

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
SEPTEMBER 12, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, September 12, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Vince Phillips. Supervisor Absent: Tom Brouillette. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Kevin Ewing, Sheriff was present for approval of job description for lead jail/dispatch position; authorization to post internally for posting two (2) lead jail/dispatch positions; authorization to advertise for full-time jailer or dispatcher; and K-9 contract lease agreement.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the job description for lead jail/dispatch position. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve internal posting for two (2) lead jail/dispatch positions. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox give Sheriff Ewing authorize to advertise for full-time jailer or dispatcher. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Phillips to table the K-9 Contract-Lease Agreement for further information. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Secondary Roads Office Manager Deleta Huffman and Secondary Roads Maintenance Superintendent Shawn Bellis were present for Secondary Roads business. Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the first stage of tree clearing at Blue Lake. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Discussion items were quote for fencing at the Maintenance Shop, repairs at shop buildings at Soldier and Onawa, quotes for concrete at the LEC. No action taken.

Drainage Clerk Amy Borchardt-Sick was present for Drainage business. It was moved by Phillips, seconded by Fox to abate certain drainage taxes assessed in error on: Onawa Drainage District – Parcel #834503225002. Total of assessments abated is \$6.00. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

It was moved at 10:30 a.m. by Supervisor Fox, to go into closed session per Iowa Code 21.5(1)(c), seconded by Supervisor Phillips. Present for the closed session were Ian McConeghey, County Attorney and Gabe McKinley West Monona Work-Study Student. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

It was moved at 10:36 a.m. by Supervisor Phillips, to come out of closed session seconded by Supervisor Fox. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to move forward with filing papers with the Clerk of Court on TK Elevator. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Phillips:

**RESOLUTION NO. 2023-20  
RESOLUTION PROPOSING TO SELL AT PUBLIC AUCTION BY SEALED BID TO  
THE HIGHEST BIDDER (MEETING THE MINIMUM BID REQUIREMENTS OF  
\$500.00) FOR CASH CERTAIN PROPERTIES ACQUIRED BY MONONA COUNTY,  
IOWA AND SETTING TIME AND PLACE AND FIXING NOTICE FOR PUBLIC  
HEARING ON THE PROPOSED SALE**

WHEREAS, Monona County has acquired title to certain properties described as follows:

**A. Identified as: District/Parcel BLWM 8245-09-1-75-001**

All that part of the Southeast Quarter of the Northeast Quarter (SE ¼ NE ¼) of section nine (9), township eighty-two (82) North, range forty-five (45) West of the 5<sup>th</sup> P.M., Monona County Iowa. Described as follows:

Beginning at the point of intersection of the Westerly extension of the South line of Maple Street with the West line of Front Street; thence Southerly along said West line of Front Street, a distance of 150 feet; thence Westerly along a line at right angles to the last described course, a distance of 25 feet, more or less, to a point that is distance 50 feet Easterly of, as measured at right angles from the center line of the Chicago and North Western Railway Company main track, as now located and established; thence Northerly along a line parallel with said main track center line, a distance of 150 feet more or less, to a point on a line drawn at right angles to said West line of Front Street from the above described point of beginning; thence Easterly along said right angle line, a distance of 25 feet, more or less, to the point of beginning.

Subject to mineral rights reserved of record.

**B. Identified as: District/Parcel CSMV 8444-24-4-00-007**

Lot Twenty-One (21), in Block Ten (10), in the Town of Castana, Monona County, Iowa.

**C. Identified as: District/Parcel MTMV 8543-24-1-25-002**

**RE: pt. NW NE Section 24-85-43 a tract of land approx. 150' X 80' containing approx. 12,000 square feet. This legal description is per Quit Claim Deed dated 12/31/03. Recorded in Book 120, Page 243.**

WHEREAS, the above property is of no use to Monona County and should be sold without abstracts or warranties of title at public auction to the highest bidder by sealed bid for cash; and

WHEREAS, before Monona County can sell the above property, the County must set forth its proposal to do so in a resolution and there must be a public hearing on the proposed sale, all pursuant to Iowa Code Section 331.361(2); and

WHEREAS, notice of the public hearing must be given by publication in accordance with Iowa Code Section 331.305, which section requires publication of the notice at least once in a newspaper of general circulation within the county, not less than four nor more than twenty days prior to the hearing;

NOW, THEREFORE, BE IT RESOLVED that it is a public purpose and in the best interests of Monona County, Iowa to sell the above properties without abstracts or warranties of title at public auction to the highest bidder for cash, by sealed bids, and meeting the minimum requirement of \$500.00.

BE IT FURTHER RESOLVED that a **public hearing** on the proposed sale be held at the regular meeting of the Monona County Board of Supervisors on Tuesday, **October 3, 2023 at 11:00 A.M.** in the Board Room of the Monona County Courthouse at 610 Iowa Avenue in Onawa, Iowa.

BE IT FURTHER RESOLVED that the Monona County Auditor is authorized and directed to publish notice of said hearing on the proposed sale in the two Monona County official newspapers on **September 21, 2023**.

BE IT FURTHER RESOLVED that, in the event there are no objections to the proposed sale at the hearing set above, it is proposed to open seal bids for the above property on **October 10, 2023 at 11:00 A.M.** promptly in the Board of Supervisors Room of the Monona County Courthouse, Onawa Iowa.

**PASSED AND APPROVED:** September 12, 2023.

/s/ Bo Fox  
Bo Fox, Chairperson  
Monona County Board of Supervisors

ATTEST:  
/s/ Peggy A. Rolph  
Peggy A. Rolph  
Monona County Auditor

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve job description for Building Maintenance/Grounds description. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox for authorization for internal posting for Building Maintenance/Grounds Position. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Randy Ping, Part-Time Temporary Custodian and Todd Wright, Global Glass was present to discuss the window and door project with the Board. Todd presented to the Board the various options for types of windows for the project. Discussion followed with no action taken.

Present for the zoom meeting with Scott Kruse and Derrick Thomas, WHKS were Deleta Huffman, Secondary Roads Office Manager, Shawn Bellis, Secondary Roads Maintenance Superintendent, and Jim Wigton, IT Director. Scott reviewed the budget figures with the Board. He also stated that Crawford County would possibly be willing to help until Monona County gets an Engineer hired. An agreement will need to be drawn up between Monona County and Crawford County. Rock hauling and roads were discussed, no action taken.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the minutes of September 5, 2023 as read. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve claims. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to acknowledge receipt of Clerk of Court Report of fees collected for August 2023. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Phillips to hereby adjourn at the hour of 1:42 p.m. o'clock. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

/s/Bo Fox  
BO FOX, CHAIRPERSON MONONA COUNTY  
BOARD OF SUPERVISORS

ATTEST: /s/Sheri Streeter  
SHERI STREETER, DEPUTY AUDITOR