

**MONONA COUNTY BOARD OF SUPERVISORS MEETING
JANUARY 31, 2023**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, January 31, 2023 in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other, Supervisors present: Vince Phillips. Supervisor Absent: Tom Brouillette. Also, present was Auditor Peggy A. Rolph.

APPROVE THE AGENDA

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the agenda. Vote on motion: Ayes Fox and Phillips. Nays: None. Motion carried.

COVID-19 BURGESS PUBLIC HEALTH UPDATE

Present for the Covid-19 Burgess Public Health update via phone was Adam Hadden of Burgess Public Health. Adam informed the Supervisor that there were 13 cases for the month of January, 53 total deaths, and Monona County is in a low transmission rate. Discussion followed with no action taken.

RAND PING, TEMPORARY PART-TIME CUSTODIAN—UPDATE & UV LIGHTING PRICES

Randy Ping, Temporary Part-Time Custodian was present for an update on the furnace and presented the UV lighting prices. Discussion followed with no action taken.

ELECTED OFFICIAL DIRECTOR MEETING

Present along with the Supervisors and Auditor for the Elected Official / Director Meeting were Doug Kuhlmann, Conservation Director; Dustin Wallis, Engineer; Sandy Bubke, Zoning/Environmental Health Administrator; Sharon Gries, Chief Deputy Assessor; Abby Riesberg, Treasurer; Jim Wigton, IT Director; Kelly Seward, Recorder; Ian McConeghey, County Attorney; and Don Thompson, Veteran Affairs. Absent were Jeff Pratt, Sheriff; and Patrick Prorok, EMA Director. Activities were discussed and information shared.

DRAINAGE

It was moved by Fox, seconded by Phillips to require Plats of Survey to be recorded for any and all ROW acquired on the McNeill Main Drainage District Cleanout Project and any and all new projects hereafter on supervisor controlled drainage districts from this date forward. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

SECONDARY ROADS

Secondary Roads Engineer Dustin Wallis was present for Secondary Roads business. Discussion items were road survey, compensation time, and communication no action was taken.

SANDY BUBKE, SAFETY COMMITTEE UPDATE-POLICY DRAFT

Sandy Bubke presented to the Board the recommendation from the Safety Committee to adopt the new policy Exposure Control Plan for Bloodborne Pathogens, this policy will be added to the current Risk Management & Safety Manual for Monona County employees. Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the Exposure Control Plan for Bloodborne Pathogens. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

SANDY BUBKE, ENVIRONMENTAL HEALTH ADMINISTRATOR-APPROVAL TO ATTEND THE NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION CONFERENCE

Sandy Bubke, Environmental Health Administrator was present for approval to attend the National Environmental Health Association Conference in New Orleans. Sandy stated that her grants to counties would pay for most of the conference.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve Sandy attending the National Environmental Health Association Conference in New Orleans. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

RECESS / RECONVENE

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to recess at 12:15 p.m. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to reconvene at 1:05 p.m. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

BUDGET WORKSHOP—AUDITOR ROLPH-MISCELLANEOUS BUDGETS

Auditor Rolph reviewed miscellaneous budgets with the Board, no action was taken.

BUDGET WORKSHOP IAN MCCONEGHEY, COUNTY ATTORNEY

Ian McConeghey, County Attorney was present to review his budget with the Board, no action was taken.

PEGGY ROLPH, AUDITOR-AUDITOR, COURTHOUSE, DRAINAGE, ELECTIONS, AND MISCELLANEOUS BUDGETS

Peggy Rolph, Auditor was present to review the Auditors, Courthouse, Drainage, Election and miscellaneous budgets with the Board, no action was taken.

MINUTES APPROVED

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve the minutes for January 24 and 25, 2023 as read. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion Carried.

CLAIMS APPROVED

Motion was made by Supervisor Fox, seconded by Supervisor Phillips to approve claims. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion Carried.

BREAKDOWN FOR PAYROLL CLAIMS LISTING

PPE: 1/7/2023

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL W/CO.SHARE
		FICA Match	Medicare Match	IPERS Match	
ASSESSOR	10,076.62	587.06	137.28	951.23	11,752.19
SUPERVISORS	3,628.37	219.13	51.25	342.51	4,241.26
AUDITOR	9,053.40	494.00	115.53	854.64	10,517.57
TREASURER	7,588.39	440.22	102.96	716.34	8,847.91
COUNTY ATTORNEY	8,189.54	453.92	106.16	773.09	9,522.71
SHERIFF	56,524.55	3,355.90	784.86	5,066.28	65,731.59
RECORDER	6,288.75	381.04	89.11	593.66	7,352.56
AUTO/TREASURER	3,590.53	175.08	40.95	338.95	4,145.51
DRAINAGE	2,186.44	123.32	28.84	206.40	2,545.00

Monona County

01/31/2023

ENVIRON.HLTH/ZONING	1,625.60	88.47	20.69	153.46	1,888.22
SEC. ROAD	74,605.70	4,325.41	1,011.57	6,957.68	86,900.36
VETERANS ADMIN	864.36	53.59	12.53	81.60	1,012.08
CUSTODIAL	2,159.00	133.86	31.31	71.65	2,395.82
CONSERVATION	7,342.67	440.27	102.96	687.79	8,573.69
ELECTIONS	2,182.44	130.66	30.56	206.02	2,549.68
EMERG. MGT.	1,827.20	110.05	25.74	172.49	2,135.48
ALL TOTALS	197,733.56	11,511.98	2,692.30	18,173.79	230,111.63

BREAKDOWN FOR PAYROLL CLAIMS LISTING

PPE: 1/21/2023

DEPARTMENT	PAYROLL	GROSS COUNTY SHARE (MATCH)			TOTAL
		FICA Match	Medicare Match	IPERS Match	W/CO.SHARE
ASSESSOR	10,086.21	595.57	139.29	952.15	11,773.22
SUPERVISORS	3,628.37	223.78	52.34	342.51	4,247.00
AUDITOR	9,126.96	507.77	118.76	861.58	10,615.07
TREASURER	7,588.39	450.38	105.32	716.34	8,860.43
COUNTY ATTORNEY	8,961.41	509.53	119.16	845.96	10,436.06
SHERIFF	48,638.43	2,893.30	676.64	4,359.25	56,567.62
RECORDER	6,288.75	381.90	89.32	593.66	7,353.63
AUTO/TREASURER	3,590.53	182.83	42.76	338.95	4,155.07
DRAINAGE	2,186.43	123.31	28.84	206.40	2,544.98
ENVIRON.HLTH/ZONING	1,625.60	88.47	20.69	153.46	1,888.22
SEC. ROAD	73,530.84	4,298.66	1,005.34	6,941.30	85,776.14
VETERANS ADMIN	1,112.25	68.96	16.13	93.67	1,291.01
CUSTODIAL	2,234.00	138.51	32.40	71.65	2,476.56
GENERAL RELIEF	50.00	3.10	0.73	0.00	53.83
CONSERVATION	7,090.36	428.59	100.24	663.96	8,283.15
ELECTIONS	2,182.44	131.53	30.76	206.02	2,550.75
EMERG. MGT.	1,827.20	111.60	26.10	172.49	2,137.39
ALL TOTALS	189,748.17	11,137.79	2,604.82	17,519.35	221,010.13

ACCESS SYSTEMS LEASING	Copier Lease	\$2,174.73
AGRILAND FS INC	Diesel, Gas	\$32,347.03
AL'S CORNER OIL	Gas	\$39.25
ANTHONY MAHLBERG	Safety Clothing	\$29.84
A-OX WELDING SUPPLY INC.	Welding Supplies	\$319.88
BEKINS FIRE EQUIPMENT	Services	\$90.00
BILL'S WATER CONDITION, INC.	Softener Salt	\$125.40
BLACK HILLS ENERGY	Utilities	\$6,616.05
BLACKSTRAP INC.	Salt	\$10,789.03
BOMGAARS INC	Supplies	\$2,379.98
BRIGGS INC. OF OMAHA	Supplies	\$562.21
BRUCE PARKER	Safety Clothing	\$158.33
BRYAN K HINKEL	Safety Clothing	\$33.15
BURGESS CLINIC WHITING	Services	\$301.73
BURGESS HEALTH CENTER	Inmate Services	\$195.60
BURGESS PUBLIC HEALTH	Services	\$11,839.85
CARRIER CONTAINER COMPANY, LLC	Garbage Service	\$366.00
CENTRAL IOWA DISTRIBUTING INC	Supplies	\$1,689.61
CENTURY LINK	Phone Services	\$239.29
CHN GARBAGE SERVICE	Garbage Service	\$180.18
CMRS-FP	Postage	\$43.17
CONTINENTAL RESEARCH CORP.	Winter Rinse	\$1,918.40
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$118.86
CRAWFORD COUNTY SHERIFF	Inmate Housing	\$3,300.00
DALLAS COUNTY SHERIFF OFFICE	Services	\$50.00
DENNIS MCQUEEN	Meeting Mileage	\$20.17
DENNIS SUPPLY	Supplies	\$3,602.03

DON'S TRUCK SALES	Parts	\$1,063.59
ECHO ELECTRIC SUPPLY INC.	Supplies	\$3,864.44
ED'S WIRE ROPE & RIGGING INC	Supplies	\$174.61
ELECTRONIC ENGINEERING	Cameras	\$1,257.60
EMPLOYEE BENEFIT SYSTEMS	Group Health Insurance	\$154,998.26
ENVIRONMENTAL FORESTRY INC	Manifold Kits	\$868.00
ENVIRONMENTAL SYSTEMS RESEARCH	Annual Maintenance Fee	\$400.00
FAMILY MEDICINE CLINIC PC	Inmate Services	\$820.00
FARM & HOME PUBLISHERS	Plat Books	\$320.00
FARNER-BOCKEN COMPANY	Inmate Food	\$1,713.34
FIESTA FOODS-MAPLETON	Supplies	\$110.60
FILTERCARE OF NEBRASKA, LLC	Clean Filters	\$204.30
FIRST BANKCARD	Expenses	\$5,727.69
FORCE AMERICA DISTRIBUTING LLC	Parts	\$11.78
FRANNIE'S CAFE LLC	Inmate Meals	\$2,962.00
GAAP SOLUTIONS	Appraisal Services	\$2,900.40
GABE COOPER	Safety Clothing	\$159.15
GOSLAR FUNERAL HOME AND MONUMENTS	Services	\$1,750.00
GOVERNMENT FORMS & SUPPLIES	Supplies	\$177.36
GRANT JAGER	Meeting Mileage	\$24.15
GREAT AMERICA FINANCIAL SERVICE CORP	Postage Meter	\$119.00
GRIFFITH PLUMBING LLC	Services	\$1,185.00
HALL WELDING	Parts	\$160.90
HAMANN TRUCKING LLC	Hauling Granular	\$8,089.22
HARLAND TECHNOLOGY SERVICES	Services	\$1,547.49
HARRISON COUNTY SHERIFF	Inmate Housing	\$6,823.13
HIWAY TRUCK EQUIPMENT	9041 Spreader 9042 Spreader	\$60,062.50
HRABIK WELDING LLC	Parts	\$200.00
HUNDERTMARK	Supplies	\$345.00
HUNGRY CANYONS ALLIANCE	Annual Dues	\$5,000.00
HUSKER CHEM SALES	Calcium Chloride	\$20,199.00
IAN A MCCONEGHEY	Membership Dues	\$270.00
INTERSTATE BATTERY SYSTEM INC	Batteries	\$264.90
IOWA DEPT OF NATURAL RESOURCES	Well Permits	\$175.00
IOWA DEPT OF PUBLIC SAFETY	Teletype Terminal	\$1,278.00
IOWA DEPT OF TRANSPORTATION	HMA Level I Certification	\$600.00
IOWA DIVISION OF LABOR SERVICE	Elevator Inspection	\$300.00
IOWA NEGOTIATION SERVICES, LLC	Services	\$2,400.00
IOWA PUBLIC HEALTH ASSOCIATION	Meeting Registration	\$275.00
IOWA SECRETARY OF STATE	Polling Place Mailing	\$823.37
ISAA	Annual Dues	\$650.00
ISAC	Spring School	\$1,260.00
ISAC GROUP UNEMPLOYMENT	Group Unemployment	\$883.55
ISSDA FINANCIAL ADMINISTRATOR	Memberships	\$500.00
ISTATE TRUCK CENTER INC.	Parts	\$756.49
JESSEN AUTOMOTIVE LLC	Parts, Filters	\$506.62
JIM HAWK TRUCK TRAILERS INC.	Supplies	\$1,003.56
JODI PHIPPS	Mileage	\$50.94
JOHN DEERE FINANCIAL	Supplies	\$1,552.67
KELLY BOTHWELL	Safety Clothing	\$101.52
KNOEPFLER CHEVROLET	Parts	\$2,386.11
KOREY BOTHWELL	Safety Clothing	\$14.11
KUHLMANN, DOUGLAS	Skid Loader Services	\$1,674.00
LEAF CAPITAL FUNDING LLC	Copier Lease	\$129.00
LESSMAN ELECTRICAL SUPPLY INC.	Supplies	\$128.00
LONG LINES	Phone Services	\$3,542.46
LUBE-TECH & PARTNERS, LLC	Supplies	\$213.85
MAC'S CHEVROLET-PONTIAC INC	Parts	\$470.42
MAIL SERVICES, LLC	Postage	\$615.35
MAINSTAY SYSTEMS OF IOWA LLC	Maintenance	\$354.00
MAPLETON COMMUNICATIONS	Phone Service	\$154.97
MAPLETON PRESS INC.	Publication	\$1,742.45
MAPLETON, CITY OF	Utilities	\$2,912.79
MARK WITZEL	Veteran Meeting	\$28.98
MARX TRUCK & TRAILER SALES INC	Parts, Labor	\$11,754.60
MAX I WALKER	Mechanic Uniforms	\$408.58

MCNALLY OPERATIONS LLC	Office Supplies	\$353.04
MENARDS-SIOUX CITY	Supplies	\$1,348.58
MID AMERICAN ENERGY	Utilities	\$1,501.77
MID COUNTRY MACHINERY, INC	Rental	\$11,016.00
MIDWEST SERVICE & SALES CO.	Blades	\$695.60
MIDWEST WHEEL CO. INC.	Parts, Supplies	\$991.42
MONONA COUNTY EXTENSION	Classes	\$105.00
MONONA COUNTY IRON	Parts	\$1,357.43
MONONA COUNTY SANITARY LANDFIL	Services	\$1,551.00
MONONA COUNTY SECONDARY ROADS	Vehicle Services	\$791.14
MONONA COUNTY SHERIFF	Services	\$51.00
MOTOROLA SOLUTIONS CREDIT CO, LLC	Radio Lease	\$15,510.75
MRB ENTERPRISES LLC	Garage Door	\$5,775.00
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$3,568.33
NANCY MCGRAIN	Mileage	\$89.76
NEW COOP INC.	Propane	\$2,220.25
NORTH AMERICAN TRUCK & TRAILER	Filters	\$238.86
OFFICE ELEMENTS	Supplies	\$879.01
ONAWA COMMUNITY CENTER	Rental	\$200.00
ONAWA DEMOCRAT	Publication	\$1,847.13
ONAWA SENTINEL	Supplies	\$187.50
ONAWA, CITY OF	Utilities	\$5,350.89
O'REILLY AUTOMOTIVE INC.	Parts	\$1,224.76
ORKIN	Services	\$88.00
PATERA FAMILY DENTISTRY	Inmate Services	\$864.00
POMP'S TIRE SERVICE	Tires	\$654.96
POSTMASTER	Stamps	\$300.00
PRAIRIE FABRICATION LLC	Parts	\$672.73
PRODUCTIVITY PLUS ACCOUNT	Parts, Labor	\$7,440.94
RARESTEP INC	Vehicle Plan	\$182.65
RASMUSSEN LUMBER CO	Supplies	\$2,357.64
RODNEY ENEBOE	Safety Clothing	\$130.94
RYAN PUBLISHING COMPANY	Publication	\$381.51
SANDY BUBKE	Expenses	\$31.62
SCHILDBERG CONSTRUCTION INC.	White Rock	\$61,039.57
SCHUMACHER ELEVATOR CO.	Maintenance	\$292.00
SHARON L GRIES	Postage Reimbursement	\$11.50
SHAWN LEE	Safety Clothing	\$225.00
SHIELD TECHNOLOGY CORP.	Shieldware	\$2,900.00
SIOUXLAND DISTRICT HEALTH	Water Tests	\$225.00
SIOUXLAND HYDRAULIC INC	Parts, Labor	\$1,995.36
SOLDIER, CITY OF	Utilities	\$58.30
STANGEL PHARMACY	Inmate Prescriptions	\$392.86
STATE HYGIENIC LABORATORY	Water Tests	\$30.50
SUNDQUIST ENGINEERING PC INC.	Twin Culvert K42	\$278.00
SWEENEY COURT REPORTING SERV., LLC	Deposition	\$538.50
TERRI L PRATT	Camera	\$349.06
THOMSON REUTERS	Library Material	\$726.50
TONY BLOYER	Beaver Trapping	\$450.00
TOWN OF MOORHEAD	Utilities Moorhead	\$88.60
TREASURER STATE OF IOWA	Juvenile Services	\$1,935.00
TROY JOHNSTON	Safety Clothing	\$192.58
US BANK EQUIPMENT FINANCE	Copier Lease	\$97.00
VAN METER INC	Lights Cameo	\$679.50
VAUGHN FOODS	VA Food Vouchers	\$1,105.07
VERIZON CONNECT NWF, INC	GPS Service	\$404.76
VERIZON WIRELESS	Phone Services	\$2,189.20
VESTIGE GROUP, THE LLC	Monitor	\$354.90
VISUAL EDGE IT, INC.	Copier Contract	\$140.42
WESTERN IOWA POWER COOP	Utilities	\$881.75
WESTERN IOWA TECH	CPR Classes	\$20.00
WIATEL	Phone Service	\$1,004.30
WIMACTEL, INC.	Pay Phone	\$61.00
WINDSTREAM	Phone Service	\$1,071.23
WOODBURY COUNTY SHERIFF	Services	\$20.00
ZIEGLER INC	Parts, Supplies	\$6,679.43

Grand Total: \$559,345.67

FUND RECAP REPORT

FUND	DESCRIPTION	AMOUNT
0001	GENERAL BASIC	\$99,695.98
0002	GENERAL SUPPLEMENTAL	\$3,700.49
0011	RURAL BASIC	\$4,523.54
0020	SECONDARY ROADS	\$267,699.72
0027	CONSERVATION LAND ACQUISTION	\$562.21
0036	ARPA FUNDING	\$18,826.97
4000	EMERGENCY MANAGEMENT	\$1,695.17
4010	E911 SURCHARGE TRUST	\$2,295.42
4100	COUNTY ASSESSOR	\$5,347.91
8500	HEALTH INSURANCE TRUST FUND	\$154,998.26
Grand Total:		\$559,345.67

REPORT ON COMMITTEE MEETINGS ATTENDED

Supervisor Phillips attended the SIMPCO and Western Iowa Community Improvement Regional Housing Trust Fund (WICIRHTF) meeting, he shared the information presented.

Supervisor Fox attended the Monona County Economic Development meeting, he shared the information presented.

HANDBOOK CHANGES

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to table the handbook changes. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion carried.

ADJOURNMENT

It was moved by Supervisor Phillips, seconded by Supervisor Fox to hereby adjourn at the hour of 2:50 p.m. o'clock. Vote on motion: Ayes: Fox and Phillips. Nays: None. Motion Carried.

BO FOX, CHAIRPERSON MONONA COUNTY
BOARD OF SUPERVISORS

ATTEST: _____
PEGGY A. ROLPH, AUDITOR