

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
DECEMBER 5, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, December 5, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda with adding Resolution 2023-30 Resolution to Sell at Public Auction by Sealed Bid with a Minimum Bid of \$100 to the Highest Bidder for Cash Certain Properties Acquired by Monona County, Iowa. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Present for the approve/disapprove window/door replacement bid were Todd Wright, Global Glass & Glazing, LLC; Randy Ping, Maintenance; and Kevin Ewing, Sheriff. Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the base bid of \$377,848 from Global Glass & Glazing, LLC. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Sheri Streeter, Election Deputy and Kevin Ewing, Sheriff were present to draw lots for the Moorhead City Council. Chairman Fox drew the name of Tiffany Eastwood for the Moorhead City Council Seat. No action needed.

Present for the acknowledge receipt of Monona County Attorney's resignation letter were Ian McConeghey, County Attorney, Kevin Ewing, Sheriff, Kelly Parsley, Deputy Auditor; Jack Reed and Chelsea Stoll, INCS.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to acknowledge receipt of Monona County Attorney Ian McConeghey's resignation letter effective January 2, 2024. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

At 9:11 a.m., Supervisor Fox made the motion, seconded by Supervisor Phillips to go in to closed session per Iowa Code 20.17 (3). Jack Reed and Chelsea Stoll Iowa Negotiations Consulting Services; Kevin Ewing, Sheriff; and Kelly Parsley, Deputy Auditor were present. Vote on motion: All Ayes. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Brouillette to come out of closed session at 10:15 a.m. Vote on motion: All Ayes. Motion carried. No further action taken.

Present for the McNeill Drainage District discussion was ISG Engineer Caleb Rasmussen and Bryan Phillips, Drainage Clerk. Engineer Rasmussen discussed some of the additional work Hendrickson conducted at Holly Avenue with extra road excavation for Secondary Roads and was asking for additional compensation in the amount of \$8,300. The Board asked to split the cost between the District and Hendrickson. Caleb will speak with Hendrickson about this matter. Final pay estimate will be presented at the next meeting. There are a couple tubes along the ditch that have sediment and need to be jetted. It was moved by Fox, seconded by Brouillette to hire Brian Kepner with RQP LLC to jet two tubes draining in the ditch in the amount of \$900 per tube for a total of \$1,800. Vote on motion: Ayes: Fox, Phillips and Brouillette. Nays: None. Motion carried.

Present for Onawa Drainage District 11th Street Drainage improvement discussion was Veenstra & Kimm Engineering Patrick Mouw and John Casady, City of Onawa Public Works Administrator. Engineer Mouw presented plans, specifications and contract documents to the Board of Supervisors for the Onawa Drainage District 11th street drainage improvements. A letting date is set for January 12th, 2024. Sealed bids shall be delivered to the drainage office by January 12th at 4:30pm. Bid opening will take place on January 16 at 10am in the Basement Conference Room of the Courthouse in Onawa, Monona County, Iowa. It was motioned by Phillips, seconded by Fox to approve the plans, specifications and contract documents for the 11th street drainage improvements. Vote on motion: Ayes: Fox, Phillips and Brouillette. Nays: None. Motion carried.

Secondary Roads Office Manager Deleta Huffman; Shawn Bellis, Secondary Roads Superintendent; Ian McConeghey, County Attorney; and via zoom Scott Kruse and Derrick Thomas WHKS & Company were present for Secondary Roads business. Discussion items during the zoom meeting were FEMA project, E16 project closeout, the Secondary Roads budget, new equipment, a work order program using free software developed by the Iowa County Engineer's Association, a gravel road maintenance plan, pavement condition review, safety items, and the Onawa Country Club Road. No action taken.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to authorize the Chairman's signature on required Local Public Agency Project Documentation & Pre-Audit Checklist. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Phillips to open the Public Hearing regarding the sale of three pieces of property owned by the County at 11:30 a.m. Vote on motion: All Ayes. Motion carried. With no one present to object to the sale, it was moved by Supervisor Fox, seconded by Supervisor Brouillette to close the hearing at 11:45 a.m. Vote on motion: All Ayes. Motion carried.

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Brouillette:

RESOLUTION NUMBER 2023-30
RESOLUTION TO SELL AT PUBLIC AUCTION BY SEALED BID WITH A
MINIMUM BID OF \$100 TO THE HIGHEST BIDDER FOR CASH CERTAIN
PROPERTIES ACQUIRED BY MONONA COUNTY, IOWA

WHEREAS, Monona Board has acquired title to certain property described as follows:

A. Identified as: District/Parcel BLWM 8245-09-1-75-001

All that part of the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼) of section nine (9), township eighty-two (82) North, range forty-five (45) West of the 5th P.M., Monona County Iowa. Described as follows:

Beginning at the point of intersection of the Westerly extension of the South line of Maple Street with the West line of Front Street; thence Southerly along said West line of Front Street, a distance of 150 feet; thence Westerly along a line at right angles to the last described course, a distance of 25 feet, more or less, to a point that is distance 50 feet Easterly of, as measured at right angles from the center line of the Chicago and North Western Railway Company main track, as now located and established; thence Northerly along a line parallel with said main track center line, a distance of 150 feet more or less, to a point on a line drawn at right angles to said West line of Front Street from the above described point of beginning; thence Easterly along said right angle line, a distance of 25 feet, more or less, to the point of beginning.

Subject to mineral rights reserved of record.

B. Identified as: District/Parcel CSMV 8444-24-4-00-007

Lot Twenty-One (21), in Block Ten (10), in the Town of Castana, Monona County, Iowa.

WHEREAS, the above property is of no used to Monona County and should be sold without abstracts or warranties of title at public auction by sealed bid to the highest bidder for cash; and

WHEREAS, before Monona County can sell the above property, the County must set forth its proposal to do so in a Resolution and there must be a public hearing on the proposed sale, all pursuant to Iowa Code Section 331.361(2); and

WHEREAS, notice of the public hearing must be given by publication in accordance with Iowa Code Section 331.305, which section requires publication of the notice at least once in a newspaper of general circulation within the County, not less than four nor more than twenty days prior to the hearing:

WHEREAS, notice of the hearing was published in the Onawa Democrat and in the Mapleton Press on **November 29, 2023** and the hearing was held on **December 5, 2023 at 11:30 a.m. and**

WHEREAS, at the hearing no one appeared to be heard for or against the proposed sale of the above property; and

WHEREAS, it is a public purpose and in the best interest of Monona County, Iowa, to sell the above property individually, at public auction by sealed bid with the minimum bid of \$100 to the highest bidder for cash.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Monona County, Iowa, as follows:

1. That the above property be sold individually at public auction to the highest bidder by sealed bid with a minimum of \$100. for cash.
2. That no abstract of title be furnished and no warranty of title be given on any of the property described above.
3. That the public auction by sealed bid is hereby set for December 12, 2023, at 11:30 A.M. in the Board of Supervisors Boardroom in the Courthouse for the **above property**.
4. That the Chairman of the Board of Supervisors and the County Auditor are authorized and directed to execute, deliver, and record a Quit Claim Deed for the lots described above after full payment has been received.

APPROVED THIS 5th DAY OF DECEMBER, 2023, Onawa, Iowa.

MONONA COUNTY BOARD OF SUPERVISORS:

/s/ Bo Fox
Bo Fox, Chairman

/s/ Tom Brouillette
Tom Brouillette, Supervisor

/s/ Vincent Phillips
Vincent Phillips, Supervisor

ATTEST: /s/ Peggy A. Rolph
Peggy A. Rolph, Monona County Auditor

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to recess at 12:15 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to reconvene at 1:25 p.m. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried. Supervisor Brouillette arrived back to the meeting at 1:35 p.m.

Due to miscommunication the PIDP-Title VI pre-award assessment webinar #2 was not held.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve the minutes of November 28, 2023 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Supervisor Brouillette attended the Hungry Canyons Alliance meeting; he shared the information presented.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve General Ledger Journal Entry for Agency Building to correct accounts. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to acknowledge receipt of Manure Management Annual update for Terry Mann Confinement Facility #59765. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Phillips, seconded by Supervisor Brouillette to hereby adjourn at the hour of 2:25 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR