

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
JANUARY 30, 2024**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, January 30, 2024 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Charlie Persinger, Monona County Economic Development and Patrick Prorok, EMA Director were present for considering the proposal to administer the USDOT MARAD Grant. The board reviewed responses to the RFP for services to administer the DOT MARAD Grant. SIMPCO was the sole responding party. The Board discussed SIMPCO's ability to administer the grant and help Monona County comply with regulations so the grant is successfully executed. The also discussed SIMPCO's past performance and their proposed fee. Motion was made by Supervisor Fox, seconded by Supervisor Phillips to accept SIMPCO's proposal for grant administration services. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to set the public hearing date and time for the FY 2024 Budget Amendment. The public hearing will be February 20, 2024 at 11:30 a.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Present along with the Supervisors and Auditor for the Elected Official / Director Meeting were Patrick Prorok, EMA Director; Kevin Ewing, Sheriff; Sandy Bubke, Zoning/Environmental Health Administrator; Abby Riesberg, Treasurer; Josh Schaben, Conservation Director; Kelly Seward, Recorder; Haley Bryan, County Attorney; and Jim Wigton, IT Director. Absent were Shawn Bellis, Secondary Roads Maintenance Superintendent; Mark Witzel, Veteran Affairs Director; and Tim Peters, Assessor. Activities were discussed and information was shared.

Drainage Clerk Bryan Phillips and Drainage Deputy Amy Borchardt-Sick were present for Drainage business. Present for the Onawa 11<sup>th</sup> Street Drainage improvement discussion was Veenstra & Kimm engineer, Patrick Mouw. Engineer Mouw presented amended specs and plans for the 11<sup>th</sup> Street Drainage Improvements in the Onawa Drainage District on February 16, 2024. A motion was made to tentatively approve the amended specs and plans, but no motion was made to set the public hearing. It was motioned by Fox, seconded by Phillips to set the public hearing for the 11<sup>th</sup> Street Drainage Improvements for February 20<sup>th</sup>, 2024 at 10 a.m. in the Basement Conference Room of the Courthouse in Onawa, Monona County, Iowa. Vote on motion: Ayes: Phillips and Brouillette. Nays: None. Motion carried.

Trapping permits and boundaries for the Supervisor Districts were discussed. Scott Gygi and Mike Kennedy returned a trapping permit along with their furbearer license and habitat stamp. Tony Bloyer, an interested party, failed to return the proper paperwork by the December 15, 2023 deadline. It was moved by Fox, seconded by Brouillette to split the supervisor districts between Scott Gygi and Mike Kennedy, and have Tony Bloyer on call as needed. Vote on motion: Ayes: Fox, Phillips and Brouillette. Nays: None. Motion carried.

Supervisor Phillips introduced and moved to adopt the following Resolution, Seconded by Supervisor Brouillette.

**RESOLUTION NO. SR 24-06**

Be it resolved by the Board of Supervisors of Monona County, Iowa, that the following rates be set for payment of fence removal and replacement to the property owners, on construction projects:

Removal	\$1.50/foot
Woven fence 47"	\$5.30/foot Barb top & bottom 2 Steel 1 wood
Barbed fence 5 wire	\$3.50/foot 2 Steel 1 Wood
Electric fence	\$1.25/foot 24' post spacing
End Brace	\$265.00 (includes labor, posts & braces)
Corner Brace	\$465.00 (includes labor, post & braces)
Mileage	\$2.00 per mile both ways

These prices reflect the prices as quoted by a local contractor for the removal and reinstallation of the existing fencing material. These prices will remain in effect until further notice.

Date: January 30, 2024

Ayes: /s/ Bo Fox Nays: None  
/s/ Tom Brouillette  
/s/ Vincent Phillips

/s/ Bo Fox  
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph  
Monona County Auditor

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve new credit card request for Maintenance Shop Foreman to purchase parts when they are not available through regular vendors. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox for authorization to accept quotes for one pickup and two snowplows. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve request to perform work within county right of way by Iowa State University-Weber Fisheries Ecology and Management Lab Seth Renner. One will be located in section 18, Township 84N, Range 44W on L-14 one ten-foot section of 4" PCV will be attached below the bridge on the downstream side of a single bridge pier within the portion of the river channel with the greatest flow. The PCV will be attached to bridge pier with stainless steel pipe straps, stainless steel threaded anchor rods, nuts and lock nuts, and concrete anchor epoxy. Placement will occur from the water below the bridge either by wading or using a small boar abutting the bridge pier. No work will occur on the road, within the roadbed or shoulders, or bridge deck right of ways. This PVC housing will hold a fish-tracking receiver for fisheries research. The seconded will be located in Section 28, Township 83N, and Range 44W on E-54 one ten-foot section of 4" PCV will be attached below the bridge on the downstream side of a single bridge pier within the portion of the river channel with the greatest flow. The PCV will be attached to bridge pier with stainless steel pipe straps, stainless steel threaded anchor rods, nuts and lock nuts, and concrete anchor epoxy. Placement will occur from the water below the bridge either by wading or using a small boar abutting the bridge pier. No work will occur on the road, within the roadbed or shoulders, or bridge deck right of ways. This PVC housing will hold a fish-tracking receiver for fisheries research. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Haley Bryan, County Attorney and Sarah Delanty, Assistant County Attorney were present to discuss a wage adjustment for Assistant County Attorney. It was proposed that Sarah would work 30 hours per week instead of the 20-24 hours a week and her pay will go from \$43,682 to \$57,408 per year and receive health insurance benefits, discussion followed.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the proposed changes for the Assistant County Attorney Sarah Delanty. She will be going from \$43,682 to \$57,408 per year, will work 30 hours per week, and receive health insurance benefits. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to recess at 12:06 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to reconvene at 1:00 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Motion carried.

The Supervisors started the budget work sessions and reviewed presented budgets from Haley Bryan, County Attorney; Kelly Seward, Recorder; Jim Wigton, Information Technology; Supervisors and Peggy Rolph, Auditor. No action was taken.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the minutes of January 23, 2024 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

**BREAKDOWN FOR PAYROLL CLAIMS LISTING PPE: 1/6/2024**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			W/CO.SHARE	TOTAL
		FICA Match	Medicare Match	IPERS Match		
ASSESSOR	9,311.64	518.59	121.27	879.02	10,830.52	
SUPERVISORS	3,933.71	223.19	52.20	371.35	4,580.45	
AUDITOR	9,888.65	540.83	126.49	933.48	11,489.45	
TREASURER	8,221.31	459.18	107.39	776.09	9,563.97	
COUNTY ATTORNEY	9,659.18	562.29	131.51	911.83	11,264.81	
SHERIFF	59,680.19	3,551.58	830.62	5,248.07	69,310.46	
RECORDER	6,817.97	406.27	95.02	643.61	7,962.87	
AUTO/TREASURER	3,885.36	193.42	45.23	366.78	4,490.79	
DRAINAGE	2,913.61	165.38	38.67	275.05	3,392.71	
ENVIRON.HLTH/ZONING	1,758.40	96.32	22.53	165.99	2,043.24	
SEC. ROAD	77,643.96	4,530.12	1,059.44	6,911.43	90,144.95	
VETERANS ADMIN	907.15	56.24	13.16	85.63	1,062.18	
CUSTODIAL	1,831.60	111.85	26.16	172.91	2,142.52	
CONSERVATION	7,775.28	465.10	108.77	728.31	9,077.46	
ELECTIONS	2,369.42	141.48	33.09	223.67	2,767.66	
EMERG. MGT.	2,103.20	127.01	29.70	198.54	2,458.45	
<b>ALL TOTALS</b>	<b>208,700.63</b>	<b>12,148.85</b>	<b>2,841.25</b>	<b>18,891.76</b>	<b>242,582.49</b>	

**BREAKDOWN FOR PAYROLL CLAIMS LISTING PPE: 1/20/2024**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			W/CO.SHARE	TOTAL
		FICA Match	Medicare Match	IPERS Match		
ASSESSOR	9,311.64	525.78	122.97	879.02	10,839.41	
SUPERVISORS	3,933.71	230.01	53.79	371.35	4,588.86	
AUDITOR	9,888.65	551.43	128.96	933.48	11,502.52	
TREASURER	8,221.31	469.54	109.82	776.09	9,576.76	
COUNTY ATTORNEY	9,659.17	569.12	133.10	911.83	11,273.22	
SHERIFF	51,274.72	3,052.00	713.81	4,513.71	59,554.24	
RECORDER	6,817.97	407.29	95.26	643.61	7,964.13	
AUTO/TREASURER	3,885.38	200.24	46.83	366.78	4,499.23	

DRAINAGE	3,454.21	201.75	47.18	326.08	4,029.22
ENVIRON.HLTH/ZONING	1,758.40	96.32	22.53	165.99	2,043.24
SEC. ROAD	85,034.77	5,031.80	1,176.80	8,027.31	99,270.68
VETERANS ADMIN	1,038.00	64.36	15.05	86.66	1,204.07
CUSTODIAL	2,063.60	127.95	29.92	194.81	2,416.28
CONSERVATION	7,791.51	472.25	110.44	729.83	9,104.03
ELECTIONS	2,369.42	142.50	33.33	223.67	2,768.92
EMERG. MGT.	2,103.21	128.72	30.10	198.54	2,460.57
<b>ALL TOTALS</b>	<b>208,605.67</b>	<b>12,271.06</b>	<b>2,869.89</b>	<b>19,348.76</b>	<b>243,095.38</b>

<b>Vendor Name</b>	<b>Payable Description</b>	<b>Total Payments</b>
ACCESS SYSTEMS LEASING	Copier Contract	\$2,092.28
AGRILAND FS INC	Fuel	\$2,804.98
ALLIED OIL & SUPPLY INC	Hydraulic Fluid	\$959.95
ANTHONY MAHLBERG	Safety Boots	\$250.00
AT & T	Phone Services	\$147.58
ATTORNEY GENERAL'S OFFICE	Services	\$28.00
BAUER BUILT TIRE	Tires	\$850.60
BENTSON PEST MANAGEMENT	Pest Control	\$225.00
BILL'S WATER CONDITION, INC.	Softener Rent & Salt	\$97.10
BLACK HILLS ENERGY	Utilities	\$1,163.51
BOB BARKER COMPANY INC	Supplies	\$80.96
BOMGAARS INC-CONSERVATION	Supplies	\$584.37
BOMGAARS INC-SEC ROADS	Supplies	\$2,153.00
BOMGAARS INC-SHERIFF	Supplies	\$285.14
BOMGAARS INC.-AUDITOR	Supplies	\$280.05
BONSALL TV & APPLIANCE INC	Freezer	\$999.95
BRUCE PARKER	Safety Boots	\$240.97
BURGESS CLINIC WHITING	Services	\$1,344.51
BURGESS HEALTH CENTER	Inmate Services	\$481.20
BURGESS PUBLIC HEALTH	Services	\$48,042.83
CARRIER CONTAINER COMPANY, LLC	Garbage Service	\$425.00
CENTRAL IOWA DISTRIBUTING INC	Janitor Supplies	\$695.00
CENTRAL SALT LLC	Salt	\$10,720.49
CENTURY LINK	Phone Services	\$214.49
CHN GARBAGE SERVICE	Garbage Service	\$180.18
CJ COOPER & ASSOCIATES, INC.	Drug Testing	\$95.00
CLAY COUNTY TREASURER	Radon Kits	\$92.59
CNHI INDUSTRIAL CAPITAL PROD. PLUS	Supplies	\$101.11
CORE-MARK MIDCONTINENT INC	Food Supplements	\$669.45
CORNHUSKER INTERNATIONAL TRUCK	Parts, Labor	\$399.62
COZO	Membership	\$75.00
DALE VITITO, JACK'S UNIFORMS	Uniforms	\$139.90
DENNIS MCQUEEN	Meeting Mileage	\$21.78
DIAMOND COLLISION	Services	\$65.00
DIAMOND MOWERS INC	Parts	\$1,158.56
DORSEY AND WHITNEY LLC	Services	\$8,245.50
EMPLOYEE BENEFIT SYSTEMS	Group Health Insurance	\$155,354.77
ENVIRO TECH SERVICES, INC	Calcium Chloride	\$13,185.00
FAMILY MEDICINE CLINIC PC	Inmate Services	\$401.00
FASTENAL COMPANY	Sign Supplies	\$247.80
FILTERCARE OF NEBRASKA, LLC	Clean Filters	\$135.20
FIRST BANKCARD-AUDITOR	Expenses	\$261.04
FIRST BANKCARD-COUNTY ATTORNEY	Expenses	\$270.00
FIRST BANKCARD-CONSERVATION	Expenses	\$2,168.95
FIRST BANKCARD-DATA PROCESSING	Expenses	\$35.00
FIRST BANKCARD-ZONING	Expenses	\$275.00
FIRST BANKCARD-SECONDARY ROADS	Expenses	\$2,816.06
FIRST BANKCARD-SHERIFF	Expenses	\$1,525.36
FP FINANCE PROGRAM	Postage Machine	\$422.54
FRANNIE'S CAFE LLC	Inmate Meals	\$286.75
GARY TAYLOR, ATTY AT LAW	Services	\$562.50
GCC ALLIANCE CONCRETE CO, INC	Bridge B27-1 24 Yds	\$4,110.00
GEROD OLIVIER	Services	\$3,195.00
GOVERNMENT FORMS & SUPPLIES	Tax Forms	\$32.06

GRANT JAGER	Meeting Mileage	\$25.41
GRIFFITH PLUMBING LLC	Services	\$780.00
GUARDIAN RFID	Mobile Demand	\$2,621.25
HARLAND TECHNOLOGY SERVICES	Services	\$14,347.38
HUNDERTMARK	Pressure Washer Parts	\$69.20
HUNGRY CANYONS ALLIANCE	Membership Dues	\$5,000.00
I & S GROUP	Drainage Maps	\$2,250.00
IAN TREASURER	Membership	\$20.00
INLAND TRUCK PARTS	Parts	\$108.43
INTERSTATE BATTERY SYSTEM INC	Batteries	\$132.95
IOWA COUNTY RECORDERS' ASSOCIA	Dues	\$250.00
IOWA DEPT OF NATURAL RESOURCES	Well Permits	\$350.00
IOWA NEGOTIATION SERVICES, LLC	Services	\$2,400.00
IOWA WEED COMMISSIONER'S ASSN	Conference	\$227.00
ISAA	Membership Dues	\$650.00
ISAC	ICEA Dues 2024	\$740.00
ISAC GROUP UNEMPLOYMENT	Unemployment	\$828.67
ISSDA FINANCIAL ADMINISTRATOR	Memberships	\$575.00
JACK'S OK TIRE SERVICE	Tires	\$1,992.00
JEFF WENGER	Pre-Employment Physical	\$125.00
JEO CONSULTING GROUP INC	Surveying	\$1,120.00
JESSEN AUTOMOTIVE LLC	Parts	\$49.98
JIM HAWK TRUCK TRAILERS INC.	Parts	\$1,077.73
JOHN DEERE FINANCIAL	Parts	\$47.44
KELLY SEWARD	Postage Reimb.	\$16.10
KICK ASH TREE SERVICES	Tree Removal Blue Lake	\$11,000.00
KOREY BOTHWELL	Safety Boots	\$203.29
LAST SHOT LLC	Guns	\$2,766.00
LEAF CAPITAL FUNDING LLC	Copier Lease	\$16.75
LONG LINES	Phone Services	\$3,672.66
LOWE'S	Equipment	\$83.56
MAIL SERVICES, LLC	Postage	\$373.31
MAINSTAY SYSTEMS OF IOWA LLC	Maintenance	\$354.00
MAPLETON COMMUNICATIONS	Phone Service	\$97.47
MAPLETON PRESS INC.	Publication	\$1,749.37
MAPLETON, CITY OF	Utilities	\$2,081.26
MARK WITZEL	Membership	\$450.00
MARTIN MARIETTA MATERIALS	Granular	\$3,007.74
MATTHEW A. FOUTS	Surveying	\$1,925.00
MAX I WALKER	Mechanic Uniforms	\$596.96
MCCLOY CHIROPRACTIC CLINIC	Pre-Employment Tests	\$40.00
MCNALLY OPERATIONS LLC	Supplies	\$53.20
MENARDS-SIOUX CITY	Supplies	\$199.61
MEYER BROTHER'S FUNERAL HOMES	Transport Service	\$500.00
MID AMERICAN ENERGY	Utilities, Lighting	\$926.71
MIDWEST SERVICE & SALES CO.	Blades	\$35,416.28
MIDWEST WHEEL CO. INC.	Parts, Supplies	\$210.58
MONONA COUNTY IRON	Supplies, Parts	\$454.86
MONONA COUNTY SANITARY LANDFIL	Assessment	\$69,048.00
MONONA COUNTY SECONDARY ROADS	Vehicle Service	\$590.61
MRB ENTERPRISES LLC	Garage Door Repairs	\$261.00
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$2,588.28
NATHAN FRITZ	Safety Clothing	\$17.97
NOREGON SYSTEMS INC.	JPRO Prof. Software Renewal	\$1,699.00
NORFOLK CONTRACTING INC	Bridge B27-1 140th Street	\$85,018.00
NORTH AMERICAN TRUCK & TRAILER	Filters	\$514.93
OFFICE ELEMENTS	Supplies	\$1,196.22
ONAWA COMMUNITY CENTER	Rental	\$200.00
ONAWA DEMOCRAT	Publication	\$1,910.89
ONAWA SENTINEL	Publication	\$40.00
ONAWA, CITY OF	Services	\$4,522.07
O'REILLY AUTOMOTIVE INC.	Parts, Supplies	\$808.35
ORKIN	Services	\$95.99
PATERA FAMILY DENTISTRY	Inmate Services	\$193.40
PHOENIX SUPPLY	Supplies	\$174.08
PLYMOUTH COUNTY SHERIFF	Services	\$38.00
POSTMASTER	Postage	\$615.00

POWER WASH USA	Vehicle Care	\$27.00
POWERPLAN	Parts, Labor	\$6,413.37
PRODUCTIVITY PLUS ACCOUNT	Brush Cutting, Parts	\$1,728.60
RADIOLOGY CONSUTANTS PC	Inmate Services	\$84.00
RASMUSSEN LUMBER COMPANY	Supplies	\$518.03
REES MACK SALES & SERVICES INC	Parts	\$2,472.03
RML ARCHITECTS LLC	Services	\$3,240.00
RTL EQUIPMENT INC.	Parts	\$399.45
RYAN PUBLISHING COMPANY	Publication	\$568.80
SAM'S CLUB MC/SYNCB	Inmate Supplements	\$422.62
SANDY BUBKE	Mileage	\$33.88
SCHEELS	Ammo Supplies	\$296.93
SCHUMACHER ELEVATOR CO.	Services	\$300.76
SCHWIG OUTDOORS, LLC	Kayak Equipment	\$1,496.34
SECRETARY OF STATE	Notary Fees	\$90.00
SHAWN HAMANN LLC	Towing Motor Grader	\$1,000.00
SIOUX CITY TARP INC.	Parts	\$103.59
SIOUXLAND DISTRICT HEALTH	Water Tests	\$300.00
SIOUXLAND HYDRAULIC INC	Parts, Labor	\$371.86
SIOUXLAND REG TRANSIT	Local Support	\$5,394.50
SIRCHIE FINGER PRINT LAB LLC	Evidence Tape	\$54.43
SOLDIER, CITY OF	Utilities	\$58.30
SOOLAND BOBCAT	Parts, Labor	\$1,167.77
STAMP FULFILLMENT SERVICES	Envelopes	\$3,284.20
STANGEL PHARMACY	Inmate Prescriptions	\$94.64
STATE HYGIENIC LABORATORY	Water Tests	\$367.50
STRUBLE AGRONOMY, LLC	Tank for Calcium Chloride	\$3,250.00
T1 TECHNOLOGIES	Phone Services	\$213.00
THOMSON REUTERS	Services	\$419.84
TONY BLOYER	Trapping Beaver	\$750.00
TOWN OF MOORHEAD	Utilities	\$88.60
VAUGHN FOODS	VA Food Vouchers	\$178.82
VERIZON WIRELESS	Phone Services	\$2,805.89
VESTIGE GROUP, THE LLC	Tracking Device	\$248.43
VETTER EQUIPMENT CO	Brush Cutting, Parts	\$488.01
VISUAL EDGE IT, INC.	Copier Services	\$207.33
WESTERN IOWA POWER COOP	Utilities	\$771.65
WHKS & CO	Contract Engineer Services	\$20,074.87
WIATEL	Phone Services	\$1,127.61
WILLIAM J. WOOD	West Central Dev.	\$175.00
WIMACTEL, INC.	Pay Phone	\$91.50
WINDSTREAM	Phone Services	\$1,071.23
ZETRON	Maintenance Agrmt	\$4,860.00
ZIEGLER INC	Parts, Labor	\$8,911.39
	<b>GRAND TOTAL</b>	<b>\$619,230.39</b>

#### FUND RECAP REPORT

<b>FUND:</b>	<b>DESCRIPTION:</b>	<b>AMOUNT:</b>
0001	General Basic	\$124,820.75
0002	General Supplemental	\$457.84
0007	Co. Attorney Trust Fund	\$859.94
0009	Dare Trust Fund	\$0.00
0011	Rural Basic	\$71,402.14
0020	Secondary Roads	\$242,728.44
0022	Flood & Erosion	\$0.00
0023	Special Res Enhancement Trust	\$1,496.34
0024	Recorder's Management	\$0.00
0027	Conservation Land Acquisition	\$0.00
0036	ARPA Funding	\$8,685.00
0040	Conservation Trust Fund	\$0.00
4000	Emergency Management	\$639.50
4010	E911 Surcharge Trust Fund	\$7,354.06
4100	County Assessor	\$5,431.61
8500	Health Insurance Trust Fund	\$155,354.77
	<b>GRAND TOTAL:</b>	<b>\$619,230.39</b>

**ADJOURNMENT**

It was moved by Supervisor Brouillette, seconded by Supervisor Phillips to hereby adjourn at the hour of 3:17 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox  
BO FOX, CHAIRPERSON MONONA COUNTY  
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph  
PEGGY A. ROLPH, AUDITOR