

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
MAY 30, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, May 30, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Present along with the Supervisors and Auditor for the Elected Official / Director Meeting were Sharon Gries, Chief Deputy Assessor; Sandy Bubke, Zoning/Environmental Health Administrator; Patrick Prorok, EMA Director; Kevin Ewing, Sheriff; Jim Wigton, IT Director; Don Thompson, Veteran Affairs Director; and Abby Riesberg, Treasurer. Absent were Doug Kuhlmann, Conservation Director; Kelly Seward, Recorder; and Ian McConeghey, County Attorney. Activities were discussed and information was shared. The Chairman address the cooling system, tracking work hours correctly, attaching packing slips to claims, public purpose of purchasing items, the procurement policy, and physical changes to offices need to be Board approved before they are started.

Secondary Roads Office Manager Deleta Huffman; Zach Schrader, Assistant to Engineer II; Tyler Wessling Assistant to Engineer I; Reggie Wessling, Inventory Parts Manager; David Brown, Foreman; and Jerry Means were present for Secondary Roads business.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to table approval of public notice irrigation on county roads until more information is presented. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

An Excavator order change was discussed, it was determined that what was ordered will work.

Jerry Means was present on behalf of Betty Kuhlman to discuss a driveway that was taken out that led to a pasture that he rents from Betty. He also asked about a ditch that was very steep he would like to see it re-graded. Discussion on both items followed, no action taken.

Other discussion items were the pay voucher process the pay vouchers will be reviewed by Dustin Wallis, Consulting Engineer for approval before they are presented to the Board of Supervisors for their approval. The Maintenance Shop Foreman position was not discussed. Deleta will be out of the office when the salt and fuel bids are due, she will place a sign on the door to turn them into the Auditor's Office. The payroll second approval for the Office Manager, Assistant to Engineer will be approved by the Chairman. The internal applications for the Area Road Foremen and the Maintenance Superintendent were reviewed. David Brown, Foreman updated the Board on the McNeill tube project, no action was taken.

A zoom meeting was scheduled with John Torbert, IDDA Executive Director, for an overall review of drainage procedures.

Kevin Ewing, Sheriff was present to hire full-time jailer, approval to hire part-time jailer/dispatcher, bids to move dispatch upstairs, bid on interior holding cell door and exterior jail door, and open bids on skid loader bids.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve Sheriff Ewing to hire Melissa Watson as a full-time jailer at the rate of \$15.21 per hour per union contract. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve Sheriff Ewing to hire Chelsey Emmart as part-time jailer/dispatcher at the rate of 13.60 per hour per union contract. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve bid to move dispatch from the basement of the LEC to the main floor of the LEC not to exceed \$30,000 using ARPA funds. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the bid from Port Neal Welding Company, Inc to fix the interior holding cell door and exterior jail door

not to exceed \$5,800 using ARPA funds. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Skid load bids were as followed Ben Martian \$30,000, Brandon Albers \$18,000, Zachary Hummel \$20,100, Nic Hunt \$12,550, Allen Yanke \$20,501, and Pat Costello \$5,900. A bid tab will be made and reviewed on Tuesday, June 6th, no action taken.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve the minutes of May 23, 2023 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

BREAKDOWN FOR PAYROLL CLAIMS LISTING **PPE: 5/13/2023**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			W/CO.SHARE	TOTAL
		FICA Match	Medicare Match	IPERS Match		
ASSESSOR	8,591.94	481.85	112.69	811.09	9,997.57	
SUPERVISORS	3,628.37	206.82	48.37	342.51	4,226.07	
AUDITOR	9,126.97	498.56	116.60	861.59	10,603.72	
TREASURER	7,588.39	440.22	102.96	716.34	8,847.91	
COUNTY ATTORNEY	8,961.42	501.78	117.35	845.96	10,426.51	
SHERIFF	46,850.97	2,776.48	649.35	4,148.35	54,425.15	
RECORDER	6,288.74	381.04	89.11	593.66	7,352.55	
AUTO/TREASURER	3,590.53	177.26	41.46	338.95	4,148.20	
DRAINAGE	3,546.44	196.33	45.91	334.78	4,123.46	
ENVIRON.HLTH/ZONING	1,625.61	88.47	20.69	153.46	1,888.23	
SEC. ROAD	76,631.59	4,453.33	1,041.51	7,079.18	89,205.61	
VETERANS ADMIN	1,063.74	65.95	15.42	89.09	1,234.20	
CUSTODIAL	1,084.00	67.21	15.72	102.33	1,269.26	
CONSERVATION	10,539.35	638.47	149.31	987.26	12,314.39	
ELECTIONS	2,182.43	130.66	30.56	206.02	2,549.67	
EMERG. MGT.	1,827.21	110.05	25.74	172.49	2,135.49	
ALL TOTALS	193,127.70	11,214.48	2,622.75	17,783.06	224,747.99	

BREAKDOWN FOR PAYROLL CLAIMS LISTING **PPE: 5/27/2023**

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			W/CO.SHARE	TOTAL
		FICA Match	Medicare Match	IPERS Match		
ASSESSOR	14,308.97	844.89	197.59	811.09	16,162.54	
SUPERVISORS	3,628.37	211.47	49.46	342.51	4,231.81	
AUDITOR	9,126.97	507.77	118.76	861.59	10,615.09	
TREASURER	7,588.40	450.38	105.32	716.34	8,860.44	
COUNTY ATTORNEY	8,961.42	509.53	119.16	845.96	10,436.07	
SHERIFF	46,073.66	2,749.33	642.99	4,121.59	53,587.57	
RECORDER	6,288.75	381.90	89.32	593.66	7,353.63	
AUTO/TREASURER	3,590.53	183.46	42.91	338.95	4,155.85	
DRAINAGE	3,607.63	200.97	47.00	340.56	4,196.16	
ENVIRON.HLTH/ZONING	1,625.60	88.47	20.69	153.46	1,888.22	
SEC. ROAD	72,492.39	4,231.27	989.60	6,642.39	84,355.65	
VETERANS ADMIN	864.98	53.63	12.54	74.10	1,005.25	
CUSTODIAL	1,384.00	85.81	20.07	130.65	1,620.53	
CONSERVATION	10,504.54	640.27	149.74	983.97	12,278.52	
ELECTIONS	2,182.44	131.53	30.76	206.02	2,550.75	

EMERG. MGT.	1,827.21	111.60	26.10	172.49	2,137.40
ALL TOTALS	194,055.86	11,382.28	2,662.01	17,335.33	225,435.48

ABBY RIESBERG	Meeting Expenses	\$315.48
ACCESS SYSTEMS LEASING	Copier Lease	\$1,586.38
AGRILAND FS INC	Diesel, Gas, Filters	\$37,830.45
AIA CORPORATION	Marking Flags	\$265.95
ALLEN'S SEPTIC & PORTABLES LLC	Services	\$1,205.00
AL'S CORNER OIL	Gas	\$31.21
AMERIGAS-2322	Propane	\$108.55
A-OX WELDING SUPPLY INC.	Supplies	\$400.29
ARMODUS, LLC	Contract Engineer Fees	\$1,552.50
ATTORNEY GENERAL'S OFFICE	Book Publication	\$28.00
BEHRENS TOOLS INC	Tools	\$184.50
BILL'S WATER CONDITION, INC.	Services	\$49.70
BLACK HILLS ENERGY	Utilities	\$641.93
BOMGAARS INC	Supplies	\$3,860.09
BURGESS CLINIC WHITING	Medical Examiner Services	\$1,021.91
BURGESS HEALTH CENTER	Inmate Services	\$2,876.40
CARRIER CONTAINER COMPANY, LLC	Garbage Services	\$998.11
CARROLL CONSTRUCTION SUPPLY	Supplies	\$637.76
CASSIE FAITH	Fuel Reimbursement	\$30.00
CENTRAL IOWA DISTRIBUTING INC	Supplies	\$647.00
CENTURY LINK	Phone Services	\$177.81
CHN GARBAGE SERVICE	Garbage Service	\$90.09
CJ COOPER & ASSOCIATES, INC.	Pre-Employment Physicals	\$290.00
CMRS-FP	Postage	\$472.34
CNHI INDUSTRIAL CAPITAL PROD PLUS	Supplies	\$484.57
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$139.53
DAKOTA SUPPLY GROUP	Staking Flags	\$227.33
DALE VITITO	Uniforms	\$3,676.23
DEERE CREDIT, INC	JD Tractor 8007 Lease	\$23,694.25
DELETA HUFFMAN	ICEOO Spring Meeting	\$100.02
DENNIS MCQUEEN	Meeting Mileage	\$21.78
DENNIS NELSON	Cistern Plugging	\$300.00
DIAMOND COLLISION	Vehicle detail 1007	\$225.00
DOUGLAS NELSEN	Mileage	\$131.00
DOWNTOWN COFFE & CREAM	Food/Drinks-Prairie Seminar	\$1,510.00
ELECTRONIC ENGINEERING	Radio Batteries	\$298.70
ELECTRONIC SERVICES SYSTEM	Maintenance	\$1,169.80
EMERGENCY MEDICAL PRODUCTS	Supplies	\$1,021.50
EMPLOYEE BENEFIT SYSTEMS	Group Health Insurance	\$153,861.64
FAMILY MEDICINE CLINIC PC	Inmate Services	\$931.00
FARNER-BOCKEN COMPANY	Inmate Food	\$1,281.22
FIRST BANKCARD-AUDITOR	Expenses	\$1,546.71
FIRST BANKCARD-CONSERVATION	Expenses	\$429.90
FIRST BANKCARD-EMA	Expenses	\$64.20
FIRST BANKCARD-SECONDARY ROADS	Expenses	\$3,381.70
FIRST BANKCARD-VETERANS AFFAIRS	Expenses	\$488.32
FIRST BANKCARD-SHERIFF	Expenses	\$859.70
FIRST BANKCARD-TREASURER	Expenses	\$364.78
FRANK DUNN COMPANY	High Performance Patch	\$3,796.00
FRANNIE'S CAFE LLC	Inmate Meals	\$1,897.50
FREMONT COUNTY SHERIFF	Services	\$31.79
GARY TAYLOR, ATTY AT LAW	BROS-SWAP-C067(93)FE67ROW	\$250.00
GLENN WINGERT	Parts, Labor	\$2,232.76
GRAFFIX INC	Track Ribbons	\$202.50
GRANT JAGER	Meeting Mileage	\$50.82
GREAT AMERICA FINANCIAL SERVICE CORP	Postage Meter	\$119.00
GRIFFITH PLUMBING LLC	Water Softener	\$4,825.00
HAMANN TRUCKING LLC	Hauling Granular	\$25,519.11
HARLAND TECHNOLOGY SERVICES	Server	\$16,301.91
HARRISON COUNTY SHERIFF	Inmate Housing	\$3,600.00
HARVEY THIES	BROS-SWAPC067(93)-FE67ROW	\$4,176.50
IACCVSO	Membership Dues	\$50.00
ICIT	Conference Registration	\$250.00
IDA COUNTY IOWA COMMUNITY HOSPITAL	Inmate Services	\$385.00

INTERSTATE BATTERY SYSTEM INC	Supplies	\$652.80
INTOXIMETERS	Dry gas	\$125.00
IOWA DEPT OF PUBLIC SAFETY	On Line Services	\$1,278.00
IOWA DEPT OF TRANSPORTATION	Sign Supplies	\$4,260.50
IOWA PRISON INDUSTRIES	Car Decals	\$207.90
IRVIN D THIES	Meeting Mileage	\$131.00
ISTATE TRUCK CENTER INC.	Parts, Labor	\$1,181.54
JESSEN AUTOMOTIVE LLC	Parts, Supplies	\$69.42
JIM HAWK TRUCK TRAILERS INC.	Parts	\$248.91
JODI PHIPPS	Meeting Mileage	\$190.45
JOHN DEERE FINANCIAL	Bridge Repairs, Parts	\$3,912.19
JOHNSON HARDWARE CO. LLC	Doors 708 20th Street	\$2,493.00
KELLY SEWARD	Meeting Expenses	\$614.01
KEVIN WALKER	Safety Boots Walker	\$85.00
KNIFE RIVER MIDWEST LLC	Cold Patch	\$2,536.95
L G EVERIST INC	Quartzite	\$13,300.83
LADONNA BUMANN	Well/Cistern Plugging	\$500.00
LEAF CAPITAL FUNDING LLC	Copier Lease	\$129.00
LONG LINES	Phone Services	\$3,351.27
LUBE-TECH & PARTNERS, LLC	Gear Lube	\$1,040.07
MAC'S CHEVROLET-PONTIAC INC	Services	\$5,179.91
MAIL SERVICES, LLC	Postage	\$344.76
MAPLETON COMMUNICATIONS	Phone Service	\$97.47
MAPLETON HOMETOWN VARIETY	Batteries	\$14.97
MAPLETON PRESS INC.	Publication	\$1,578.80
MAPLETON, CITY OF	Utilities	\$923.41
MARK WITZEL	Meeting Mileage	\$55.90
MARTIN MARIETTA MATERIALS	Granular	\$23,273.04
MASTERS TOUCH, LLC	Postage	\$398.48
MAX I WALKER	Mechanic Uniforms	\$251.90
MCCLOY CHIROPRACTIC CLINIC	Pre-Employment Drug Screen	\$285.00
MCNALLY OPERATIONS LLC	Supplies	\$246.10
MENARDS-SIOUX CITY	Supplies	\$1,485.02
METAL CULVERTS INC.	McNeill Drainage District 78" Pipe	\$20,133.00
MICHAEL J. MORDHORST	ROW BROS-SWAP-C06793)FE-67	\$220.05
MID AMERICAN ENERGY	Utilities	\$802.08
MIDWEST AUTO REPAIR, INC.	Vehicle Maintenance	\$69.99
MIDWEST HONDA SUZUKI KUBOTA	Parts	\$2,512.27
MIDWEST SERVICE & SALES CO.	Blades	\$1,736.00
MIDWEST WHEEL CO. INC.	Supplies	\$175.35
MILLBORN SEEDSINC	Erosion Control	\$903.00
MONONA COUNTY IRON	Parts	\$48.09
MONONA COUNTY SANITARY LANDFIL	Landfill Services	\$64.07
MONONA COUNTY SECONDARY ROADS	Sign Installs	\$2,541.62
MONONA COUNTY TREASURER	DD Assessments	\$6.00
MRB ENTERPRISES LLC	Garage Door Repairs	\$1,005.00
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$3,472.95
NACVSO TREASURER	Membership Dues	\$200.00
NEWMAN TRAFFIC SIGNS INC.	Signs	\$1,314.77
NORTH AMERICAN TRUCK & TRAILER	Filters	\$915.56
OFFICE ELEMENTS	Supplies	\$5,048.79
ONAWA COMMUNITY CENTER	Rental Services	\$550.00
ONAWA DEMOCRAT	Publication	\$1,097.82
ONAWA SENTINEL	Publication/Envelopes	\$1,355.00
ONAWA, CITY OF	Utilities	\$4,418.63
O'REILLY AUTOMOTIVE INC.	Parts	\$599.77
ORKIN	Services	\$95.99
OTHER POLICY & ADMINISTRATION	County Truck	\$59.61
OTOE COUNTY SHERIFF OFFICE	Services	\$37.00
OWENS KING COMPANY	Microfilm Storage	\$1,065.60
PATERA FAMILY DENTISTRY	Inmate Services	\$482.00
PATHOLOGY MEDICAL SERVICE	Autopsy Services	\$875.00
PEGGY ROLPH	Meeting Expenses	\$83.98
POMP'S TIRE SERVICE	Tires	\$1,275.12
POSTMASTER	Annual Box Rent	\$94.00
POWER WASH USA	Vehicle Maintenance	\$15.00
POWERPLAN	Parts	\$2,114.87

PRODUCTIVITY PLUS ACCOUNT	Supplies	\$900.45
RADAR ROAD TEC	Certification	\$525.00
RAILROCK LLC	Off Loading Granular	\$10,584.00
RAMM HEATING AND COOLING	Repairs	\$100.00
RASMUSSEN LUMBER CO	Supplies	\$725.60
REES MACK SALES & SERVICES INC	Parts	\$117.98
REPORTING SERVICES, LLC	Depositions	\$1,127.90
RICHARD ANDERSON	Meeting Mileage	\$85.15
RICHARDSON COUNTY L.E.C.	Services	\$18.00
RUSSELL J. WOODWARD	Meeting Mileage	\$117.90
RYAN PUBLISHING COMPANY	Help Wanted Engineer	\$167.10
SAFETY KLEEN SYSTEMS INC	Solvent Cameo	\$279.59
SAM'S CLUB MC/SYNCB	Inmate Food	\$495.12
SANDY BUBKE	Mileage	\$23.58
SAVANNAH HINZE	Meeting Mileage	\$101.55
SCHILDBERG CONSTRUCTION INC.	Granular	\$26,990.29
SCHUMACHER ELEVATOR CO.	Services	\$1,304.00
SECRETARY OF STATE	No Activity Cards	\$340.77
SECURE SHRED SOLUTIONS, LLC	Shredding	\$372.00
SHARON L GRIES	Meeting Expenses	\$153.08
SHAWN HAMANN LLC	Parts	\$31.64
SIMPCO	Haz Mat Contract	\$4,375.50
SIOUX CITY JOURNAL COMMUNICATIONS	Help Wanted	\$335.00
SIOUXLAND DISTRICT HEALTH	Water Tests	\$489.00
SIOUXLAND HYDRAULIC INC	Parts, Labor	\$3,080.32
SIOUXLAND REG TRANSIT	Local Support	\$5,250.00
SIRCHIE ACQUISITION CO., LLC	Supplies	\$28.35
SOLDIER, CITY OF	Utilities	\$58.30
STANGEL PHARMACY	Inmate Prescriptions	\$370.96
STAPLES CREDIT PLAN	Supplies	\$212.98
STATE HYGIENIC LABORATORY	Water Tests	\$518.50
STATE MEDICAL EXAMINER	Services	\$2,728.50
STRUBLE AGRONOMY, LLC	Weed Chemicals	\$47,564.55
SUNDQUIST ENGINEERING PC INC.	BROS-8365(602)--8J-67	\$686.10
TERESA A. MORDHORST	ROW BROS-SWAP-C067(93)FE67	\$1,776.48
TERRI L PRATT	Meal Reimbursement	\$58.00
THE LAURENS HOUSE OF PRINT	Checks	\$128.43
THOMSON REUTERS	Library Material	\$363.25
TIMOTHY C PETERS	Postage Reimbursement	\$1.74
TONY BLOYER	Beaver Trapping	\$375.00
TOWN OF MOORHEAD	Utilities	\$44.30
TRUGREEN	Yard Services	\$400.00
TYLER TECHNOLOGIES	Maintenance Agmt	\$21,758.68
US BANK EQUIPMENT FINANCE	Copier Lease	\$97.00
US TREASURY	PCORI Admin Fee	\$237.15
VAN DIEST SUPPLY COMPANY	Expenses	\$1,769.00
VAUGHN FOODS	VA Food Vouchers	\$195.34
VERIZON WIRELESS	Phone Services	\$1,893.97
VESTIGE GROUP, THE LLC	Monitors	\$106.47
VISUAL EDGE IT, INC.	Copier Lease	\$53.17
WALTHILL SERVICE LLC	Repairs	\$1,677.33
WESTERN IOWA POWER COOP	Utilities	\$955.19
WESTERN IOWA TECH	CPR Class	\$120.00
WHITNEY WESSLING	Meeting Mileage	\$49.88
WILLIAM GANGESTAD	Safety Boots	\$115.55
WILLIAM J. WOOD	West Central Development	\$175.00
WIMACTEL, INC.	Payphone	\$91.50
WINDSTREAM	Phone Services	\$570.21
WOODBURY COUNTY SHERIFF	Services	\$60.00
ZACH SCHRADER	Meeting Expenses	\$65.25
ZIEGLER INC	Parts, Labor, Filters, Supplies	\$13,228.11
	GRAND TOTAL:	\$597,653.56

FUND RECAP REPORT

FUND	DESCRIPTION	MONTHLY FUND TOTAL
0001	General Basic	\$98,055.91
0002	General Supplemental	\$1,565.12

0009	Dare Trust Fund	\$202.50
0011	Rural Basic	\$58,707.16
0020	Secondary Roads	\$248,599.61
0024	Recorder's Management	\$1,169.80
0036	ARPA Funding	\$19,756.10
0040	Conservation Trust Fund	\$3,096.28
4000	Emergency Management	\$7,155.61
4010	E911 Surcharge Trust Fund	\$3,255.45
4100	County Assessor	\$1,991.23
8500	Health Insurance Trust Fund	\$154,098.79
	GRAND TOTAL	\$597,653.56

Supervisor Phillips attended the Siouxland Regional Transit System and Western Iowa Community Improvement Regional Housing Trust Fund (WICIRHTF) meetings, he shared the information presented.

Supervisor Fox attended the Monona County Conservation meeting, he shared the information presented.

Kelly Parsley, Deputy Auditor was present to review the short-term disability quote. The quote was discussed, no action was taken.

Auditor Rolph presented the quote from US Imaging, Inc to scan the Auditor's Documents. Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to table the quote from US Imaging, Inc. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

It was moved by Supervisor Fox, seconded by Supervisor Brouillette to hereby adjourn at the hour of 1:20 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

/s/Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR