

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
FEBRUARY 27, 2024**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, February 27, 2024 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Sarah Haptonstall was present for public comments. Sarah talked to the Board about animal control in the unincorporated areas county and whether the county could help with funding and housing of dogs that were picked up in the unincorporated areas of the county. Possibly collaborating with the cities for housing of the dogs that were either dumped or lost. Sarah has used her own money and donations to house and feed dogs that she has picked up in the unincorporated areas of the county along with what she has picked up within the cities. She does this as a volunteer. Discussion followed, no action taken.

Wray Wright was also present for public comments. Wray will be attending Introduction to Planning and Zoning meeting in Council Bluffs on April 18, 2024, no action taken.

Present along with the Supervisors and Auditor for the Elected Official / Director Meeting were Kevin Ewing, Sheriff; Sandy Bubke, Zoning/Environmental Health Administrator; Abby Riesberg, Treasurer; Josh Schaben, Conservation Director; Shawn Bellis, Secondary Roads Maintenance Superintendent; Sharon Gries, Chief Deputy Assessor and Jim Wigton, IT Director. Absent were Mark Witzel, Veteran Affairs Director; Kelly Seward, Recorder; Haley Bryan, County Attorney; and Patrick Prorok, EMA Director. Activities were discussed and information was shared.

Drainage Deputy Amy Borchardt-Sick and Lisa Jones were present for Drainage business. It was moved by Fox, seconded by Phillips to approve the McNeill final pay app for phase 1 in the amount of \$100,418.19. Vote on motion: Ayes: Fox, Phillips and Brouillette. Nays: None. Motion carried.

Secondary Roads Office Manager Deleta Huffman and Shawn Bellis, Secondary Roads Maintenance Superintendent were present for Secondary Roads business.

Supervisor Phillips introduced and moved to adopt the following Resolution, seconded by Supervisor Fox:

RESOLUTION NO. SR 24-09

The Board of Supervisors consents to the transfer of Jared Mohr to fill the Full-time Area Road Foreman position at an annual salary of \$65,418.30. Start date is March 03, 2024.

The Area Road Foreman is a management, salaried and exempt from overtime. An Area Road Foreman will not be paid overtime for work over 40 hours in a week; work in excess of 40 hours may be required at times to ensure appropriate performance of essential job functions.

Holidays, personal leave, vacation, and sick leave will be the same as outlined in the Monona County Handbook. An Area Road Foreman is expected to give 4 weeks minimum notice before resignation or retirement.

Current position Operator III Soldier \$25.90 Per Hour

Date: February 27, 2024

Ayes: /s/ Fox
/s/ Phillips

Nays: None

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
 Monona County Auditor

**Supervisor Brouillette abstained from Resolution No. SR 24-09.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to table approving external posting for Mechanic. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve internal posing for Operator III. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to table Resolution SR-10 Stop Sign Blencoe K-45. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve advertising for bids for snowplow trucks. Bids are due by March 15, 2024 at 4 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Discussion items were vacated county properties, truck quotes, granular surfacing and bridge routes, no action taken.

Auditor Rolph review budgets and levies with the Supervisors, no action taken.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve the minutes of February 20, 2024 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

BREAKDOWN FOR PAYROLL CLAIMS LISTING

PPE: 2/3/2024

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			W/CO.SHARE	TOTAL
		FICA Match	Medicare Match	IPERS Match		
ASSESSOR	9,341.63	520.45	121.71	879.02	10,862.81	
SUPERVISORS	3,933.71	223.19	52.20	371.35	4,580.45	
AUDITOR	9,888.64	540.83	126.49	933.48	11,489.44	
TREASURER	8,221.32	459.18	107.39	776.09	9,563.98	
COUNTY ATTORNEY	9,659.16	543.85	127.20	911.83	11,242.04	
SHERIFF	52,371.53	3,098.45	724.65	4,616.98	60,811.61	
RECORDER	6,817.98	406.27	95.02	643.61	7,962.88	
AUTO/TREASURER	3,885.37	193.42	45.23	366.78	4,490.80	
DRAINAGE	3,454.22	196.82	46.03	326.08	4,023.15	
ENVIRON.HLTH/ZONING	1,758.40	96.32	22.53	165.99	2,043.24	
SEC. ROAD	75,218.21	4,379.72	1,024.25	7,100.62	87,722.80	
VETERANS ADMIN	935.00	57.97	13.56	88.26	1,094.79	
CUSTODIAL	3,281.60	201.75	47.18	309.79	3,840.32	
CONSERVATION	7,791.51	466.11	109.01	729.83	9,096.46	
ELECTIONS	2,369.42	141.48	33.09	223.67	2,767.66	
EMERG. MGT.	2,103.20	127.01	29.70	198.54	2,458.45	
ALL TOTALS	201,030.90	11,652.82	2,725.24	18,641.92	234,050.88	

BREAKDOWN FOR PAYROLL CLAIMS LISTING

PPE: 2/17/2024

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			W/CO.SHARE	TOTAL
		FICA Match	Medicare Match	IPERS Match		
ASSESSOR	9,311.63	530.77	124.13	879.02	10,845.55	
SUPERVISORS	3,933.71	230.01	53.79	371.35	4,588.86	
AUDITOR	9,888.64	551.43	128.96	933.48	11,502.51	

TREASURER	8,221.31	469.54	109.82	776.09	9,576.76
COUNTY ATTORNEY	10,187.11	595.01	139.15	961.67	11,882.94
SHERIFF	52,433.04	3,122.12	730.20	4,622.10	60,907.46
RECORDER	6,817.97	407.29	95.26	643.61	7,964.13
AUTO/TREASURER	3,885.36	200.24	46.83	366.78	4,499.21
DRAINAGE	1,941.41	116.71	27.30	183.27	2,268.69
ENVIRON.HLTH/ZONING	1,758.40	96.32	22.53	165.99	2,043.24
SEC. ROAD	75,151.54	4,408.20	1,030.93	7,094.34	87,685.01
VETERANS ADMIN	731.00	45.32	10.60	69.01	855.93
CUSTODIAL	2,991.60	185.48	43.38	282.41	3,502.87
TOWNSHIPS	370.00	22.94	5.37	0.00	398.31
CONSERVATION	7,791.51	472.25	110.44	729.83	9,104.03
ELECTIONS	2,369.41	142.50	33.33	223.67	2,768.91
EMERG. MGT.	2,103.20	128.71	30.10	198.54	2,460.55
ALL TOTALS	199,886.84	11,724.84	2,742.12	18,501.16	232,854.96

Vendor Name	Payable Description	Total Payments
ACCESS SYSTEMS	Copier Lease	\$84.45
ACCESS SYSTEMS LEASING	Copier Contract	\$1,818.16
AGRILAND FS INC	Diesel, Gas	\$41,499.07
ALBERS EXCAVATING & HAULING LLC	Snow Removal	\$4,050.00
A-OX WELDING SUPPLY INC.	Supplies	\$233.42
BARRY MOTOR CO LLC	Car Parts	\$146.08
BAUER BUILT TIRE-	Tires	\$1,416.76
BILL'S WATER CONDITION, INC.	Softener Rent	\$26.00
BLACK HILLS ENERGY	Utilities	\$1,981.95
BOMGAARS INC	Supplies	\$3,834.44
BURGESS PUBLIC HEALTH	Services	\$31,570.90
CALHOUN-BURNS & ASSOC. INC.	Bridge Inspections & Ratings	\$1,661.50
CAPITAL ONE TRADE CREDIT	Parts	\$201.48
CARRIER CONTAINER COMPANY, LLC	Garbage Service	\$425.00
CASSIE FAITH	Continuing Education	\$323.50
CENTRAL IOWA DISTRIBUTING INC	Supplies	\$1,297.00
CENTURY LINK	Phone Services	\$214.49
CMRS-FP	Postage	\$427.73
CORE-MARK MIDCONTINENT INC	Inmate Supplements	\$1,177.35
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$885.31
DALE VITITO	Battery	\$28.95
DISTRICT III RECORDERS ASSOC.	Dues	\$100.00
ED M FELD EQUIPMENT CO.	Extinguisher Inspection	\$372.00
ELECTION ADMINISTRATION	Car Use	\$224.02
EMPLOYEE BENEFIT SYSTEMS	Group Health Insurance	\$157,624.14
ENVIRO TECH SERVICES, INC	Calcium Chloride	\$11,385.00
FAMILY MEDICINE CLINIC PC	Inmate Services	\$336.00
FILLENWARTH BEACH	Hotel Expense	\$203.00
FIRST BANKCARD-AUDITOR	Expenses	\$100.63
FIRST BANKCARD-CO. ATTORNEY	Expenses	\$270.00
FIRST BANKCARD-CONSERVATION	Expenses	\$2,463.85
FIRST BANKCARD-DATA PROCESSING	Expenses	\$124.10
FIRST BANKCARD-EMA	Expenses	\$16.56
FIRST BANKCARD-SECONDARY ROADS	Expenses	\$1,240.55
FIRST BANKCARD-SHERIFF	Expenses	\$771.84
FIRST BANKCARD-TREASURER	Expenses	\$123.92
FRANNIE'S CAFE LLC	Inmate Meals	\$720.75
GCC ALLIANCE CONCRETE CO, INC	Bridge B2-5 Plum Ave Concrete	\$3,386.00
HAMANN TRUCKING LLC	Hauling Granular	\$5,435.31
HARLAND TECHNOLOGY SERVICES	Computer Maintenance	\$1,508.89
HENRY ADKINS & SONS INC.	Voting Tablet	\$2,848.00
HOFFMAN AGENCY	Insurance Motorgrader 5007	\$4,591.00
HUNDERTMARK	Parts	\$50.00
HUSKER STEEL INC	Bridge B2-5	\$97,166.00
HYDRAULIC SALES & SERVICE CORP	Parts	\$200.30
HYVEE	ILEA Meal Expense	\$2,596.84
I & S GROUP	Drainage Services	\$796.25

IMWCA	Work Comp	\$1.00
INLAND TRUCK PARTS	Parts	\$687.57
INTERSTATE BATTERY SYSTEM INC	Supplies	\$831.80
IOWA EMERGENCY MGMT ASSOC	Conference Registration	\$155.00
IOWA LAW ENFORCEMENT ACADEMY	Training	\$7,100.00
ISAC	Conference Registration	\$840.00
JIM HAWK TRUCK TRAILERS INC.	Supplies	\$377.04
JOEL ALLEN BUBKE	Snow Removal	\$4,117.50
JOHN DEERE FINANCIAL	Parts, Oil, Filters	\$626.00
KELLY SEWARD	Mileage	\$78.74
L & L, INC	Continuing Education	\$675.00
LAKEN BELLIS	Service Work	\$190.00
LEAF CAPITAL FUNDING LLC	Copier Lease	\$112.25
LISA MEADOWS	Clothing Repair	\$25.00
LONG LINES	Phone Service	\$3,653.73
MAIL SERVICES, LLC	Postage	\$290.11
MAPLETON COMMUNICATIONS	Phone Service	\$97.47
MAPLETON FIRE DEPARTMENT	Building Rent	\$125.00
MAPLETON PRESS INC.	Publication	\$1,073.35
MAPLETON, CITY OF	Utilities	\$3,212.06
MARK D. STURGEON	Services	\$12.50
MARTIN MARIETTA MATERIALS	Granular	\$35,315.96
MATTHEW A. FOUTS	Surveying Ticonic	\$6,900.00
MCMASTER-CARR	Supplies	\$27.67
MCNALLY OPERATIONS LLC	Office Supplies	\$60.00
MENARDS-SIOUX CITY	Supplies	\$1,799.77
MEYER BROTHERS FUNERAL HOMES	Services	\$500.00
MICHAEL KENNEDY	Trapping Beaver Gorham's Dam	\$225.00
MID AMERICAN ENERGY	Utilities	\$1,308.99
MIDWEST HONDA SUZUKI KUBOTA	Parts	\$557.85
MIDWEST SERVICE & SALES CO.	Blades	\$2,447.00
MIDWEST WHEEL CO. INC.	Parts	\$101.12
MONONA COUNTY IRON	Parts, Labor	\$686.28
MONONA COUNTY SANITARY LANDFIL	Disposal Fee	\$21.00
MONONA COUNTY SECONDARY ROADS	Vehicle Maintenance	\$593.28
MONONA COUNTY SHERIFF	Services	\$226.80
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$236.80
NEWMAN TRAFFIC SIGNS INC.	Signs	\$1,491.57
NIEWOHNER CONSTRUCTION INC.	Snow Removal	\$4,575.00
NORTH AMERICAN TRUCK & TRAILER	Filters	\$1,972.02
OFFICE ELEMENTS	Office Supplies	\$789.93
ONAWA DEMOCRAT	Publication	\$686.01
ONAWA SENTINEL	Publication	\$140.00
ONAWA, CITY OF	Country Club Road	\$283,547.64
O'REILLY AUTOMOTIVE INC.	Car Care	\$396.28
PATHOLOGY MEDICAL SERVICE	Services	\$275.00
PELAN FUNERAL SERVICES	Services	\$777.00
POWER WASH USA	Car Care	\$24.00
PRICE-STORM HEATING & COOLING	Parts & Labor Heating	\$621.11
RASMUSSEN LUMBER CO	Parts	\$15.51
RASMUSSEN LUMBER COMPANY	Supplies	\$536.14
REES MACK SALES & SERVICES INC	Parts, Labor	\$9,786.72
RJ THOMAS MFG. CO., INC.	Table Frames	\$1,890.00
RML ARCHITECTS LLC	Services	\$2,218.20
RTL EQUIPMENT INC.	Parts	\$433.88
RXC TIRES LLC	Tires	\$354.00
RYAN PUBLISHING COMPANY	Publication	\$444.60
SAFETY KLEEN SYSTEMS INC	Solvent	\$244.45
SAM'S CLUB MC/SYNCB	Inmate Supplements	\$478.85
SANDY BUBKE	Mileage	\$12.71
SCHUMACHER ELEVATOR CO.	Services	\$1,045.96
SECONDARY ROAD FUND	Fuel	\$29.39
SIOUXLAND DISTRICT HEALTH	Water Tests	\$100.00
SIOUXLAND HYDRAULIC INC	Parts, Labor	\$1,737.88
SIOUXLAND REG TRANSIT	Services	\$5,394.50
SOLDIER, CITY OF	Utilities	\$58.30
SOOLAND BOBCAT	Parts	\$233.71

