

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
JULY 11, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, July 11, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Tyler Wessling was present for public comment he informed the Supervisors that E16 is open to the public. The Supervisors requested that Tyler provide Neapolitan Labs with the information that they are requesting from Secondary Roads for the new county website, no action taken.

Kevin Ewing, Sheriff was present for the opening of the skid loader bids. The skid loader bid is as follows \$46,137 from David Triggs, no action was taken.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to sell County Real Estate property by sealed bids with a fair minimum. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Secondary Roads Office Manager Deleta Huffman was present for Secondary Roads business. Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the road maintenance agreement with Lewis & Clark Park for snow removal. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Supervisor Brouillette introduced and moved to adopt the following Resolution, Seconded by Supervisor Phillips.

RESOLUTION NO. SR 23-22

Be it resolved by the Board of Supervisors of Monona County, Iowa, that WHKS & Co. Contract Engineer of Monona County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market and Federal or State aid construction projects in this county.

Date: July 11, 2023

Ayes: /s/ Bo Fox
 /s/ Tom Brouillette
 /s/ Vincent Phillips

Nays: _____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Supervisor Phillips introduced and moved to adopt the following Resolution, Seconded by Supervisor Brouillette.

RESOLUTION NO. SR 23-23

Whereas, Section 306.41 of the Code of Iowa, 1992, provides that:

The agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonably necessary because of construction, reconstruction, maintenance or natural disaster and shall cause to be erected “road closed” signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty–eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or the contractor.

Nothing herein shall be construed to prohibit or deny any person from gaining lawful access to the person’s property or residence, nor shall it change or limit liability to such persons.

Now therefore be it resolved by the Board of Supervisors of Monona County, Iowa, that WHKS & Co., Contract Engineer be authorized to close Monona County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer, as follows:

For Construction: Any project as described in the approved Monona County Secondary Road Construction Program or any approved supplements thereto in the calendar year of 2023;

For Emergency Closure of Any Road for Maintenance Purposes: Any route deemed necessary by the County Engineer. If closure is to be for an extended time, it will be resolved by resolution at the next meeting of the Board of Supervisors.

For Closure of Any Road for a special Event: Any route requested by a recognized sponsor or public entity for an event that the public is invited to attend.

All road closures will be designated with signs in accordance with the Manual of Uniform Traffic Control Devices.

Date: July 11, 2023

Ayes: /s/ Bo Fox _____ Nays: _____
/s/ Tom Brouillette _____
/s/ Vincent Phillips _____

/s/ Bo Fox _____
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph _____
Monona County Auditor

Supervisor Fox introduced and moved to adopt the following Resolution, Seconded by Supervisor Brouillette.

RESOLUTION NO. SR 23-24

Be it resolved by the Board of Supervisors of Monona County, Iowa, that WHKS & Co., Contract Engineer be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute certification of work and final acceptance thereof in accordance with plans and specifications therefore, and to execute requests for reimbursement, in connection with all Natural Resources Conservation Service projects in this county.

Date: July 11, 2023

Ayes: /s/ Bo Fox Nays: _____
/s/ Tom Brouillette _____
/s/ Vincent Phillips _____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Supervisor Fox introduced and moved to adopt the following Resolution, seconded by Supervisor Brouillette:

RESOLUTION NO. SR 23-25

The Board of Supervisors hereby resolve that WHKS & Co., Contract Engineer, is hereby authorized to execute, on behalf of Monona County Secondary Road Department, applications for financial assistance and to file with the Iowa Emergency Management Division (EMD) for the purpose of obtaining Federal/State financial assistance under the Disaster Relief Act (PL 93-28, as amended) or otherwise available from the President’s Disaster Relief Fund and the Code of Iowa, Chapter 29C.

Date: July 11, 2023

Ayes: /s/ Bo Fox Nays: _____
/s/ Tom Brouillette _____
/s/ Vincent Phillips _____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Supervisor Brouillette introduced and moved to adopt the following Resolution, Seconded by Supervisor Fox.

RESOLUTION NO. SR 23-26

Be it resolved by the Board of Supervisors of Monona County, Iowa, that WHKS & Co., Contract Engineer be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute certification of work and final acceptance thereof

in accordance with plans and specifications therefore, and to execute requests for reimbursement, in connection with all Hungry Canyons Alliance projects in this county.

Date: July 11, 2023

Ayes: /s/ Bo Fox Nays: _____
/s/ Tom Brouillette _____
/s/ Vincent Phillips _____

/s/ Bo Fox
Chairman, Board of Supervisors

ATTEST: /s/ Peggy A. Rolph
Monona County Auditor

Discussion items were the Superintendent position, Onabike on August 26th, hauling rock, and a class for concrete testing, no action was taken.

The Board of Supervisor as Trustees of the Oliver Lake Lateral 1 Drainage District along with Caleb Rasmussen, ISG Civil Engineer; Ivan Droessler, ISG Senior Civil Engineer; Rachel Millage, ISG Graduate Engineer; Gary Taylor, Drainage Attorney; Lisa Jones, Drainage Deputy; Bryan Phillips, Drainage Clerk were present for the Oliver Lake Lateral 1 Cleanout Project. It was moved by Fox, seconded by Phillips to appoint ISG as District Engineer of Oliver Lake Lateral 1 Cleanout Project. Vote on motion: Ayes: Fox, Phillips, and Brouillette. Nays: None. Motion carried. As District Engineer ISG requested the Drainage Office contact Veenstra & Kimm for all files and data previously accumulated for this cleanout project. ISG will review existing files, conduct a field review to supplement the data and prepare an engineer’s report to include preconstruction reclassification. ISG discussed and reviewed existing materials and procedures of Iowa Drainage Code 468.126.

GIS Mapping for all Monona County Drainage Districts was discussed. Caleb will have an updated proposal at the next meeting to include levy, watershed and assessment boundaries. It was also discussed that there is a possible drainage lateral for the McCandless Inter-County Drainage Ditch that is not present on current maps. The Drainage Office will research and provide any information to Caleb for the next meeting, no action taken.

The Board of Supervisors now as Trustees of the Onawa Drainage District. It was moved by Phillips, seconded by Fox to appoint ISG as the District Engineer to oversee the 8th Street Storm Sewer Project. Vote on motion: Ayes: Fox, Phillips, and Brouillette. Nays: None. Motion carried. As previously discussed, Joe Oliver, petitioner will hire an engineer at his expense to produce plans and specs to turn in for approval by the Board and ISG before starting construction.

Discussion of farmers using their own ditching machinery to create field drains and causing more silt to accumulated in these locations in the lateral. It was moved by Fox, seconded by Phillips to approve ISG to draft a resolution pertaining to all Supervisor Districts regarding field drains. Once the resolution is drafted, it will be forwarded on to legal counsel for review. Vote on motion: Ayes: Fox, Phillips, and Brouillette. Nays: None. Motion carried.

Sandy Bubke, Environmental Health/Zoning Administrator was present to discuss U.S. Army Corps of Engineers webinar on July 19th from noon to 1 p.m. for the Missouri River flow frequency analysis. The Supervisors would like Sandy Bubke, Environmental Health/Zoning Administrator; Bryan Phillips, Drainage Clerk; Josh Schaben, Conservation Director; Bo Fox, Supervisor; Patrick Prorok, EMA Director; and Peggy Rolph, Auditor to participate in the webinar, no action taken.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to recess at noon and reconvene at 2 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the minutes of July 5, 2023 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to appoint Josh Schaben to the County Land Preservation & Use Commission. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to appoint WHKS Contract Engineer to the Hungry Canyons Alliance. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to appoint WHKS Contract Engineer to the Loess Hills Development & Conservation Authority Board. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to re-appoint Bo Fox and Craig Hartman to the Missouri River Preservation & Land Use Authority and appoint Doug Kuhlmann to the Missouri River Preservation & Land Use Authority. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to appoint Kevin Ewing to the Monona County Courthouse Security Committee. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to appoint Josh Schaben to the REAP County Resource Enhancement Committee. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to re-appoint Dennis McQueen and Grant Jager to the Veteran Affairs Commission. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to appoint the Road Superintendent as the Weed Commissioner. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to appoint Wray Wright to the Zoning Board of Adjustment. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to acknowledge receipt of the Sheriff's Report of fees collected for June, 2023. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve miscellaneous budget request from Loess Hills Alliance for \$500 upon completion of the Monona County and Provider Program Agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve miscellaneous budget request from Monona County Economic Development for \$15,500. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve miscellaneous budget request from Veterans Memorial Museum for \$2,000 upon completion of the Monona County and Provider Program Agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve miscellaneous budget request from Monona County Historical Preservation Commission for \$500 upon completion of the Monona County and Provider Program Agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve miscellaneous budget request from Monona County Historical Society Museum for \$1,000 upon

completion of the Monona County and Provider Program Agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve miscellaneous budget request from Siouxland Regional Transit System for \$21,578. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve miscellaneous budget request from the Monona County Fair Board for \$25,000. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve miscellaneous budget request from West Central Community Action for \$2,500. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve miscellaneous budget request from Family Crisis Center for \$500 upon completion of the Monona County and Provider Program Agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve miscellaneous budget request from Centers Against Abuse & Sexual Assault (CAASA) for \$500 upon completion of the Monona County and Provider Program Agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve miscellaneous budget request from Monona County Soil & Water for \$10,000. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve miscellaneous budget request from WICIRHTF for \$13,826. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve miscellaneous budget request from SIMPCO for \$2,919.15. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve miscellaneous budget request from Ute Senior Citizens for \$300 upon completion of the Monona County and Provider Program Agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve miscellaneous budget request from Blencoe Senior Citizens for \$300 upon completion of the Monona County and Provider Program Agreement. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to authorize the Chairman's signature on miscellaneous funding letters. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

The Supervisors conducted an interview for the Secondary Road's Mechanic Shop Foreman position. Discussion followed. No action taken.

It was moved by Supervisor Phillips, seconded by Supervisor Fox to hereby adjourn at the hour of 3:30 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

/s/Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR