

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
JULY 19, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Wednesday, July 19, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present were Auditor Peggy A. Rolph and Shawn Bellis. Auditor Rolph left the meeting at 9:30 a.m. Deputy Auditor Sheri Streeter then joined the meeting.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Peggy Rolph, Auditor was present to request authorization to hire a Drainage Clerk. Motion was made by Supervisor, seconded by Supervisor to authorize Auditor Rolph to hire Amy Borchardt-Sick as Drainage Clerk; she will start at \$17 per hour. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Josh Schaben, Conservation Director was present to request authorization to hire part-time conservation aid. Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to give Josh Schaben, Conservation Director authorization to hire Janet Brinks as part-time conservation aid she will start at \$15.50 per hour. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Secondary Roads Office Manager Deleta Huffman and Shawn Bellis were present for Secondary Roads business.

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Phillips:

RESOLUTION NO. SR 23-21

The Board of Supervisors consents to hire Shawn Bellis to fill the Maintenance Superintendent position at a starting salary of 75,000.00. Permanent seniority will begin accruing upon successful completion of a background check, pre-employment physical and drug screening. Start date is July 20, 2023. 90 Day Probation Period.

Date: July 19, 2023

Ayes: /s/ Bo Fox
/s/ Tom Brouillette
/s/ Vincent Phillips

Nays: _____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Supervisor Phillips introduced and moved to adopt the following Resolution, seconded by Supervisor Fox:

RESOLUTION NO. SR 23-27

The Board of Supervisors consents to the recommendation of the County Engineer to transfer Lucas Morton to fill the Maintenance Shop Foreman position at the conditions below:

Start date is July 23, 2023.

Current Classification: Operator III

Current Salary: \$25.90 / hr

Proposed Classification: Maintenance Shop Foreman

Proposed Annual Salary: \$60,000.00

90 Day Probation Period

The Maintenance Shop Foreman is a management, salaried and exempt from overtime. A Maintenance Shop Foreman will not be paid overtime for work over 40 hours in a week; work in excess of 40 hours may be required at times to ensure appropriate performance of essential job functions. Holidays, vacation, personal leave, and sick leave will be the same as outlined in the Monona County Handbook. A Maintenance Shop Foreman is expected to give 4 weeks minimum notice before resignation or retirement.

Date: July 19, 2023

Ayes: /s/ Bo Fox
/s/ Tom Brouillette
/s/ Vincent Phillips

Nays: _____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve pay voucher #5 STBG-C067(92)—FG-67 E-16 improvements. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve internal posting for Operator III in the Onawa Shed. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve external posting for Operator II and /or III. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve miscellaneous utility permit for Western Iowa Power Cooperative for a single-phase 1/10 primary underground road crossing replacing existing overhead road crossing. Starting at pole located 500 feet south of the corner of Cherry Avenue and 140th Street going from East right of way edge to West right of way edge on Cherry Avenue cable will be a minimum of 48 inches deeper in Lake Township (85N)(46W) section 27. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Discussion items were rock hauling, 235th Street, and Reggie Wessling, Parts & Inventory Manager was present to discuss the skid loader and grader blades. No action taken.

The Board of Supervisors as Trustees of the Onawa Drainage District along with Lisa Jones, Drainage Deputy, Bryan Phillips, Drainage Clerk and Engineer Patrick Mouw were present for discussion on the Ewing Petition Project to appoint appraisers. It was moved by Phillips, seconded by Fox to approve Engineer Mouw to appoint appraisers for easements on the Ewing Petition Project located at 1414 11th St, Onawa, Iowa. This approval is contingent on clarification from Gary Taylor, District Legal Counsel, on how to proceed. Vote on motion: Ayes: Phillips, Fox and Brouillette. Nays: None. Motion carried.

The Board of Supervisors now as Trustees of the Oliver Lake Lat 1 Drainage District signed a letter to Veenstra & Kimm, Inc, requesting records be electronically transferred to the Monona County Drainage Office pertaining to the Oliver Lake Lateral 1 Cleanout Project.

The Board of Supervisors now as Trustees of the McNeill Main Drainage District Phase 1 Cleanout Project signed a letter to be mailed to Union Pacific Railroad Co, which was prepared by ISG, reviewed, and approved by Gary Taylor, Legal Counsel. UPRR has made no commitment to completing the repairs or provided a timeline or criteria for such a commitment. No official response by UPRR or any communication from them has been made in over two months.

Sandy Bubke, Zoning/Environmental Health Administrator was present to open bids for a new truck. The bid from Mac's Chevrolet Inc was \$45,131.90 with a GM bid assist of \$2,800

and a trade-in value of \$2,500 for a net of \$39,831.90. The bid from Pat Kaiser's Christiansen Motors Inc was \$45,300 Government bid assistance \$2,800 trade-in for a net of \$40,300.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to table approval of bids for Zoning/Environmental Department Vehicle. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to recess at 11:46 a.m. and reconvene at 2:15 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried. Motion was made by Supervisor Phillips, seconded by Supervisor Fox to reconvene at 2:15 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Sandy Bubke, Zoning Administrator, Vince Phillips, Supervisor, Josh Schaben, Conservation Director, and Jim Wigton, IT Director were present to watch the U.S. Army Corps of Engineers Webinar for the Missouri River Flow Frequency Analysis.

The Supervisors along with Wally Morgan, Secondary Roads Foreman conducted the Operator II interview, discussion followed.

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Phillips:

RESOLUTION NO. SR 23-28

The Board of Supervisors consents to hire Nick Kafton to fill the Full-time Operator II position at a Start rate of \$22.34 per hour, with wages and benefits in accordance with the current Union Contract and County Policies. Permanent seniority will begin accruing upon successful completion of a background check, pre-employment physical and drug screening. Start date is August 07, 2023.

Date: July 19, 2023

Ayes: /s/ Bo Fox
/s/ Tom Brouillette
/s/ Vincent Phillips

Nays: _____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve the minutes of July 11 and 12, 2023 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Supervisor Fox attended the Monona County Conservation and Burgess Public Health meetings, he shared the information presented.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to acknowledge receipt of the Monona County Clerk of Court Report of fees collected for June, 2023. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to acknowledge receipt of Monona County Recorder's Quarterly Report of fees collected. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to authorize the Chairman's signature on Monona County Provider Program Agreement with the Ute Senior Citizens. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to authorize the Chairman's signature on letter to Hanner Salvage. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

It was moved by Supervisor Fox, seconded by Supervisor Phillips to hereby adjourn at the hour of 3:01 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

/s/ Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/ Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR