

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
MARCH 28, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, March 28, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also, present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda with the addition of COVID 19 Burgess Public Health update. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Present for the Covid-19 Burgess Public Health update was Adam Hadden, Burgess Public Health via phone. Adam informed the Supervisor that there were 22 cases for the month of March and 54 total deaths. Adam said going forward the vaccine will be commercialize and will no longer be available through Burgess Public Health. Discussion followed with no action taken.

Randy Ping, Temporary Part-Time Custodian was present about purchasing water sensors to be installed on the sub pumps in the basements and what would be required to get air conditioning in the annex. Discussion followed on the air conditioning in the annex, no action taken.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve purchasing water sensors. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Charlie Persinger, Monona County Economic Development was present for public comments to discuss the grant proposal with NEW Cooperative, no action was taken.

Present along with the Supervisors and Auditor for the Elected Official / Director Meeting were Don Thompson, Veteran Affairs; Dustin Wallis, Engineer; Jim Wigton; IT Director; Kelly Seward, Recorder; Ian McConeghey, County Attorney; and Patrick Prorok, EMA Director. Absent Abby Riesberg, Treasurer; Doug Kuhlmann, Conservation Director; Jeff Pratt, Sheriff; Sandy Bubke, Zoning/Environmental Health Administrator; and Tim Peters, Assessor. Activities were discussed and information was shared.

Secondary Roads Engineer Dustin Wallis; Zach Schrader, Assistant to Engineer; and Shawn Hamann were present for Secondary Roads business. Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to approve internal posting for Operator III (Soldier Shed). Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Fox to approve external posting for three Roadside Operator position (Seasonal Help). Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Discussion items were rock hauling, tubes extensions, job posting for Shop Foreman position in the Sioux City Journal and Omaha World Herald, Safety Training update, mechanic's shed, and motor grader repairs. No action was taken.

A petition was filed by Hulstein Land LLC on McNeill Lateral No. 6 on March 22, 2023 requesting authorization to install drain tile into McNeill Lat 6 and one tile into the McNeill Main ditch on the east end of their field and also clean a few spots that are filling up on Lateral 6 where their surface drains drain into the ditch.

After talking with Hulstein he indicated they had a contractor coming in to do some work and would remove the silt, as indicated in the petition, where their surface drains drain into the ditch. A drive by inspection was done by Chairman Fox, Trustee Brouillette and Bryan Phillips. They noticed other areas where silt had deposited in other areas of the lateral. Contact was made with Matt Smolders, as requested by Hulstein, to see if the contractor would be willing to spot clean the additional areas also as long as he was there and send us an estimate of the cost.

It was moved by Fox, seconded by Brouillette to approve the petition and have the contractor complete the additional areas once we have approved the estimate. Vote on motion: Ayes: Fox, Brouillette and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to recess for lunch at 12:07 p.m. and to reconvene at 12:55 p.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

McNeill Main Phase 1: Engineer Pech summarized the contractor qualifications and references of Hendrickson Transportation LLC of Hamburg, Iowa, which was detailed in a letter we received from ISG. After the summary it was agreed that the contractor appears to be more than qualified to perform the work for the McNeill Main Ditch Phase 1 project.

It was moved by Rife, seconded by Fox to award the contract for the McNeill Main Ditch Phase 1 repairs to Hendrickson Transportation LLC of Hamburg, Iowa, as low bidder for \$937,135.11. Vote on motion: Ayes: Fox, Phillips, Brouillette, Straight and Rife. Nays: None. Motion carried.

The next step will be to review and sign the prepared contract next Tuesday, April 4, 2023, @ 10:00 a.m., as a joint board through a conference call.

The landowner letter will be mailed out today, March 28, 2023.

The Preconstruction Meeting will be held at the Blencoe Community Center on April 6th @ 1:00 p.m. It is not necessary for the board to attend – typically, it is a meeting with the engineer and the landowners but board members are welcome to attend. ISG will provide an agenda and do minutes for this meeting.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette to approve the minutes of March 21, 2023 as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

ABBY RIESBERG	Meeting Expenses	\$198.95
ACCESS SYSTEMS LEASING	Copier Contract	\$1,137.19
AGRILAND FS INC	Diesel, Gasoline	\$43,214.21
AL'S CORNER OIL	Fuel	\$21.06
A-OX WELDING SUPPLY INC.	Supplies	\$286.85
ASSN FOR PSYCOLOGICAL & THERAPY SVC	Services	\$150.00
BARRY MOTOR CO LLC	Parts, Labor	\$433.45
BEKINS FIRE EQUIPMENT	Services	\$1,611.57
BILL'S WATER CONDITION, INC.	Softener Salt	\$73.40
BLACK HILLS ENERGY	Utilities	\$3,058.96
BLACKSTRAP INC.	Salt	\$7,042.48
BOLAND RECREATION	Playground Equipment	\$12,690.00
BOMGAARS INC	Supplies	\$2,437.93
BRENT STRECK	Meeting	\$48.82
BRIGGS INC. OF OMAHA	Supplies	\$3,062.72
BURGESS PUBLIC HEALTH	Public Health Services	\$17,113.13
CALHOUN-BURNS & ASSOC. INC.	Bridge Inspections & Ratings	\$1,931.70
CAPITAL ONE TRADE CREDIT	Tools	\$942.99
CARDIO PARTNERS	Supplies	\$177.13
CARRIER CONTAINER COMPANY, LLC	Garbage Service	\$425.00
CENTRAL IOWA DISTRIBUTING INC	Janitor Supplies	\$765.00
CENTURY LINK	Phone Services	\$205.34
CHN GARBAGE SERVICE	Services	\$90.09
CJ COOPER & ASSOCIATES, INC.	Annual DOT Queries	\$320.00
CMRS-FP	Postage	\$48.42
CNHI INDUSTRIAL CAPITAL PROD. PLUS	Parts	\$14.46
CONTINENTAL RESEARCH CORP.	Shop Supplies	\$1,300.00
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$1,303.41
COZO	Conference Registration	\$100.00
DAVID POOLE	Meeting	\$58.34
DENISE DERBY	Transcript Services	\$604.50
DENNIS MCQUEEN	Mileage	\$20.17
DENNIS SUPPLY	EZ Pull Standard Line	\$377.64
DODGE COUNTY SHERIFF	Legal Services	\$7.97
DONALD THOMPSON	Annual Dues Reimb	\$60.00
DORSEY AND WHITNEY LLC	Consulting Fees	\$3,577.50
ELECTION ADMINISTRATION (COUNTY CAR)	County Car	\$55.68

ELECTION SOURCE	Supplies	\$661.54
ELECTRONIC ENGINEERING	Supplies	\$103.00
EMPLOYEE BENEFIT SYSTEMS	Group Health Insurance	\$157,808.75
EQUIPMENT BLADES INC	Supplies	\$2,121.20
FAMILY MEDICINE CLINIC PC	Inmate Services	\$785.00
FARNER-BOCKEN COMPANY	Inmate Food	\$584.80
FILTERCARE OF NEBRASKA, LLC	Clean Filters	\$44.55
FIRST BANKCARD	Expenses	\$5,147.78
FRANNIE'S CAFE LLC	Inmate Meals	\$1,239.75
GERALD RORY BARNETT	Meeting	\$60.96
GERI JOHNSON	Meeting	\$40.00
GLENN WINGERT	Parts, Labor	\$409.44
GOSLAR FUNERAL HOME AND MONUMENTS	Services	\$975.00
GOVERNMENT FORMS & SUPPLIES	Supplies	\$45.00
GRAHAM TIRE SIOUX CITY	Tires	\$296.00
GRANT JAGER	Mileage	\$24.15
GREAT AMERICA FINANCIAL SERVICE CORP	Postage Meter	\$119.00
HALLETT MATERIALS	Pea Gravel	\$1,225.12
HAMANN TRUCKING LLC	Pea Gravel	\$1,671.81
HARRISON COUNTY SHERIFF	Inmate Housing	\$6,420.00
HUSKER CHEM SALES	Calcium Chloride	\$7,327.50
HYDRAULIC SALES & SERVICE CORP	Parts	\$132.32
INLAND TRUCK PARTS	Parts	\$1,727.38
INTERSTATE BATTERY SYSTEM INC	Batteries	\$398.85
IOWA COUNTY RECORDERS' ASSOCIATION	Schooling	\$120.00
ISAC GROUP UNEMPLOYMENT	Quarterly Unemployment	\$3,051.26
ISACA TREASURER	Dues	\$250.00
ISTATE TRUCK CENTER INC.	Parts, Labor	\$71.78
JANET RYAN	Meeting	\$59.66
JESSEN AUTOMOTIVE LLC	Parts	\$29.54
JIM HAWK TRUCK TRAILERS INC.	Parts	\$960.51
JIM WIGTON	Meeting Expenses	\$44.88
JOHN DEERE FINANCIAL	Supplies	\$504.34
JOHN LARSON	Meeting	\$43.58
JULIE KUHLMAN	Meeting	\$43.58
KAREN KENNEDY	Meeting	\$102.88
KELLY SEWARD	Meeting Expenses	\$34.73
L & L, INC	Continuing Education	\$675.00
L G EVERIST INC	Quartzite	\$1,348.48
LEAF CAPITAL FUNDING LLC	Copier Lease	\$129.00
LEE COUNTY SHERIFF	Services	\$40.00
LONG LINES	Phone Services	\$3,428.98
LUBE-TECH & PARTNERS, LLC	Supplies	\$752.39
MAC'S CHEVROLET-PONTIAC INC	Parts	\$82.34
MAIL SERVICES, LLC	Postage	\$307.35
MAPLETON COMMUNICATIONS	Phone Service	\$77.98
MAPLETON PRESS INC.	Publication	\$802.78
MAPLETON, CITY OF	Utilities	\$2,740.28
MARK WITZEL	Mileage	\$28.98
MASTERS TOUCH, LLC	Assessment Notice Mailing	\$4,350.00
MAX I WALKER	Mechanic Uniforms	\$224.46
MCNALLY OPERATIONS LLC	Supplies	\$56.65
MENARDS-SIOUX CITY	Supplies	\$1,411.14
MID AMERICAN ENERGY	Utilities, Lighting	\$1,548.69
MIDWEST SERVICE & SALES CO.	Blades	\$683.50
MIDWEST WHEEL CO. INC.	Parts	\$79.87
MISTY BUBKE	Legal Services	\$84.50
MONONA COUNTY IRON	Parts, Labor	\$339.27
MONONA COUNTY SANITARY LANDFIL	Disposal	\$25.37
MONONA COUNTY SECONDARY ROADS	Fuel	\$409.15
MONONA COUNTY SHERIFF	Services	\$400.50
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$3,286.59
NEW COOP INC.	Propane	\$3,486.63
NORTH AMERICAN TRUCK & TRAILER	Filters, Parts	\$584.31
O'BRIEN LAW FIRM	Services	\$1,704.50
OFFICE ELEMENTS	Tripp Lite Surge	\$726.89
ONAWA DEMOCRAT	Board Proceedings	\$1,727.48

ONAWA FIRE DEPT	Books	\$530.00
ONAWA SENTINEL	Supplies	\$502.79
ONAWA, CITY OF	Utilities	\$5,557.52
O'REILLY AUTOMOTIVE INC.	Vehicle Maintenance	\$856.00
ORKIN	Services	\$95.99
OTHER POLICY & ADMINISTRATION	County Truck Use	\$193.38
PEGGY ROLPH	Meeting Expenses	\$68.02
PITNEY BOWES INC	Postage	\$197.70
POSTMASTER	Box Rent	\$94.00
POWER WASH USA	Car Care	\$12.00
POWERPLAN	Parts, Labor	\$2,026.69
PRAIRIE MECHANICAL CORPORATION	Services	\$15,213.93
PRODUCTIVITY PLUS ACCOUNT	Supplies	\$275.59
RARESTEP INC	Equipment Mgmt Software	\$8,250.00
RASMUSSEN LUMBER CO	Supplies	\$50.73
REES MACK SALES & SERVICES INC	Parts, Supplies	\$940.25
REPORTING SERVICES, LLC	Depositions	\$145.00
RICHARD HAGEMAN	Meeting	\$52.75
RTL EQUIPMENT INC.	Parts	\$583.46
RYAN PUBLISHING COMPANY	Publication	\$234.30
SAFETY KLEEN SYSTEMS INC	Solvent	\$247.10
SCHILDBERG CONSTRUCTION INC.	White Rock	\$38,281.42
SEAT-State Election Administrators Training	Membership Dues	\$400.00
SECRETARY OF STATE	Notary Renewal	\$30.00
SHARON L GRIES	Mtg Expense / Microsoft Office	\$396.13
SHAWN HAMANN	Meeting	\$84.54
SIOUX CITY FORD	Vehicle Repairs	\$2,182.50
SIOUXLAND DISTRICT HEALTH	Water Tests	\$175.00
SIOUXLAND HYDRAULIC INC	Parts, Labor	\$1,338.46
SOLDIER, CITY OF	Utilities	\$58.30
SOOLAND BOBCAT	Parts	\$94.76
STAN HOUSTON EQUIPMENT CO INC	Sign Supplies	\$255.69
STANGEL PHARMACY	Inmate Prescriptions	\$600.12
STAPLES CREDIT PLAN	Office Supplies	\$257.97
STATE HYGIENIC LABORATORY	Water Tests	\$152.50
STEVE MURRAY	Meeting	\$33.10
T1 TECHNOLOGIES	Firewall Renewal	\$1,013.92
THOMSON REUTERS	Library Material	\$363.25
TITAN MACHINERY	Supplies	\$880.00
TODD HAUG	Meeting	\$43.58
TOM BROUILLETTE	Mileage	\$93.15
TRI STATE COMMUNICATIONS	Supplies	\$459.00
TYLER RUGE	Expenses	\$31.69
ULINE	Shelves	\$876.41
US BANK EQUIPMENT FINANCE	Copier lease	\$97.00
US POSTAL SERVICE	Envelopes	\$1,519.40
VAUGHN FOODS	Food Vouchers	\$548.01
VERIZON WIRELESS	Phone Services	\$1,986.23
VESTIGE GROUP, THE LLC	Tracking Device	\$70.98
VINCENT LECLAIR	Meeting	\$76.68
VISUAL EDGE IT, INC.	Copier	\$56.75
WESTERN IOWA POWER COOP	Park Utilities	\$567.84
WESTERN IOWA TECH	CPR Classes	\$325.00
WIATEL	Phone Service	\$502.15
WILLIAM J. WOOD	West Central Development	\$1,050.00
WIMACTEL, INC.	Payphone	\$122.00
WINDSTREAM	Phone Service	\$570.21
WOODBURY COUNTY SHERIFF	Legal Services	\$45.00
ZIEGLER INC	Parts, Labor, Oil, Supplies	\$8,979.07
	Grand Total:	\$431,939.77

FUND RECAP REPORT

<u>FUND:</u>	<u>DESCRIPTION</u>	<u>MONTHLY TOTAL</u>
0001	General Basic	\$79,433.78
0002	General Supplemental	\$3,728.31
0011	Rural Basic	\$7,117.12

0020	Secondary Roads	\$154,125.84
0036	ARPA Funding	\$18,336.26
0040	Conservation Trust Fund	\$14.95
4000	Emergency Management	\$2,120.74
4010	E911 Surcharge Trust Fund	\$2,315.57
4100	County Assessor	\$6,938.45
8500	Health Insurance Trust Fund	\$157,808.75

MONTHLY GRAND TOTAL: \$431,939.77

BREAKDOWN FOR PAYROLL CLAIMS LISTING PPE: 3/4/2023

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			W/CO.SHARE	TOTAL
		FICA Match	Medicare Match	IPERS Match		
ASSESSOR	10,086.21	575.33	134.55	952.15		11,748.24
SUPERVISORS	3,628.37	219.13	51.25	342.51		4,241.26
AUDITOR	9,126.96	498.56	116.60	861.59		10,603.71
TREASURER	7,588.39	440.22	102.96	716.34		8,847.91
COUNTY ATTORNEY	8,264.06	458.54	107.24	780.13		9,609.97
SHERIFF	51,331.13	3,052.25	713.83	4,604.95		59,702.16
RECORDER	6,288.74	381.04	89.11	593.66		7,352.55
AUTO/TREASURER	3,590.53	177.26	41.46	338.95		4,148.20
DRAINAGE	3,546.43	196.32	45.91	334.78		4,123.44
ENVIRON.HLTH/ZONING	1,625.61	88.47	20.69	153.46		1,888.23
SEC. ROAD	78,833.15	4,574.19	1,069.75	7,240.90		91,717.99
VETERANS ADMIN	931.13	57.73	13.50	80.35		1,082.71
CUSTODIAL	759.00	47.06	11.01	71.65		888.72
TOWNSHIPS	802.50	49.76	11.65	3.78		867.69
CONSERVATION	7,342.67	440.27	102.96	687.79		8,573.69
ELECTIONS	2,182.43	130.66	30.56	206.02		2,549.67
EMERG. MGT.	1,827.20	110.05	25.74	172.49		2,135.48
ALL TOTALS	197,754.51	11,496.84	2,688.77	18,141.50		230,081.62

BREAKDOWN FOR PAYROLL CLAIMS LISTING PPE: 3/18/2023

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			W/CO.SHARE	TOTAL
		FICA Match	Medicare Match	IPERS Match		
ASSESSOR	10,086.19	582.36	136.20	952.15		11,756.90
SUPERVISORS	3,628.37	223.78	52.34	342.51		4,247.00
AUDITOR	9,126.96	507.77	118.76	861.58		10,615.07
TREASURER	7,588.39	450.38	105.32	716.34		8,860.43
COUNTY ATTORNEY	9,658.76	552.76	129.27	911.79		11,252.58
SHERIFF	51,374.80	3,076.68	719.55	4,182.92		59,353.95
RECORDER	6,288.75	381.90	89.32	593.66		7,353.63
AUTO/TREASURER	3,590.53	183.46	42.91	338.95		4,155.85
DRAINAGE	3,546.44	197.19	46.12	334.78		4,124.53
ENVIRON.HLTH/ZONING	1,625.61	88.47	20.69	153.46		1,888.23
SEC. ROAD	74,962.88	4,377.21	1,023.71	7,068.90		87,432.70
VETERANS ADMIN	1,063.74	65.95	15.42	89.09		1,234.20
CUSTODIAL	2,109.00	130.76	30.59	71.65		2,342.00
TOWNSHIPS	1,175.00	72.85	17.05	10.38		1,275.28
CONSERVATION	7,916.11	479.78	112.21	741.91		9,250.01
ELECTIONS	2,182.44	131.53	30.76	206.02		2,550.75
EMERG. MGT.	1,827.20	111.60	26.10	172.49		2,137.39
ALL TOTALS	197,751.17	11,614.43	2,716.32	17,748.58		229,830.50

Supervisor Phillips attended the Siouxland Regional Transit Planning Association (SRTPA) meeting; he shared the information presented.

Supervisor Brouillette attended the Southwest Iowa Region Mental Health & Disability Services meeting; he shared the information presented.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette to authorize the Chairman's signature on the Group Health Insurance renewal documents. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

The ad for the Secondary Road's Engineer position was reviewed. Motion was made by Supervisor Phillips, seconded by Supervisor Fox to table the approval for the ad for the Secondary Roads Engineer position. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

It was moved by Supervisor Phillips, seconded by Supervisor Fox to hereby adjourn at the hour of 2:25 p.m. o'clock. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion Carried.

/s/Bo Fox
BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: /s/Peggy A. Rolph
PEGGY A. ROLPH, AUDITOR