STANGEL PHARMACY	Inmate Prescriptions	\$123.56
STATE HYGIENIC LABORATORY	Water Tests	\$444.00
STATE MEDICAL EXAMINER	Services	\$2,205.00
STOCK TRAILER CITY INC	Parts	\$40.50
TERRI L PRATT	Continuing Education	\$319.90
THE LAURENS HOUSE OF PRINT	Custom Stamp	\$79.29
THOMSON REUTERS	Library Material	\$413.15
TIGGES, BOTTARO & LESSMANN, LLP	Services	\$3,878.00
TITAN MACHINERY	Parts	\$320.80
TITAN MACHINERY	Tractor Shaft	\$186.00
TODD A. WRIGHT	New Windows	\$142,500.00
TWIN VALLEY VET CLINIC	Dog Food	\$127.78
UTE FIRE DEPARTMENT	Building Rent	\$125.00
VERIZON WIRELESS	Phone Service	\$1,727.87
VETTER EQUIPMENT CO	Parts/Supplies	\$853.40
VISUAL EDGE IT, INC.	Copier Contract	\$261.36
WALK ON WATER, INC.	Floating Steel	\$9,625.00
WESTERGAARD & HERBOLD, P.L.C.	Services	\$168.00
WESTERN IOWA POWER COOP	Utilities	\$718.52
WESTERN IOWA TECH	Tuition Fee	\$50.00
WIATEL	Internet Service	\$74.95
WILLIAM J. WOOD	W Central Dev.	\$175.00
WIMACTEL, INC.	Pay Phone	\$91.50
WINDSTREAM	Phone Services	\$570.21
ZACHARY SCHRADER	Services	\$450.00
ZIEGLER INC	Motorgrader	\$483,326.23
	Grand Total:	\$1,432,412.51

FUND RECAP REPORT

FUND:	DESCRIPTION:	MONTHLY FUND TOTAL
0001	General Basic	\$85,011.52
0002	General Supplemental	\$7,823.39
0007	Co. Attorney Trust Fund	\$127.78
0011	Rural Basic	\$7,798.31
0020	Secondary Roads	\$1,012,721.25
0023	Special Res Enhancement Trust	\$9,625.00
0036	ARPA Funding	\$145,514.45
4000	Emergency Management	\$1,166.21
4010	E911 Surcharge Trust Fund	\$789.52
4100	County Assessor	\$4,210.94
8500	Health Insurance Trust Fund	\$157,624.14
	TOTAL:	\$1,432,412.51

Supervisor Fox attended the Monona County Economic Development and Monona County Conservation meetings; he shared the information presented.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to appoint Karen Barnett to the Monona County Historic Preservation Commission. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to re-appoint Jacob Harding to the Monona County Historic Preservation Commission. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve six-month wage increase for Dylan Stroman; he will be going from \$25.18 plus \$0.25 per hour for night shift differential to \$28.33 per hour plus \$0.25 per hour for night shift differential per union contract. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to authorize the Chairman's signature on letters to adjacent landowners to Lloyds Addition Subdivision. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to authorize the Chairman's signature on grievance letter, grievance #17643. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Brouillette to hereby adjourn at the hour of 12:48 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR