator III	15	26.68	0.15	26.83
Kevin Savery	Operator III	13	26.68	0.10	26.78
Heath Nelson	Traffic Technician	12	27.76	0.10	27.86
Charles Teet	Operator III	12	26.68	0.10	26.78
Tony Bloyer	Operator III	11	26.68	0.10	26.78
Gabriel Cooper	Operator III	11	26.68	0.10	26.78
Matthew Wenger	Operator III	9	26.68	0.00	26.68
Troy Johnston	Operator III	9	26.68	0.00	26.68
Randy Weidt	Operator III	8	26.68	0.00	26.68
Anthony Mahlberg	Operator III	7	26.68	0.00	26.68
Rotnicke, Korey	Operator III	6	26.68	0.00	26.68
Kevin Clayton	Operator III	6	26.68	0.00	26.68
John Wessling	Parts & Inventory Manager	6	26.95	0.00	27.76

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Korey Bothwell	Operator III	5	26.68	0.00	26.68
Scott Fox	Operator III	5	26.68	0.00	26.68
Ralph Harris	Mechanic	5	27.76	0.00	27.76
Bryan Hinkel	Operator II	4	25.56	0.00	25.56
Nathan Fritz	Operator III	2	26.68	0.00	26.68
Dawson Richardson	Operator II	2	25.56	0.00	25.56
Andrew Blatchford	Operator III	2	26.68	0.00	26.68
Jason Britton	Mechanic	1	27.76	0.00	27.76
Terry Watson Jr	Operator II	1	25.56	0.00	25.56
Nick Kafton	Operator III 95%	0	25.35	0.00	25.35
Mark Richardson	Operator II 95%	0	24.28	0.00	24.28
Jeffrey Wenger	Operator II 90%	0	23.01	0.00	23.01
Cameron Golden	Operator II 90%	0	23.01	0.00	23.01
Jeff Kafton	Operator II 90%	0	23.01	0.00	23.01

Ayes: /s/ Bo Fox Nays: None
/s/ Tom Brouillette
/s/ Vincent Phillips

/s/ Bo Fox
 Chairman, Board of Supervisors

ATTEST: Peggy A. Rolph
 Monona County Auditor

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Brouillette:

RESOLUTION NO. SR 24-22

The Board of Supervisors, being advised of their current salaries as tabulated below regarding compensation of the Area Road Foremen of the Secondary Roads Department, Office Manager of the Secondary Roads Department, and the Assistant to the Engineer, consents to salaries as followed for the period July 1, 2024 through June 30, 2025:

Employee	Proposed Salary	Longevity	Total Salary
Shawn Bellis, Superintendent	\$77,250.00	0.00	\$77,250.00 yearly*
Dave Brown, Area Road Foreman	\$67,380.85 yearly	\$0.15 per Hour 313.20	\$67,694.05 yearly*
Jared Mohr, Area Road Foreman	\$67,380.85 yearly	0.00	\$67,380.85 yearly*
Walter Morgan, Area Road Foreman	\$67,380.85 yearly	0.25 per hour 522.00	\$67,902.85 yearly*
Lucas Morton, Maintenance Shop Foreman	\$61,800.00 yearly	0.00 per hour	\$61,800.00 yearly*
Deleta Huffman, Office Manager I	\$29.48	0.00 per hour	\$29.48 per hour
Bryan Phillips, Asst. to the Engineer I	\$26.68 per hour	\$0.00 per hour	\$26.68 per hour
*Adjusted to reflect longevity pay policy.			

The Superintendent, Area Road Foremen and Maintenance Shop Foreman are management, salaried and exempt from overtime. Superintendent, Area Road Foremen and Maintenance Shop Foreman will not be paid overtime for work over 40 hours in a week; work in excess of 40 hours per week may be required at times to ensure appropriate performance of essential job functions.

Holidays, personal leave, vacation, and sick leave will be the same as outlined in the Monona County Handbook. Area Road Foremen are expected to give 4 weeks minimum notice before resignation or retirement.

The Office Manager, and the Assistant to the Engineer are paid hourly and not exempt from overtime. These positions will be paid at time and a half for work over 40 hours in a week, but work over 40 hours per week is not normally anticipated for the Office Manager. Holidays, personal leave, vacation, and sick leave will be the same as outlined in the Monona County Handbook. The employees in these positions are expected to give 4 weeks minimum notice before resignation or retirement.

Date: June 25, 2024

Ayes: /s/ Bo Fox Nays: None
/s/ Tom Brouillette
/s/ Vincent Phillips

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve six month wage adjustment for Jeff Wenger. He will be going from \$23.01 per hour to \$24.28 per hour per union contract. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Amy Borchardt-Sick, Drainage Deputy and Tammy Blinde, Drainage Clerk were present for Drainage business. It was moved by Fox, seconded by Phillips to accept the petition filed by John Casady on June 20th, 2024. The petition was for the Onawa Drainage District regarding plugged tubes on 7th Street Jasper to Emerald and 8th Street Cameo to Pearl Street. Brian Kepner was going to get ahold of Casady. Vote on motion: Ayes: Fox, Brouillette and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve the minutes of June 18 and 19, 2024 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of manure management annual update for Ron Lee Farm #58432. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Supervisor Fox introduced and moved for adoption the following Resolution, seconded by Supervisor Phillips:

**RESOLUTION NO. 2024-11
2024-2025 APPROPRIATIONS**

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2024, in accordance with Section 331.434, subsection 6, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED By the Board of Supervisors of Monona County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund, effective July 1, 2024.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract, which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this Resolution.

Section 4. If at any time during the 2024-2025 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status such accounts to the applicable departments and officers monthly during the 2024-2025 budget year.

Section 6. All appropriations authorized pursuant to this Resolution lapse at the close of business June 30, 2025.

The above and foregoing Resolution was adopted by the Board of Supervisors of Monona County, Iowa, on the 25th day of June, 2024, the vote thereon being as follows:

Ayes: <u>/s/ Bo Fox</u> <u>/s/ Tom Brouillette</u> <u>/s/ Vincent Phillips</u>	Nays: <u>None</u> _____ _____
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/s/ Bo Fox
Chairperson, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

<u>DEPARTMENT</u>	<u>AMOUNT APPROVED</u>
Board of Supervisors	243,510
Auditor	322,215
Treasurer	373,627
County Attorney	463,634
County Attorney Trust Fund	10,000
Sheriff	2,655,456
Dare Trust Acct	500
Jail Trust Acct	0
Sheriff Trust Fund	1500
Clerk of Court	47,600
Recorder	274,600
Recorders Electronic Trans	0
Auto Department	195,097
Drainage	155,228
Other Policy & Administration	144,681
Risk Management	385,040
Zoning	122,170
Recorder-Records Management	6,000
Local Health	479,557
Weed Eradication	29,190
Secondary Road	8,224,200
Veteran Affairs	77,445
Data Processing	365,268
Courthouse Building	344,188

Agency	41,500
Microfilm	8,000
Social Services	21,630
Medical Examiner	63,200
Township Trustees	9,310
Libraries	53,119
County Fair	25,000
Animal Control	1,150
Sanitary Landfill	137,850
Conservation Land Development/Acquisition	21,111
Conservation Administration	685,427
REAP Trust Fund	73,000
Conservation Trust Fund	90,000
Archer Trust Fund	0
Pioneer Cemetery	500
American Rescue Funds	457,500
MH-MR-DD Services Fund	0
Chemical Dependency	3,000
Elections	304,897
Flood & Erosion	10,000
County Share Emergency Management (includes HAZMAT)	93,911
Capital Projects	0
Debt Service	0
TOTAL APPROVED	17,020,811

**RESOLUTION NO. 2024-12
SETTING WAGES FOR FY 2025
RATES OF PAY EFFECTIVE JULY 1, 2024**

It was moved by Supervisor Brouillette, seconded by Supervisor Fox, to adopt the following schedule of rates of pay effective July 1, 2024:

Employee	Job Description	Rate/Hr	Base Salary	Additional longevity pay per hour
Delanty, Sarah	Asst Co. Attorney		59,417.28	
Kepner, Misty	Legal Secretary/Victim & Witness Coordinator	24.64		.15
Phipps, Jodi	Court Debt Recovery/Legal Secretary	23.49		
Bellis, Jeremy	Sergeant		89,828.35	.10
Maule, Robert	Sergeant		89,817.55	
Hinrickson, Calvin	Deputy	33.08		
Keenan, William	Deputy	33.08		
Tank, Kyle	Deputy	33.08		
Perlenger, Josh	Deputy	33.03		
Tank, Braiden	Deputy	33.03		
Thiele, Matthew	Deputy	32.78		
Boyle, Alex	Deputy	33.33		
Ehlers, Alex	Deputy	33.33		
Stroman, Dylan	Deputy	31.20		
Komerak, Angela	Civil Clerk	23.47		
Cooper, Angela	Dispatcher/Jailer	22.87		
Furness, Eric	Dispatcher/Jailer	22.81		
Ingram, Tracy	Dispatcher/Jailer	22.86		.25
Meadows, Mary L	Dispatcher/Jailer	23.81		

Siebersman, Sierra	Dispatcher/Jailer	21.49		
Susie, Jill	Part-time Dispatcher	20.12		
Brown, Andrew	Jailer	22.56		
Haynes, Ashley	Jailer	22.81		
Hinkel, Amanda	Jailer	23.81		
Neff, Lacy	Jailer	22.56		
Hein, Stacy	Jailer	21.49		
Queen, Bobby	Jailer Part-time	20.12		
Bubke, Sandy	Zoning/Environmental Health Administrator	22.54		.20
Schaben, Joshua	Conservation Director		66,392.15	
Kaster, Kaleb	Park Ranger	24.59		
Ruge, Tyler	Naturalist	21.51		
Riesberg, Jeanette	Part-time Secretary	19.93		.10
Gibler, Jack	Conservation Aide Supervisor PT	19.93		.10
Howard, Marlo	Conservation Aide PT	17.83		
Brinks, Janet	Conservation Aide PT	16.04		
Pratt, Lark	Treasurer Deputy		52,284.58	
Wessling, Whitney	Treasurer/Driver's License Deputy		55,110.77	
Kafton, Kelsey	Treasurer/Driver's License Clerk	20.76		
Gibler, Joann	Treasurer/Auto Clerk	21.19		
Nielsen, Jodie	Motor Vehicle Deputy		60,056.60	.20
Smith, Dawn	Deputy Recorder		55,387.66	
Corzette, Paula	Deputy Recorder/Micro		58,849.38	
Parsley, Kelly	Deputy Auditor		63,438.29	
Streeter, Sheri	Election Deputy Auditor		63,438.29	.15
Nagel, Courtney	Auditor/Real Estate Clerk	21.25		
Borchardt-Sick,Amy	Drainage/Auditor Deputy	53,735.96		
Blinde, Tammy	Drainage Clerk	18.70		
Wigton, James	IT Director		83,835.00	
Ping, Randy	Building Maintenance/Grounds	29.00		
Watson, Jodi	Custodian	18.44		
Witzel, Mark	VA Director	18.63		
Prorok, Patrick	Emergency Mgmt.	27.76		.20
Peters, Timothy	Assessor		81,763.00	.25
Gries, Sharon	Deputy Assessor		70,316.00	.25
Pratt, Terri	Assessor Clerk		51,311.00	
Huntley, Junnah	Field Appraiser		42,000.00	

Date: June 25, 2025

Ayes: /s/ Bo Fox
/s/ Tom Brouillette
/s/ Vincent Phillips

Nays: None

/s/ Bo Fox
 Chairperson, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
 Monona County Auditor

Supervisor Fox introduced and moved for adoption the following Resolution, seconded by Supervisor Brouillette:

**RESOLUTION NO. 2024-13
FOR INTERFUND OPERATING TRANSFER**

WHEREAS, it is desired to transfer monies from the Rural Basic Fund to the Secondary Road, and

WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Monona County, Iowa as follows:

Section 1. The sum of \$ 2,384,839. is ordered to be transferred from the Rural Basic Fund to the Secondary Road Fund for fiscal year 2024-2025.

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this Resolution and the record of its adoption.

The above and foregoing Resolution was adopted by the Board of Supervisors of Monona County, Iowa, on the 25th day of June, 2024, the vote thereon being as follows:

Ayes: <u>/s/ Bo Fox</u>	Nays: <u>None</u>
<u>/s/ Tom Brouillette</u>	_____
<u>/s/ Vincent Phillips</u>	_____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Supervisor Brouillette introduced and moved for adoption the following Resolution, seconded by Supervisor Phillips:

**RESOLUTION NO. 2024-14
FOR INTERFUND OPERATING TRANSFER**

WHEREAS, it is desired to transfer monies from the Rural Basic Fund to the Flood and Erosion Fund, and

WHEREAS, said operating transfer is in accordance with Section 331.432, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Monona County, Iowa as follows:

Section 1. The sum of \$15,659 is ordered to be transferred from the Rural Basic Fund to the Flood and Erosion Fund for fiscal year 2024-2025

Section 2. The Auditor is directed to correct her books accordingly and to notify the Treasurer of this operating transfer, accompanying the notification with a copy of this Resolution and the record of its adoption.

The above and foregoing Resolution was adopted by the Board of Supervisors of Monona County, Iowa, on the 25th day of June, 2024, the vote thereon being as follows:

Ayes: <u>/s/ Bo Fox</u>	Nays: <u>None</u>
<u>/s/ Tom Brouillette</u>	_____
<u>/s/ Vincent Phillips</u>	_____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Supervisor Fox introduced and moved for adoption the following Resolution, seconded by Supervisor Brouillette:

**RESOLUTION NO. 2024-15
BOUNTY, MILEAGE, & WARRANTS ISSUING AUTHORITY**

The following policy for 2024-2025, is hereby established for FY 2025:

Payment of Bounty - \$.50 per pair of gopher claws.

Payment of mileage for use of private vehicle for county business at the rate of \$.05 less than the IRS rate per mile.

In accordance with Iowa Code Chapter 331.506, authorizes the Auditor to issue warrants to make the following payments without prior approval of the board:

- a. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service, or contractual services every 14 days during construction, after a bill is filed with the Auditor, and
- b. For salaries and payrolls if the compensation has been fixed or approved by the board, and the salary or payroll shall be certified by the office or supervisor under whose direction or supervision the compensation is earned.

The bills paid shall be submitted to the board for review and approval at its next meeting following the payment.

Date: June 25, 2024

Ayes: /s/ Bo Fox
/s/ Tom Brouillette
/s/ Vincent Phillips

Nays: None

/s/ Bo Fox
Chairperson, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Supervisor Brouillette introduced and moved for adoption the following Resolution, seconded by Supervisor Fox:

**RESOLUTION 2024-16
MONONA COUNTY PRECINCT ELECTION OFFICIAL COMPENSATION POLICY**

WHEREAS, the Monona County Board of Supervisors does acknowledge the importance of Precinct Election Officials in the Election Process.

WHEREAS, the Monona County Board of Supervisors approve the following hourly rates for Precinct Election Officials effective June 25, 2024.

<u>Position</u>	<u>Recommended Salary</u>
Precinct Election Official, Chair & Co-Chair	\$14.00/Hour
Precinct Election Official	\$13.50/Hour
Election TM Runner	\$13.50/Hour

NOW, THEREFORE, BE IT RESOLVED that the Monona County Board of Supervisors adopts the salary recommendations for the previously listed workers, which will remain in effect until a new compensation policy is passed.

The above and foregoing Resolution was adopted by the Board of Supervisors of Monona County, Iowa, on the 25th day of June, 2024, the vote thereon being as follows:

Ayes: /s/ Bo Fox Nays: None
/s/ Tom Brouillette _____
/s/ Vincent Phillips _____

/s/ Bo Fox
CHAIRPERSON, BOARD OF SUPERVISORS

ATTEST: /s/ Peggy A. Rolph
MONONA COUNTY AUDITOR

Supervisor Fox introduced and moved for adoption the following Resolution, seconded by Supervisor Phillips:

RESOLUTION 2024-17 APPROVING COMPENSATION BOARD RECOMMENDATION

WHEREAS, the Monona County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Monona County Compensation Board met on December 20, 2023 and made salary recommendations for the following elected officials for the fiscal year beginning July 1, 2024 and

WHEREAS, the Monona County Board of Supervisors took action on the recommendation on January 2, 2024

<u>Elected Official</u>	<u>Current Salary</u>	<u>Approved Salary</u>
Auditor	\$72,109.45	\$74,633.28
County Attorney	\$118,827.85	\$122,986.82
Recorder	\$66,893.30	\$69,234.57
Sheriff	\$97,073.37	\$100,470.94
Supervisors	\$33,934.29	\$35,121.99
Chairman	\$34,407.66	\$37,111.93
Treasurer	\$68,265.54	\$70,654.83

THEREFORE, BE IT RESOLVED that the Monona County Board of Supervisors adopts the above salary recommendations for elected officials for the fiscal year beginning July 1, 2024 as recommended by the Monona County Compensation Board.

Approved this 25th day of June, 2024.

Ayes: /s/ Bo Fox Nays: None
/s/ Tom Brouillette _____
/s/ Vincent Phillips _____

/s/ Bo Fox

CHAIRPERSON, BOARD OF SUPERVISORS

ATTEST: Peggy A. Rolph
MONONA COUNTY AUDITOR

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for BBC Holding, LLC dba Blackbird Bend Casino. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Brouillette, seconded by Supervisor Fox to hereby adjourn at the hour of 11:40 a.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR