

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
SEPTEMBER 26, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, September 26, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Kevin Ewing, Sheriff was present for authorization to promote two employees to Lead Jail/Dispatch Positions; authorization to hire full-time jailer; authorization to hire full-time dispatcher; and K-9 contract approve/disapprove.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to promote Amanda Hinkel to lead jailer she will be going from \$22.35 per hour to \$23.00 per hour. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to promote Mary Lisa Meadows to lead dispatcher she will be going from \$22.10 per hour to \$23.00 per hour. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to hire Stacey Hein as full-time jailer; she will start at \$17.29 per hour plus a \$0.25 night shift differential per union contract. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to hire Sierra Siebersma as a full-time dispatcher; she will start at \$17.29 per hour plus a \$0.25 night shift differential per union contract. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the K-9 Contract with Alex Boyle for the lease of Trigger at a cost of \$1.00 for the duration of service. During the lease period, Monona County shall provide for all veterinarian bills, food, and any incurred expenses for training. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Present along with the Supervisors and Auditor for the Elected Official / Director Meeting were Kevin Ewing, Sheriff; Patrick Prorok, EMA Director; Josh Schaben, Conservation Director; Jim Wigton, IT Director; Abby Riesberg, Treasurer; Don Thompson, VA Director Sandy Bubke, Zoning/Environmental Health Administrator; and Ian McConeghey, County Attorney. Absent were Kelly Seward, Recorder; Tim Peters, Assessor; Shawn Bellis and Deleta Huffman, Secondary Roads. Activities were discussed and information was shared.

The Joint Board of Supervisors acting as Trustees of the McNeill Main Drainage District, held a teleconference on Tuesday, September 26, 2023 at 10:00 a.m. in the Basement Conference Room of the Courthouse in Onawa, Monona County, Iowa with Monona County Supervisor Chairman Bo Fox presiding. Other Monona County Supervisors present: Vince Phillips and Tom Brouillette. Absent: None. Others present: Peggy Rolph, Monona County Auditor, Gary Taylor, District Attorney, Bryan Phillips and Amy Borchardt-Sick, Monona County Drainage Clerks. Others present via zoom: John Straight and Brian Rife, Harrison County Board of Supervisors, Liz Lenz, Harrison County Drainage Clerk, Caleb Rasmussen, ISG Civil Engineer, Rachael Millage, ISG Graduate Engineer.

A zoom meeting was scheduled with Harrison Count Board of Supervisors and ISG in regards to the UPRR letter requesting lowering of culverts at the two railroad crossings on the McNeill Main Drainage Ditch. After discussion, Caleb will modify the UPRR letter to include possible dates for the UPRR to be more willing to work with the District. Caleb will email an updated letter for approval before mailing to the UPRR. No action was taken.

Secondary Roads Office Manager Deleta Huffman and Shawn Bellis, Secondary Roads Maintenance Superintendent were present for Secondary Roads business. Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to award FY2024 propane contract to Agriland F.S. at the rate of \$1.17 per gallon for approximately 16,800 gallons of propane. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve renting a mini excavator from MidCountry for \$2,200 a month. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

The Assistant to the Engineer job description updates were discussed, no action taken. Discussion items were cutting edges, trimming trees at Blue Lake, and the upcoming chainsaw training class, no action taken.

Present for the cleanup discussion on Hanner Salvage were Robert Hanner and Sandy Bubke, Zoning Administrator. The Supervisor informed Mr. Hanner that citizens have been complaining about debris on the road that has ruined tires and the overall look of the property. Mr. Hanner has agreed to clean-up the area. He will stay in contact with Supervisor Phillips during the process of cleaning-up the property, no action taken.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to recess at noon. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to reconvene at 12:58 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Josh Schaben, Monona County Conservation Director; Tyler Ruge, Monona County Naturalist; and Jake Schaben, Iowa DNR were present for discussion on approving opening the 28E agreement between Monona County and Lewis & Clark Visitor Center.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve opening the 28E agreement for discussion on the Lewis & Clark Visitor Center. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Michelle Matney, RML Architects and Randy Ping, Part-Time Temporary Custodian were present to discuss the window and door bids. Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to reject the bids for the window and door project. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the minutes of September 19, 2023 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

**BREAKDOWN FOR PAYROLL CLAIMS LISTING**

**PPE: 9/2/2023**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL W/CO.SHARE
		FICA Match	Medicare Match	IPERS Match	
ASSESSOR	10,811.62	615.92	144.04	1,020.62	12,592.20
SUPERVISORS	3,933.71	224.90	52.60	371.35	4,582.56
AUDITOR	9,888.66	543.24	127.05	933.48	11,492.43
TREASURER	8,221.31	477.99	111.78	776.09	9,587.17
COUNTY ATTORNEY	9,659.17	543.09	127.01	911.83	11,241.10
SHERIFF	48,594.17	2,880.62	673.72	4,240.61	56,389.12
RECORDER	6,817.97	413.69	96.75	643.61	7,972.02
AUTO/TREASURER	3,885.35	194.15	45.40	366.78	4,491.68
DRAINAGE	2,872.80	162.85	38.08	271.19	3,344.92
ENVIRON.HLTH/ZONING	1,758.41	96.32	22.53	165.99	2,043.25
SEC. ROAD	78,263.84	4,558.74	1,066.17	7,282.79	91,171.54
VETERANS ADMIN	819.15	50.79	11.88	77.33	959.15
CUSTODIAL	3,045.60	187.12	43.76	287.51	3,563.99
DEPT HUMAN SERVICES	75.00	4.65	1.09	0.00	80.74
TOWNSHIPS	230.00	14.26	3.35	0.94	248.55
CONSERVATION	9,449.12	568.88	133.04	886.32	11,037.36
ELECTIONS	2,369.42	142.10	33.23	223.67	2,768.42
EMERG. MGT.	2,099.20	126.76	29.65	198.16	2,453.77

<b>ALL TOTALS</b>	<b>202,794.50</b>	<b>11,806.07</b>	<b>2,761.13</b>	<b>18,658.27</b>	<b>236,019.97</b>
-------------------	-------------------	------------------	-----------------	------------------	-------------------

<b>BREAKDOWN FOR PAYROLL CLAIMS LISTING</b>				<b>PPE:</b>	<b>9/16/2023</b>
---	--	--	--	-------------	------------------

<b>DEPARTMENT</b>	<b>GROSS COUNTY SHARE (MATCH)</b>				<b>TOTAL W/CO.SHARE</b>
	<b>PAYROLL</b>	<b>FICA Match</b>	<b>Medicare Match</b>	<b>IPERS Match</b>	
ASSESSOR	10,811.64	627.97	146.87	1,020.62	12,607.10
SUPERVISORS	3,933.71	230.01	53.79	371.35	4,588.86
AUDITOR	9,888.64	553.84	129.53	933.48	11,505.49
TREASURER	8,221.32	488.34	114.21	776.09	9,599.96
COUNTY ATTORNEY	9,675.18	552.61	129.24	911.83	11,268.86
SHERIFF	52,611.43	3,151.24	737.00	4,570.55	61,070.22
RECORDER	6,817.98	414.71	96.99	643.61	7,973.29
AUTO/TREASURER	3,885.36	200.97	47.00	366.78	4,500.11
DRAINAGE	2,872.80	165.70	38.75	271.19	3,348.44
ENVIRON.HLTH/ZONING	1,758.41	96.32	22.53	165.99	2,043.25
SEC. ROAD	78,041.48	4,587.41	1,072.81	7,367.14	91,068.84
VETERANS ADMIN	1,139.18	70.63	16.52	96.21	1,322.54
CUSTODIAL	2,924.10	181.30	42.40	276.04	3,423.84
TOWNSHIPS	485.00	30.07	7.04	4.25	526.36
CONSERVATION	9,961.39	606.78	141.90	934.68	11,644.75
ELECTIONS	2,369.42	143.12	33.47	223.67	2,769.68
EMERG. MGT.	2,099.20	128.47	30.04	198.16	2,455.87
<b>ALL TOTALS</b>	<b>207,496.24</b>	<b>12,229.49</b>	<b>2,860.09</b>	<b>19,131.64</b>	<b>241,717.46</b>

ACCESS SYSTEMS LEASING	Printer Lease	\$910.44
AGRILAND FS INC	Diesel, Gas	\$55,007.49
AL'S CORNER OIL	Gas	\$29.09
AUTO PARTS OF CARROLL	Labor 35S	\$210.00
BAUER BUILT TIRE	Tires	\$850.60
BAYCOM, INC	Computer Equipment	\$50,628.00
BENTSON PEST MANAGEMENT	Pest Control	\$225.00
BIERSCHBACH EQUIPMENT & SUPPLY	Tools	\$96.00
BILL'S WATER CONDITION, INC.	Softener Rent	\$49.70
BLACK HILLS ENERGY	Utilities	\$170.79
BOB BARKER COMPANY INC	Supplies	\$417.17
BOMGAARS INC	Supplies	\$1,778.40
BRIGGS INC. OF OMAHA	Supplies	\$856.10
BURGESS PUBLIC HEALTH	Services	\$20,863.29
CARDIO PARTNERS	Supplies	\$2,558.66
CARRIER CONTAINER COMPANY, LLC	Garbage Services	\$998.11
CARROLL DISTRIBUTING	Parts	\$462.00
CASSIE FAITH	Meeting Expenses	\$283.19
CENTRAL IOWA DISTRIBUTING INC	Supplies	\$206.00
CENTURY LINK	Phone Services	\$204.11
CJ COOPER & ASSOCIATES, INC.	New Employee Physical	\$170.00
CMRS-FP	Postage	\$140.81
CNHI INDUSTRIAL CAPITAL PRODUCTIVITY PLUS	Supplies	\$163.00
CONEQUIP PARTS & EQUIPMENT	Pats Hydraulic Pump 12S	\$5,050.00
CONTINENTAL RESEARCH CORP.	Winter Rinse	\$3,444.40
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$2,952.88
DALE VITITO, JACK'S UNIFORMS	Uniforms	\$1,339.40
DAWN SMITH	Meeting Expenses	\$157.88
DENNIS MCQUEEN	Meeting Mileage	\$20.17
DULANEY COURT REPORTING	Services	\$115.05
ELECTION ADMINISTRATION (COUNTY CAR)	Car Use	\$167.44
EMERGENCY MEDICAL PRODUCTS	Supplies	\$193.79
EMPLOYEE BENEFIT SYSTEMS	Insurance Premiums	\$160,780.93
FAMILY MEDICINE CLINIC PC	Services	\$165.00
FARM & HOME PUBLISHERS	Plat Books	\$720.00
FIDLAR TECHNOLOGIES	Checks	\$242.01
FILTERCARE OF NEBRASKA, LLC	Cleaned Filters	\$295.35
FIRST BANKCARD-AUDITOR	Expenses	\$415.17

FIRST BANKCARD-CONSERVATION	Expenses	\$641.26
FIRST BANKCARD-DATA PROCESSING	Expenses	\$488.50
FIRST BANKCARD-EMA	Expenses	\$288.66
FIRST BANKCARD-ZONING	Meeting Expenses	\$889.00
FIRST BANKCARD-SECONDARY ROADS	Expenses	\$1,427.14
FIRST BANKCARD-SHERIFF	Expenses	\$3,223.32
FIRST BANKCARD-TREASURER	Expenses	\$35.70
FRANNIE'S CAFE LLC	Inmate Meals	\$635.50
GARY THIES	Well Plugging	\$300.00
GCC ALLIANCE CONCRETE CO, INC	Concrete - Patching	\$10,374.00
GLENN WINGERT	Windshield	\$894.26
GOSLAR FUNERAL HOME AND MONUMENTS	Services	\$1,750.00
GOVERNMENT FORMS & SUPPLIES	Supplies	\$2,481.09
GRANT JAGER	Meeting Mileage	\$24.15
GREAT AMERICA FINANCIAL SERVICE CORP	Postage Meter	\$119.00
HAMANN TRUCKING LLC	Hauling Granular	\$26,768.01
HEARTLAND TIRES INC.	Tires	\$430.96
HENRY ADKINS & SONS INC.	Election Equipment	\$20,859.50
HOFFMAN AGENCY	Insurance	\$18,858.00
HOLIDAY INN	Meeting Expense	\$122.08
IACCVSO	Schooling	\$180.00
INTERSTATE BATTERY SYSTEM INC	Batteries	\$285.90
IOWA DIVISION OF LABOR SERVICE	Services	\$350.00
IOWA LAW ENFORCEMENT ACADEMY	Evaluation	\$150.00
IOWA'S CO CONSERVATION SYSTEM	Conference	\$460.00
ISAA	Continuing Education	\$500.00
ISCTA	Meeting	\$100.00
ISSDA FINANCIAL ADMINISTRATOR	Membership	\$25.00
ISTATE TRUCK CENTER INC.	Parts	\$574.55
JANET BRINKS	Work Shoes	\$35.50
JASON BRITTON	Safety Boots	\$176.54
JESSEN AUTOMOTIVE LLC	Parts, Supplies	\$101.28
JIM HAWK TRUCK TRAILERS INC.	Parts	\$2,983.10
JOHN DEERE FINANCIAL	Tools, Parts	\$997.02
L G EVERIST INC	Quartzite	\$2,277.72
LABELS DIRECT	Labels	\$179.50
LEAF CAPITAL FUNDING LLC	Copier Lease	\$129.00
LOESS HILLS HISTORICAL SOCIETY	Funding	\$1,000.00
LONG LINES	Phone Services	\$3,717.82
LOWE'S	Supplies	\$32.95
MAC'S CHEVROLET-PONTIAC INC	Car Care	\$1,912.27
MAINSTAY SYSTEMS OF IOWA LLC	Maintenance	\$354.00
MAPLETON COMMUNICATIONS	Phone Service	\$97.47
MAPLETON HOMETOWN VARIETY	Fabric for Flags	\$109.80
MAPLETON PRESS INC.	Publication	\$916.98
MAPLETON, CITY OF	Utilities	\$628.66
MARTIN MARIETTA MATERIALS	Granular by Rail	\$46,542.65
MASTERS TOUCH, LLC	Postage	\$2,881.39
MAX I WALKER	Uniform Service	\$201.52
MCCLOY CHIROPRACTIC CLINIC	Services	\$290.00
MENARDS-SIOUX CITY	Supplies	\$215.25
METAL CULVERTS INC.	Pipe and Bands	\$22,904.80
MID AMERICAN ENERGY	Utilities	\$675.48
MIDWEST HONDA SUZUKI KUBOTA	621	\$594.39
MONONA COUNTY EXTENSION	Pesticide Training	\$135.00
MONONA COUNTY IRON	Stainless Steel Sander	\$32,000.00
MONONA COUNTY SANITARY LANDFIL	Utilities	\$417.66
MONONA COUNTY SECONDARY ROADS	Vehicle Repairs	\$2,156.91
MONONA COUNTY SHERIFF	Services	\$31.00
MONONA COUNTY TREASURER	DD Assessments	\$39,172.00
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$2,118.56
NORTH AMERICAN TRUCK & TRAILER	Filters	\$425.14
NORTHWEST DISTRICT ASSESSOR	Continuing Education	\$550.00
NYHART	GASB Report	\$1,125.00
OFFICE ELEMENTS	Supplies	\$260.30
ONAWA DEMOCRAT	Publications	\$1,207.59
ONAWA SENTINEL	Supplies	\$968.75

ONAWA, CITY OF	Utilities	\$6,199.91
O'REILLY AUTOMOTIVE INC.	Parts	\$1,494.60
ORKIN	Services	\$95.99
OTHER POLICY & ADMINISTRATION	Truck Use	\$68.25
PEGGY ROLPH	Meeting Expenses	\$20.91
PITNEY BOWES INC	Postage	\$197.70
PLYMOUTH COUNTY EMA	Supplies	\$50.00
POSTMASTER	Box Rent	\$152.00
POWER WASH USA	Car Wash	\$38.00
POWERPLAN	Parts	\$2,398.76
RAILROCK LLC	Offload Granular by Rail	\$10,890.00
RASMUSSEN LUMBER CO	Patching Supplies	\$147.62
RASMUSSEN LUMBER COMPANY	Supplies	\$307.44
RICK DEEN	Labor	\$50.00
RML ARCHITECTS LLC	Services	\$6,508.55
RTL EQUIPMENT INC.	Parts	\$1,164.49
RYAN PUBLISHING COMPANY	Publications	\$428.40
SAFETY KLEEN SYSTEMS INC	Solvent	\$246.11
SAM'SCLUB/SYNCB	Inmate Supplements	\$646.87
SANDY BUBKE	Meeting Expenses	\$386.44
SCHILDBERG CONSTRUCTION INC.	Rock	\$1,814.76
SCHUMACHER ELEVATOR CO.	Services	\$300.76
SECRETARY OF STATE	Services	\$1,100.75
SHARON L GRIES	Postage Reimb	\$7.90
	Concrete for Bridge	
SILVERLINE MOBILE CONCRETE LLC	Repairs	\$540.00
SIMPCO	Housing Support	\$13,826.00
SIOUXLAND DISTRICT HEALTH	Water Tests	\$428.00
SIOUXLAND HYDRAULIC INC	Parts	\$340.96
SOLDIER, CITY OF	Utilities Soldier	\$73.30
STALEY'S FOOD SERVICE	VA Outreach	\$1,106.32
STANGEL PHARMACY	Inmate Prescriptions	\$50.61
STATE HYGIENIC LABORATORY	Water Test	\$667.50
STRUBLE AGRONOMY, LLC	Brome Seed	\$3,213.88
TERRI L PRATT	Meeting Expenses	\$288.30
THERMO KING CHRISTENSEN	Parts	\$70.15
TREASURER STATE OF IOWA, FIRE MARSHALL		
DIVISION	Tank Registration	\$60.00
US IMAGING INC	Document Scanning	\$56,835.13
VAUGHN FOODS	VA Food Vouchers	\$401.28
VERIZON WIRELESS	Phone Services	\$1,620.50
VETERANS MEMORIAL MUSEUM	Funding	\$2,000.00
VISUAL EDGE IT, INC.	Copier Lease	\$207.33
WESTERN IOWA POWER COOP	Utilities	\$3,130.64
	Contract Engineering	
WHKS & CO	Services	\$8,540.75
WIATEL	Phone Services	\$1,004.30
WIMACTEL, INC.	Payphone	\$91.50
WINDSTREAM	Phone Services	\$69.19
WOODBURY COUNTY JUVENILE DETENTION		
CENTER	Housing	\$5,550.00
ZIEGLER INC	Parts/Labor	\$22,697.96
	<b>Grand Total:</b>	<b>\$734,625.81</b>

#### FUND RECAP REPORT

FUND:	DESCRIPTION	
0001	General Basic	\$95,260.25
0002	General Supplemental	\$27,874.13
0011	Rural Basic	\$7,653.95
0020	Secondary Roads	\$304,244.84
0024	Recorder's Management	\$1,641.57
0036	ARPA Funding	\$113,971.68
4000	Emergency Management	\$12,488.14
4010	E911 Surcharge Trust Fund	\$8,280.40
4100	County Assessor	\$2,429.92
8500	Health Insurance Trust Fund	\$160,780.93
	<b>GRAND TOTAL:</b>	<b>\$734,625.81</b>

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve General Ledger Journal corrections for Conservation to correct accounts. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to acknowledge receipt of the Sheriff's Report of Fees collected for August 2023. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to authorize the Chairman's signature on flex group renewal. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to acknowledge receipt of Manure Management Annual update for Windy Ridge Facility #59953. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to authorize the Chairman's signature on lease agreement with William J. and Myrna L. Wood. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve Rob Meyer as the Recorder's Compensation Board Representative. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve Beau Hansen as the Treasurer's Compensation Board Representative. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to acknowledge receipt of Manure Management Annual update for Lyle L. Ernst facility #58309. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Brouillette to hereby adjourn at the hour of 2:30 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

/s/Bo Fox  
BO FOX, CHAIRPERSON MONONA COUNTY  
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph  
PEGGY A. ROLPH, AUDITOR